



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 700 • Chicago, Illinois 60606 • (312) 793-8550

Regular Authority Meeting
Friday, March, 5, 2010 at 9:00 a.m.
100 West Randolph
Chicago

AGENDA

- Call to Order and Roll Call
- 1. Approval of the Minutes of December 4, 2009 Regular Meeting
- Chairman's Remarks
- 2. Executive Director's Remarks
- 3. Budget Committee Report (*Eugene E. Murphy Jr. Chair*)
 - a. Report on January 29, 2010 Budget Committee Meeting
 - b. Fiscal report
- Case for a New Offender Management System (*Greg Wass, Office of the Governor*)
- Adjourn

This public meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Hank Anthony, Associate Director, Office of Administrative Services, Illinois Criminal Justice Information Authority, 300 W. Adams St. Suite 700, Chicago, Illinois, 60606-5150 or at (312) 793-8550. TDD services are available at (312) 793-4170.

MINUTES

REGULAR MEETING ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY December 4, 2009 at 9:15 a.m. 160 North LaSalle Street Chicago, Illinois

Call to Order and Roll Call

As Vice Chairman, State's Attorney Anita Alvarez welcomed Board Members and guests to the last quarterly meeting of the Illinois Criminal Justice Information Authority for the year 2009. She then convened the meeting and asked Associate General Counsel Sean O'Brien to call the roll.

In addition to Vice Chairman Alvarez, Authority Board Members in attendance were:

Chief David P. Bradford
Clerk Dorothy Brown
Sheriff Thomas Dart
Director Bradley Demuzio
Ms. Barbara Engel
Ms. Cynthia Hora
Clerk Becky Jansen
Director Kevin McClain
Director Jonathon Monken
State's Attorney William Mudge
Director Michael J. Pelletier
Ms. Mariyana Spyropoulos
Mr. John Z. Toscas
Superintendent Jody Weis

Approval of Minutes of October 9, 2009, Regular Meeting

With a quorum in place, Vice Chairman Alvarez asked for a motion to adopt the minutes of the last Authority Meeting.

{State's Attorney William A. Mudge moved that the minutes of the October 9, 2009, Authority Meeting be adopted. Ms. Barbara Engel seconded the motion, which was adopted by unanimous voice vote.}

Chairman's Remarks

As the first order of business, Vice Chairman Alvarez called for the Chairman's remarks, with Executive Director Jack Cutrone responding. Mr. Cutrone explained that Mr.

Sorosky was notified several weeks ago that his appointment as the Authority Chairman had been terminated and that the Governor's Office was in the final process of appointing a new Chairman for the Authority Board. He said that is why Vice Chairman Alvarez graciously agreed to Chair the meeting, and it is expected that there will be a new Chairman at the next Authority Board Meeting.

Executive Director's Remarks

Mr. Cutrone then proceeded to make his remarks. He said the Authority's main occupation remains to be the administration of American Recovery and Reinvestment Act (ARRA) grants. Reporting on the statewide discretionary grants of \$15.8 million, he said that seven agreements out of 12 have been signed. He added that they totaled \$6.8 million in funds to the Department of Human Services (DHS), Department of Corrections (DOC), Illinois Department of Juvenile Justice (IDJJ), the Authority, and Illinois Violence Prevention Authority (IVPA). Mr. Cutrone said that later in the meeting, a designation to Illinois State Police will be recommended from the \$15.8 million.

Next, he discussed grant money allocated for local use. Mr. Cutrone mentioned that RFPs were made for law enforcement safety and police-related equipment, and \$2.5 million in funds would be distributed to 90 law enforcement agencies. He said that those grant agreements were in the process of negotiation and signing. With respect to the other funding, he stated that additional major RFPs were sent for programs. He noted that 54 proposals were received requesting \$22.3 million out of \$50.2 million in funds and that those areas had been discussed at a number of prior meetings. He pointed out that those areas included 27 law enforcement proposals, for which designations on 10, totaling \$3.2 million for funding 15 full-time and seven part-time positions, would be made later in the meeting. Mr. Cutrone added that other proposals still are being evaluated both for law enforcement initiatives and other program areas.

He said that Victims of Crime Act (VOCA) awards have been designated to the Illinois Coalition Against Domestic Violence (ICADV) and the Illinois Coalition Against Sexual Assault (ICASA). Mr. Cutrone added that the grants have been signed. He continued to say that with respect to ARRA Violence Against Women Act funding, the Authority issued RFPs for training and personnel. Mr. Cutrone remarked that 25 proposals were received totaling \$6.6 million for approximately \$4.6 million in available funds. He added that the proposals were being evaluated, with training proposals to be reviewed first.

He recounted that another major focus of the Authority has been on putting the ARRA reporting process in place for the state and federal government. He stated that the Authority reported on October 10, which was successful, with the next report due January 10. Mr. Cutrone then moved on to two other items. First, he said that Recovery Act hires were starting, introducing those who were at the meeting. He also noted that a very well-qualified individual had been hired to be the assistant director of the Authority's Research and Analysis Unit, Dr. Lisa Braude. He said that her primary responsibility will be to arrange all aspects of the 2010 Criminal Justice Forum. Mr. Cutrone concluded by

mentioning that Board Members would be called upon for assistance with putting together an Advisory Council to help plan the 2010 Criminal Justice Forum.

Vice Chairman Alvarez thanked Mr. Cutrone, after which she appointed every present Board Member of the Authority as a Member of the Budget Committee as a whole and started the Budget Committee Meeting.

Budget Committee Meeting

Vice Chairman Alvarez said that the recommendations of staff with regards to the Byrne Justice Assistance Grants would be considered, calling attention to a memo in the handout materials with that information. She then introduced Program Supervisor Mike Carter to lead the discussion.

Justice Assistance Grants (JAG)

FFY05 designation reduction/reallocation

Mr. Carter said that the Illinois Department of Corrections (IDOC) was designated \$180,000 in JAG FFY05 funds at the March 6, 2009, Authority Regular Meeting. He said that these funds were to be used for surveillance cameras, but the costs of purchasing and installing the cameras was less than was expected. Mr. Carter added that in November, the Authority learned that the IDOC would be returning \$66,288 from this designation. He said that the poor timing of the IDOC's notification left staff with very little opportunity to reprogram those funds. Mr. Carter said that an extension had been granted for JAG FFY05 funds and those funds would expire December 31, 2009.

Mr. Carter said staff was able to identify an ideal use of these funds in an opportunity to support the Lake County Major Crimes Task Force (LCMTF). He said that staff recommended designating \$49,500 of the returned funds to the Mundelein Police Department and the LCMTF. He said that these funds would be used to purchase a crime scene scanner that would automate crime scene measurements and documentations.

Mr. Cutrone said that the \$49,500 figure was slightly different than the figure listed in the materials that were mailed to the Board Members, but that was a result of some late fine-tuning that had occurred the day before this meeting.

ARRA FFY09 designation recommendations

Mr. Carter said that staff recommended designating up to \$499,800 in ARRA local-use funds to the Cook County Sheriff's Office to enhance its ability to provide continued police services to the Village of Ford Heights. Ford Heights has been without its own police department since 2006 and it had been unable to reimburse Cook County for the services that it has been providing. Cook County would also use a portion of these funds to conduct research analysis and evaluation of Ford Heights' need for a long-term strategy for establishing an independent police department. He said that, in all, four full-

time police officers and two part-time researchers would be supported for 36 months with this funding.

Mr. Carter said that staff recommends designating up to \$10,025 in ARRA local-use funds to the Champaign Police Department to provide two two-day training sessions on Problem-Oriented Policing (POP) concepts. He said that the training would be presented to 42 supervisors who, in turn, will train 122 Champaign police officers. He said that these funds would primarily pay for 32 hours of service provided by a nationally-renowned expert on POP.

Mr. Carter said that staff recommends designating up to \$136,233 in ARRA local-use fund to the Champaign Police Department for the purpose of implementing an intelligence-led police program. He said that this focus on intelligence would complement the department's POP efforts as well as provide the department and the community with the tools necessary for reducing and preventing violent crime. He said that this funding would create one full-time intelligence analyst position for a 12-month period and contribute toward the purchase of crime mapping software, hardware, and consulting fees.

Mr. Carter said that staff recommends designating up to \$498,663 in ARRA local-use funds to the Chicago Police Department (CPD) for the purpose of creating public discourse about the "Code of Silence" that exists between the police and the community. He said that the CPD would engage in a "Break the Code of Silence" marketing campaign and implement activities to improve youth and general public awareness of the need for public discourse. He said that this funding would create one full-time program director position for a 36-month period and contribute toward the purchase of marketing and media production services.

Mr. Carter said that staff recommends designating up to \$436,864 in ARRA local-use funds to the Freeport Police Department to staff its Street Crimes Unit. He said that this unit targets illegal activities associated with drugs and weapons within the Freeport community. He said that budget issues have prevented this unit from being fully staffed. He said that these funds would support two full-time police officer jobs for a period of 36 months, allowing two veteran police officers to be transferred into the Street Crimes Unit.

Mr. Carter said that staff recommends designating up to \$290,335 in ARRA local-use funds to the Kankakee Metropolitan Enforcement Group (KaMEG) in collaboration with the Bourbonnais Police Department. The funding would provide for an increase in KaMEG personnel through an increase in Bourbonnais Police Department personnel. He said that KaMEG proactively initiates investigations on drug, gun, and gang crime. He said that this funding would create one full-time police officer position for a period of 36 months, allowing a veteran Bourbonnais Police officer to be transferred into the KaMEG unit.

Mr. Carter said that staff recommends designating up to \$222,048 in ARRA local-use funds to KaMEG in collaboration with the Bradley Police Department. The funding

would provide for an increase in KaMEG personnel through an increase in Bradley Police Department personnel. He said that this funding would create one full-time police officer position for a period of 36 months, allowing a veteran Bradley Police officer to be transferred into the KaMEG unit.

Mr. Carter said that staff recommends designating up to \$253,953 in ARRA local-use funds to KaMEG in collaboration with the Kankakee Police Department. The funding would provide for an increase in KaMEG personnel through an increase in Kankakee Police Department personnel. He said that this funding would create one full-time police officer position for a period of 36 months, allowing a veteran Kankakee Police officer to be transferred into the KaMEG unit, as well as serve the Kankakee High School as a school resource officer.

Mr. Carter said that staff recommends designating up to \$374,954 in ARRA local-use funds to the Oak Lawn Police Department to staff its gang and tactical units. He said that these units target illegal activities associated with gang, drug, and other crimes within Oak Lawn. He said that budget issues have prevented these units from being fully staffed. He said that this funding would create two full-time police officer positions for a 24-month period and two veteran Oak Lawn police officers would then be transferred in to the gang and tactical units.

Mr. Carter said staff recommends designating up to \$500,000 in ARRA local-use fund to the Rockford Police Department to staff its Citizen Reporting Unit (CRU) with civilian hires. He said that the CRU is charged with assisting citizens' requests for information, receiving and logging articles delivered to the public safety building, providing constant observation of city cameras, and preparing reports for the police department. He said that the CRU is currently staffed by sworn officers. He said that this funding would create five part-time, non-sworn positions for a 36-month period. As a result, the sworn officers filling these positions would be returned to policing activities, helping to fill significant personnel shortages.

Mr. Carter said that staff recommends designating up to \$217,386 in ARRA state/discretionary funds to Illinois State Police (ISP) to deliver an online reporting tool to allow Illinois law enforcement agencies statewide to submit crime statistics to the Illinois Uniform Crime Reporting (UCR) programs as mandated by state and federal law. He said that this online reporting tool would allow agencies to submit timely and accurate UCR data and assist ISP in compiling and managing UCR data. He said that this funding would create three full-time positions, consisting of a lead program developer, a developer, and a data entry position, for a 12-month period.

Mr. Carter said that, in all, these staff-recommended designations total \$3,005,489 in local-use funds, creating 14.36 full-time-equivalency jobs. He said \$217,386 in state/discretionary funds would support three full-time-equivalency jobs.

Ms. Hora asked if the remainder of the FFY05 designation reduction, approximately \$15,700, would simply lapse.

Mr. Carter said that the returned funds in question would be put toward the total available for law enforcement equipment grants for which a request for proposals had been issued. He said that the grants were available for amounts up to \$7,500 and many departments have yet to be funded. He said it was his understanding that prior Budget Committee action had given staff permission to use any lapsing funds to support police agencies who submitted proposals for equipment.

Mr. Cutrone said that little else could be done with those funds between the date of this meeting and the end of the year when the FFY05 funds expire.

Ms. Hora said that she was happy to see that staff had been pursuing ways to spend the money. She asked if the CCSO had really asked for \$500,000 to fund four positions, when it looked like the CPD would fund only one position with a designation of nearly the same amount. She said that the CCSP would get four full-time and two part-time positions for 36 months, whereas the CPD would get one full-time position for 36 months.

Mr. Carter said that Ms. Hora was correct. He said that the designation for the CPD is for a program director and that would expend approximately half of the CPD's designation. He said that the remaining half would fund a marketing and media campaign, which is a rather expensive endeavor considering the costs of radio, billboard, and newspaper advertising.

Ms. Hora suggested that the CPD's designation be compared to the designation to the Champaign Police Department, the latter being for one officer for 12 months at a cost of \$136,000. She said that if that figure is multiplied by three, it would appear that the designation for the CCSO is low.

Vice Chairman Alvarez called for further discussion and/or questions.

Mr. Toscas said that the chart in the meeting materials shows \$3,222,875 as the total, but that is not the total that Mr. Carter quoted during his presentation.

Mr. Carter said that was because he had separated the local-use from the state/discretionary-use funds. He said that the local was roughly \$3 million and roughly \$217,000 for state, thus totaling the \$3.2 million in the materials.

{State's Attorney Mudge moved to approve the JAG FFY05 and ARRA09 plan adjustments. Clerk Jansen seconded the motion. The motion passed by unanimous voice vote.}

Adjourn

Vice Chairman Alvarez announced the conclusion of the Budget Committee portion of the meeting. She thanked Mr. Carter and then called upon Acting Chief Financial

Officer Ron Litwin to present the fiscal report. At that point, Mr. Cutrone said that he wanted to acknowledge Mr. Litwin's outstanding contributions to the Authority, returning to the position of Acting Chief Fiscal Officer after the unfortunate death of Chief Fiscal Officer Ted Miller, and performing three full jobs for the last several years

Fiscal Report by Ron Litwin, Acting Chief Fiscal Officer

Mr. Litwin thanked Mr. Cutrone and proceeded to present variance to budget comments on the fiscal results for the period July 1 to October 31, 2009, for agency operations and awards and grant activities. He called attention to Exhibit 1, which he explained represents a comparison of the fiscal year-to-date expenditures and obligations to the total year budget for the General Revenue Fund.

He reported that expenditures and obligations for the period were at a 24-percent level for the first four months of the fiscal year primarily due to favorable variances in Personal Services, Contractual, and EDP line items. He continued to say that the Personal Services line item and FICA are favorable due to unfilled budgeted positions, Contractual is favorable primarily due to late rent billings by CMS, and the EDP line item is favorable due to timing differences in equipment purchases.

Turning to Exhibit 2, he reported that expenditures in the Federal Criminal Justice Trust Fund are at a 17-percent level due to a later start of ARRA spending, and a lower level of miscellaneous grant funding. Mr. Litwin then pointed to the General Revenue Matching Funds and stated that they are at an expected level for four months into the fiscal year. He explained that the Criminal Justice Information Project Funds section represents funding obtained from non-governmental entities, private sources, and not-for-profit organizations, based on grants sought or awarded by these institutions, with minor funding realized during the period.

He concluded his presentation with an explanation of funding for the Juvenile Accountability Incentive Block Grants Fund, which he said was at an expected level for the period. Mr. Litwin then wished all a happy holiday season and asked if there were any questions. With no response, Vice Chairman Alvarez thanked Mr. Litwin. At that point, Mr. Cutrone added that the Authority is just beginning its budget planning for the next state fiscal year. He reported that there is a very heavy concentration on measures that might be undertaken to cut costs and preserve the Authority's budget to save General Revenue Funds.

Vice Chairman Alvarez then introduced Authority Research Analyst Lindsay Bostwick to give a presentation on a staff study of prior victimization and access to services among adult female inmates, conducted by Authority Research Manager Jessica Ashley and Research Analyst Sharyn Adams. She said that Ms. Bostwick did the study's data analysis.

Presentation on Assessment of Prior Victimization and Access to Services Among Adult Female Inmates in the Illinois Department of Corrections by Lindsay Bostwick, Research Analyst, Illinois Criminal Justice Information Authority

Ms. Bostwick stated that the research goals of the study were to learn about victimization, adding that a number of studies have shown that many women who are incarcerated have an extensive history of victimization. She said that the Authority's study was conducted to see if that fact correlated with victimization in Illinois and to obtain better information on the current female population with hopes that it could influence policy decisions.

Ms. Bostwick gave background on some known facts about women behind bars: that in the past few decades there has been an increase; many are being admitted for drug, property, and battery offenses; many are mothers, with the majority single, living in poverty, undereducated and unskilled. She explained that one-on-one interviews lasting about 90 minutes were conducted with the women inmates, and that 98 questions were posed, covering demographics, prior substance abuse, physical abuse, and sexual abuse. She said that other areas examined included stalking and intimate partner emotional abuse, trauma, and strategies that the women used to seek treatment. She added that two-thirds of the interviews were conducted by contracted ex-offender women who were recommended by the Illinois Department of Corrections.

Ms. Bostwick then explained the procedures that were used to collect information, including a life history calendar developed by Mark Powers of the Authority's Research staff. She noted that it was a long calendar that had all the years and incidents about which each woman was asked to help them remember their life history and experiences.

Ms. Bostwick stated that the sample for the most part was representative of the Illinois prison population as a whole. She described the abuse type variables that were used. Variables included intimate partner, physical, and sexual abuse, and the time frame of when they occurred—during childhood, ages 0-12, in adolescence, 13-17, or in adulthood, 18 and older.

She then reviewed findings on victimization types and help-seeking behaviors. She reported that women who were sexually abused were more likely to also experience physical abuse. Also, women who experienced sexual abuse in childhood were more likely to again experience it in adolescence. In discussing help-seeking, she reported that 83 percent of the female prisoners sought help or services after incidents of violence, which included talking to a person known to them, consulting an agency or counselor, seeking medical help, or contacting the police.

In summarizing her presentation, she outlined the study's conclusions, which included implications for practice and policy. She said almost all of the women experienced abuse, especially physical abuse, with most having abuse histories and therefore were in need of counseling services. She said there is a strong correlation between sexual abuse and physical abuse, and a correlation between childhood sexual abuse and sexual abuse in adolescence. Women with higher post-traumatic stress disorder (PTSD) scores were

correlated with seeking more types of help and that many women may not actively seek help until they are experiencing severe trauma. Early intervention is important to try to help women before victimization and trauma escalates. Finally, PTSD can affect daily functioning, interpersonal relationships and employment.

She said women with PTSD will need long-term therapy to learn coping mechanisms, identify triggers, manage stress, learn situation avoidance, obtain medication or become aware of what needs to be put in place to help them manage their PTSD symptoms. She said that two-thirds in the study's sample sought help from someone they knew rather than professional services, and most thought it was helpful, which emphasized the importance of making sure that the women have someone they trust with whom to talk besides professionals.

Ms. Bostwick closed by noting that more than 90 percent of the women who sought help in prison for abuse issues thought it was helpful, indicating an opportunity to make an impact in prison. She explained that seeking help in prison has advantages of receiving extended time with counselors, being away from abusers in a relatively safe environment, and allowing good time for program participation as a motivation.

Ms. Bostwick then said that a final report should be available soon and asked for questions. With no response, Vice Chairman Alvarez thanked her, and Mr. Cutrone thanked the Authority's research staff.

At that point, Ms. Engel suggested that when the report is final, copies should be given to statewide and local sexual assault coalitions, followed by discussions on how its findings are congruent or different than those experienced by the people who currently are being served with ICJIA funding and outside of prison. Ms. Bostwick agreed. Director McClain then said he has been concerned that there is a serious problem with people who are victimized, as shown by the statistical analysis presented. He asked if there could be interventions before victimization occurs in communities where there is a great victimization rate, as touched upon in the report.

He went on to say that he thought a flaw in the system has been the lack of sufficient mechanisms in place to educate and to intervene at an earlier age to prevent the ongoing abuse that he has witnessed for decades. Director McClain added that he feared unless there is a major change within the victimized group areas, such as grassroots preparation of youth to avoid these types of occurrences, they will continue.

Agreeing, Ms. Bostwick stated that many women in the study's sample who said there was a high level of abuse in childhood indicated that they did not seek help because they did not know where to go. She said that there is definitely something to be said for identifying and targeting youth for outreach, and advising them where help can be found if they are experiencing abuse.

Ms. Engel then thanked Ms. Bostwick and reported that she is aware of greater efforts and discussion taking place toward how to address abuse earlier with interventions that

are specific to young people who have been reluctant to come forward. She added that some work is even spearheaded by young people, which is positive because they are bringing their voices to the table to express what many in organizations do not understand well.

At that point, Vice Chairman Alvarez asked if there were any old or new business. With no response, she called for a motion to adjourn.

Adjournment

{ Chief David Bradford's motion to adjourn was seconded by State's Attorney Mudge and adopted by unanimous voice vote. }

Mr. Cutrone then announced the dates for the Authority Board Meetings for the calendar year 2010—March 5, June 4, September 3, and December 3—and thanked everyone.



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Memorandum

To: Authority Members
From: Ronald Litwin, Acting Chief Fiscal Officer
Date: March 5, 2010
Re: Authority Fiscal Reports

Attached are the FY 2010 fiscal reports covering the period:
July 1, 2009 through January 31, 2010.

Exhibit #1 – Operations

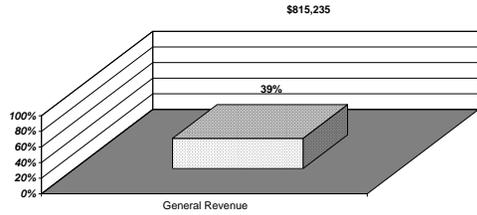
As shown on Exhibit 1, the Authority has expended or obligated 39% of our General Revenue operations.

Exhibit #2 – Awards and Grants

As shown on Exhibit 2, the Authority has expended or obligated 57% of our General Revenue Matching/Other funds appropriation and 33% of our total appropriation.

I will be available at the Authority meeting to answer any questions you may have regarding these reports.

Exhibit #1 - Operations
Illinois Criminal Justice Information Authority
FY 2010 Expenditures/Obligations
 July 1, 2009 - January 31, 2010

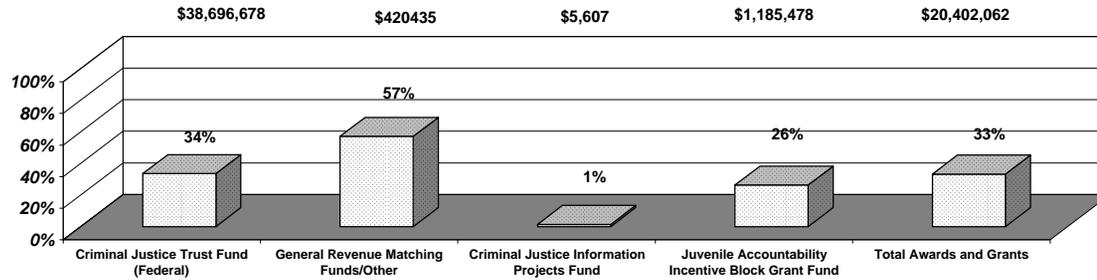


	General Revenue			
	Budget/ (1) Appropriation	Reserve	Expenditures/ Obligations	Balance (2)
Personal Services	\$1,450,000	\$66,000	\$593,172	\$790,828
Retirement	\$0	\$0	\$0	\$0
FICA	\$110,900	\$5,200	\$43,639	\$62,061
Contractual	\$350,075	\$675	\$128,913	\$220,487
Travel	\$11,000	\$0	\$2,197	\$8,803
Commodities	\$12,000	\$0	\$5,546	\$6,454
Printing	\$16,000	\$0	\$1,321	\$14,679
Equipment	\$5,900	\$0	\$106	\$5,794
EDP	\$165,000	\$0	\$12,352	\$152,648
Telecommunications	\$50,000	\$0	\$24,859	\$25,141
Operation of Auto	\$17,000	\$0	\$3,130	\$13,870
Total	\$2,187,875	\$71,875	\$815,235	\$1,300,765
% of Appropriation (less Reserve):			39%	61%

(1) This amount is the total that the Legislature approved and does not equal the total amount spent.

(2) Balance does not equal end of period cash balance. This is the difference between budget and actual expenditures / obligations.

Exhibit #2 - Awards & Grants
Illinois Criminal Justice Information Authority
FY 2010 Expenditures/Obligations
 July 1, 2009 - January 31, 2010



	Criminal Justice Trust Fund (Federal)			General Revenue Matching Funds/Other				Criminal Justice Information Projects Fund		
	Budget/ (1) Appropriation	Expenditures/ Obligations	Balance (2)	Budget/ (1) Appropriation	Reserve	Expenditures/ Obligations	Balance (2)	Budget/ (1) Appropriation	Expenditures/ Obligations	Balance (2)
Federal Assistance Support	\$10,300,000	\$2,745,730	\$7,554,270	\$650,000	\$0	\$375,435	\$274,565			
State Agencies	\$36,000,000	\$13,070,338	\$22,929,662							
Locals/Non-Profit Orgs.	\$67,400,000	\$22,829,589	\$44,570,411							
Misc. Awards/Grants	\$1,700,000	\$51,021	\$1,648,979	\$0	\$0	\$0	\$0	\$400,000	\$5,607	\$394,393
Study Capital Punishment				\$86,243	\$0	\$45,000	\$41,243			
Total	\$115,400,000	\$38,696,678	\$76,703,322	\$736,243	\$0	\$420,435	\$315,808	\$400,000	\$5,607	\$394,393
% of Appropriation (less Reserve):		34%	66%			57%	43%		1%	99%
	Juvenile Accountability Incentive Block Grant Fund			Total						
	Budget/ (1) Appropriation	Expenditures/ Obligations	Balance (2)	Budget/ (1) Appropriation	Reserve	Expenditures/ Obligations	Balance (2)			
Federal Assistance Support				\$10,950,000	\$0	\$3,121,165	\$7,828,835			
State Agencies				\$36,000,000	\$0	\$13,070,338	\$22,929,662			
Locals/Non-Profit Orgs.				\$67,400,000	\$0	\$22,829,589	\$44,570,411			
Misc. Awards/Grants				\$2,100,000	\$0	\$56,628	\$2,043,372			
Study Capital Punishment				\$86,243	\$0	\$0	\$41,243			
Juvenile Accountability Block Grant	\$4,500,000	\$1,185,478	\$3,314,522	\$4,500,000	\$0	\$1,185,478	\$3,314,522			
Total	\$4,500,000	\$1,185,478	\$3,314,522	\$121,036,243	\$0	\$40,263,198	\$80,728,046			
% of Appropriation (less Reserve):		26%	74%			33%	67%			

(1) This amount is the total that the Legislature approved and does not equal the total amount spent.

(2) Balance does not equal end of period cash balance. This is the difference between budget and actual expenditures / obligations.

General Revenue	39%
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Criminal Justice Trust Fund (Federal)	34%
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General Revenue Matching Funds/Other	57%
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Criminal Justice Information Projects Fund	1%
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Juvenile Accountability Incentive Block Grant Fund	26%
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Total Awards and Grants	33%
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MEMORANDUM

To: Authority Members
From: Ronald Litwin
Acting Chief Fiscal Officer
Date: March 5, 2010
Re: Summary of Office of Fiscal Management Activities

The following highlights the work by the Office of Fiscal Management for the Fiscal Year 2010 through January 31, 2010.

Reports

The following reports were prepared and submitted by the OFM staff:

- Quarterly Federal Financial Status Reports (SF 269's and the new SF 425's) for direct and formula grant awards.
- Cost center reports for agency operations and federal grant cost centers.
- Monthly expense variance report preparation and analysis for the Governor's Office of Management and Budget.
- Monthly reports for funding and expenditures for the American Recovery and Reinvestment Act (ARRA) grants.

Federal Grants

- Conducted preliminary budget reviews of approximately 385 interagency agreements.
- Processed 320 contract obligation documents (\$35,277,933) and 690 vouchers (\$20,738,282) for federal grants to state and local governments and not-for-profit agencies.

General Agency Obligations

- Completed the obligation, expenditure and cash reconciliations for five funds.



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- Established Appropriation authority for FY 2010.

Other Agency Issues

- The Fiscal department completed various fiscal year end tasks in a timely manner.
- The Authority participated in the regular examination of the Agency for the two years ended June 30, 2009. The accounting firm of Bonner Group, LLC made the survey of the accounting records and procedures.
- Participated in the planning and discussions regarding ARRA reporting and control.
- Changed the deposit banking relationship from Chase to 5th 3rd Bank effective 11/1/09.



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SUPPLEMENTAL MEMORANDUM

TO: Authority Members

FROM: John C. Chojnacki, Associate Director, Federal & State Grants Unit

DATE: March 3, 2010

RE: **Justice Assistance Grants (JAG) FFY07 Plan Adjustment #5**
Justice Assistance Grants (JAG) ARRA09 Plan Adjustment #4

This memo describes proposed adjustments to the FFY07 Plan and the American Recovery and Reinvestment Act (ARRA) of 2009 Plan. Further detail is provided in the attached *Attachment A's*.

RECOMMENDED DESIGNATIONS

FFY07

Illinois State Police – Crimes Against Seniors Program (CASP) - \$180,377

Staff recommends designating \$180,377 in FFY07 funds to the Illinois State Police Crimes Against Seniors Program (CASP). CASP investigates reports of financial exploitation of seniors throughout the state of Illinois. CASP also works to develop and sustain liaisons with the Illinois Department of Aging, local law enforcement, financial representatives, and senior advocacy groups. CASP obtains investigative referrals and serves as advocates of elderly victims of financial crimes. CASP also conducts training for seniors on the warning signs of financial abuse and consumer fraud. During the past 12 months, CASP has operated at full-staff, using its entire previous designation of \$170,500. The continued costs for sustaining a full-functioning CASP have increased in all areas of operation and the unit has requested an increase of \$9,877 to its next designation, bringing the requested amount to \$180,377.

Macon County Public Defender's Office – Specialized Defense Initiatives - \$81,000

Staff recommends designating \$81,000 in FFY07 funds to the Macon County Public Defender's Office for its specialized defense initiatives program. Macon County will continue to use this funding to represent the most serious violent crime and drug offender cases in a timely manner, thus reducing case-load.

Cook County Social Services Department – Community-Based Transitional Services for Female Offenders - \$70,000

Staff recommends designating \$70,000 in FFY07 funds to the Cook County Social Services Department for its Community-Based Transitional Services for Female Offenders program. The program aims to reduce the rate of Petition for Violation to Revoke Supervision or Conditional Discharge for all female program participants by providing gender-specific services. These services include outpatient and intensive outpatient group counseling and intervention strategies for substance abuse offenders.

ARRA09

Coles County – 911 System Enhancement - \$300,000

Staff recommends designating \$300,000 in JAG ARRA09 funds to Coles County to make direct capital expenditures for the E-911 system and law enforcement communications center serving the Coles County Sheriff's Department. Coles County is currently operating with an outdated emergency communications center that is limited in its ability to handle a large influx of calls and it is incapable of performing modern communications operations such as mapping and computer aided dispatch. This funding would provide Coles County with the initial outlay for the equipment, software, and training necessary to build a "Next Generation 911-system" to better serve its residents and emergency responders. The total cost of this project is estimated to exceed \$600,000. Coles County has provided the Authority with a memorandum to show they have the funds available (on hand) to complete the project. Additionally, the Moultrie County Board has expressed to the Authority its interest in forming a multi-county agency with Coles County and Coles County has engaged other surrounding counties interested in forming a multi-county agency once this project is completed.

This program proposes to create five full-time emergency center communications positions once the system is completed. The estimated system completion date would be 18 months following the program's start date. At that time, Coles County and any collaborating counties would begin hiring the communications staff to take on the new duties and responsibilities accompanied by a new generation 911 system. Although this funding will not be used to directly create these positions, they would not exist without this funding. These funds would be used for a 24-month period.

ARRA09 REALLOCATION REQUEST

On January 25, 2010, staff recommended that \$4 million be designated to the Illinois Department of Corrections (IDOC) for the purpose of implementing the Adult Redeploy Illinois program. Under this program, IDOC would disseminate funding to local jurisdictions that design community service plans to treat offenders in the communities, rather than sending them to state prisons. IDOC has since learned they do not have the authority to disseminate grant funding and cannot accept the funding, as approved.

Staff recommends that the \$4 million designation to IDOC be rescinded. However, to ensure that the Adult Redeploy Program becomes operational, staff recommends that the \$4 million be designated to the Authority. The Authority and IDOC will then partner to provide participating local jurisdictions with the funding necessary to work toward this program's goals.

Staff will be available at the meeting to answer any questions.

**JUSTICE ASSISTANCE GRANTS
 FFY07 PLAN
 ATTACHMENT A - Revised 2/22/10**

JAG Purpose Area: LAW ENFORCEMENT

Program Title: Expanding Multi-Jurisdictional Narcotic Units	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
<u>Project Title: Expanding Multi-Jurisdictional Narcotic Units</u>			
Blackhawk Area Task Force	\$69,579		
Central IL Enforcement Group	\$138,569		
DuPage County MEG	\$145,625		
East Central IL Task Force	\$107,122		
Joliet MANS	\$139,644		
Kankakee MEG	\$150,730		
Lake County MEG	\$271,209		
Southern IL Drug Task Force	\$201,393		
Multi-County MEG	\$71,179		
North Central Narcotic Task Force	\$139,670		
Quad-Cities MEG	\$31,895		
SLANT Task Force	\$119,996		
South Central Illinois Drug Task Force	\$85,064		
Southeastern Illinois Drug Task Force	\$134,002		
Metropolitan Enforcement Group of Southwestern Ill.	\$467,598		
Southern Illinois Enforcement Group	\$142,498		
Vermilion County MEG	\$143,581		
West Central IL Task Force	\$133,389		
Zone 6 Task Force	\$64,106		

JAG Purpose Area: PROSECUTION AND COURT PROGRAMS

Program Title: Multi-Jurisdictional Drug Prosecution Program

Project Title: Multi-Jurisdictional Drug Prosecution Program

DuPage County State's Attorney's Office	\$156,415		
Kane County State's Attorney's Office	\$143,967		
Lake County State's Attorney's Office	\$204,858		
McHenry County State's Attorney's Office	\$83,394		
Office of the State's Attorneys Appellate Prosecutor	\$440,486		
St. Clair County State's Attorney's Office	\$108,003		
Will County State's Attorney's Office	\$132,528		

Project Title: Complex Drug Prosecutions

Cook County State's Attorney's Office	\$1,174,104		
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Program Title: Specialized Prosecution Initiatives

Project Title: DNA Unit

Cook County State's Attorney's Office	\$271,238		
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Project Title: Systemic Sentencing Issues Appeals Project

Office of the State's Attorney's Appellate Prosecutor	\$284,300	\$272,855	(\$11,445)
Office of the State's Attorney's Appellate Prosecutor	\$284,300		

Program Title: Specialized Defense Initiatives

	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
<u>Project Title: Systemic Sentencing Issues Appeals Project</u> Office of the State Appellate Defender	\$189,529		
<u>Project Title: Defense Services</u> Macon County Public Defender's Office	\$0	\$81,000	\$81,000

Program Title: Probation Initiatives

<u>Project Title: Innovative Probation Initiatives</u> Will County	\$112,000		
Tazewell County - 10th Judicial Circuit	\$74,000		
Lee County	\$41,000		
Kane County	\$25,000		

JAG Purpose Area: CORRECTIONS AND COMMUNITY CORRECTIONS PROGRAMS

Program Title: Correctional Initiatives

<u>Project Title: Community-Based Residential Treatment for Adults</u> Illinois Department of Corrections	\$414,462		
<u>Project Title: Young Offender Re-entry Program</u> Illinois Department of Juvenile Justice	\$510,000		
Illinois Department of Juvenile Justice	\$459,000		
<u>Project Title: Community-based Transitional Services for Female Offenders</u> Illinois Department of Corrections	\$380,162		
Illinois Department of Corrections	\$190,081		
Lake County	\$20,000		
Cook County Social Services Department	\$0	\$70,000	\$70,000

JAG Purpose Area: PLANNING, EVALUATION, AND TECHNOLOGY IMPROVEMENT

Program Title: Information Systems

<u>Project Title: Information Network for Victim Service Providers</u> Illinois Criminal Justice Information Authority	\$364,000	\$334,996	(\$29,004)
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Program Title: Local Law Enforcement Officer Safety

<u>Project Title: Local Law Enforcement Officer Safety</u> TBD	\$812,159		
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JAG Purpose Area: CRIME VICTIM AND WITNESS PROGRAMS

Program Title: Law Enforcement and Prosecutor-Based Victim Assistance Program:

<u>Project Title: Law Enforcement and Prosecutor-Based Victim Assistance Services</u>			
# Cook County State's Attorney's Office - Underserved	\$208,000		
# Cook County State's Attorney's Office - Juvenile	\$148,031		
# Cook County State's Attorney's Office - Senior/Disabled Victims & Compensation	\$229,351		
# Cook County State's Attorney's Office - Generalists	\$342,447		
# Cook County State's Attorney's Office - Homicide	\$129,099		

JAG Purpose Area: PREVENTION AND EDUCATION PROGRAMS

Program Title: Community Violence Prevention	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
<u>Project Title: Crimes Against Seniors</u>			
Illinois State Police	\$0	\$180,377	\$180,377
UNALLOCATED FUNDS			
Unallocated - Discretionary			\$290,928
Undesignated Local	\$564,997	\$413,997	(\$151,000)
Undesignated State	\$155,615	\$15,687	(\$139,928)
<i>Undesignated Interest</i>	<i>\$536,857</i>	<i>\$575,714</i>	<i>\$38,857</i>
Unallocated - Formula Allocations			
Undesignated Local Formula Funds	\$0		
ADMINISTRATIVE FUNDS			
Administration			
Administration Funds	\$1,059,887		
TOTAL	\$13,006,119	<i>\$13,044,976</i>	<i>\$38,857</i>

**JUSTICE ASSISTANCE GRANTS
 ARRA09 PLAN
 ATTACHMENT A - Revised 2/22/10**

JAG Purpose Area: LAW ENFORCEMENT

Program Title: Expanding Multi-Jurisdictional Narcotic Units	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
<u>Project Title: Expanding Multi-Jurisdictional Narcotic Units</u> TBD	\$4,400,000		
Program Title: Local Law Enforcement Officer Safety			
<u>Project Title: Local Law Enforcement Officer Safety</u> TBD	\$2,500,000		
Program Title: Programs and Services			
<u>Project Title: Programs and Services</u> TBD	\$4,014		
<u>Project Title: Law Enforcement</u> Cook County Sheriff's Office	\$499,800		
Bourbonnais Police Department (KaMEG)	\$290,335		
Bradley Police Department (KaMEG)	\$222,048		
Kankakee Police Department (KaMEG)	\$253,953		
Oak Lawn Police Department	\$374,954		
<u>Project Title: Intelligence-Led Policing</u> Champaign Police Department	\$136,233		
<u>Project Title: Public Relations</u> Chicago Police Department	\$498,663		
Program Title: Law Enforcement Reserve			
<u>Project Title: Law Enforcement Reserve</u> TBD	\$1,953,111	\$1,653,111	(\$300,000)
<u>Project Title: E-911 System</u> Coles County	\$0	\$300,000	\$300,000
<u>Project Title: Law Enforcement</u> Freeport Police Department	\$436,864		
Rockford Police Department	\$500,000		
Kankakee County Sheriff's Office	\$144,373		
Elgin Police Department	\$104,888		
Tri-County Drug Enforcement Narcotics Unit	\$287,959		
<u>Project Title: Problem-Oriented Police Training</u> Champaign Police Department	\$10,025		
<u>Project Title: Intelligence-Led Policing</u> Country Club Hills Police Department	\$263,900		

JAG Purpose Area: PROSECUTION AND COURT PROGRAMS

Program Title: Parole Initiatives	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
<u>Project Title: Day Reporting Program</u> Illinois Department of Corrections	\$3,800,000		
<u>Project Title: Juvenile Transition Center - St. Clair County</u> Illinois Department of Corrections	\$350,000		
<u>Project Title: Illinois Youth Center - St. Charles</u> Illinois Department of Juvenile Justice	\$216,100		
<u>Project Title: Parole Officer Fleet Upgrade</u> Illinois Department of Corrections	\$1,200,000		
Program Title: Probation Initiatives			
<u>Project Title: Redeploy Illinois</u> Illinois Department of Human Services	\$800,000		
Program Title: Specialized Prosecution Initiatives			
<u>Project Title: Specialty Courts</u> Cook County Circuit Court	\$500,000		
<u>Project Title: Domestic Violence Division</u> Cook County Circuit Court	\$500,000		
<u>Project Title: Therapeutic Intervention Program</u> 17th Judicial Circuit Court / Winnebago County	\$500,000		
Program Title: Improving Operational Effectiveness			
<u>Project Title: Cold Case Homicide Unit</u> Cook County State's Attorney's Office	\$1,650,307		
<u>Project Title: Community Justice Centers</u> Cook County State's Attorney's Office	\$877,650		
<u>Project Title: Underserved Counselor</u> Lake County State's Attorney's Office	\$268,283		
<u>Project Title: Drug Prosecution</u> Knox County State's Attorney's Office Kankakee County State's Attorney's Office	\$431,800 \$425,652		
<u>Project Title: Integrated Information Systems</u> Kankakee County State's Attorney's Office	\$390,727		
<u>Project Title: Prosecution</u> Union County State's Attorney's Office	\$155,000		

JAG Purpose Area: PREVENTION AND EDUCATION PROGRAMS

Program Title: Comprehensive Community-Based Youth Services

	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
<u>Project Title: Comprehensive Community-Based Youth Services</u> Illinois Department of Human Services		\$1,275,700	

Program Title: Safety Net Works

<u>Project Title: Safety Net Works</u> Illinois Department of Human Services		\$1,000,000	
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Program Title: Community Services

<u>Project Title: Community Youth Services</u> Illinois Department of Human Services		\$685,000	
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Program Title: Rape Crisis and Rape Prevention

<u>Project Title: Rape Crisis and Rape Prevention</u> Illinois Department of Human Services (ICASA)		\$581,000	
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Program Title: Juvenile Justice Reform

<u>Project Title: Communities for Youth</u> Illinois Department of Human Services		\$294,200	
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Program Title: Unified Delinquency Intervention Services

<u>Project Title: Unified Delinquency Intervention Services</u> Illinois Department of Human Services		\$240,300	
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Program Title: Delinquency Prevention

<u>Project Title: Delinquency Prevention</u> Illinois Department of Human Services		\$123,100	
Tazewell County Child Advocacy Center		\$33,070	

Program Title: Juvenile Intervention

<u>Project Title: Juvenile Intervention Special Project</u> Illinois Department of Human Services		\$0	
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Program Title: Community Violence Prevention

<u>Project Title: CeaseFire</u> Illinois Violence Prevention Authority		\$500,000	
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<u>Project Title: Altgeld-Riverdale Community Partnerships</u> Chicago Housing Authority		\$252,100	
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<u>Project Title: Gang Prevention and Intervention</u> City of Chicago / Department of Family and Support Services		\$436,852	
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Program Title: Mental Health Initiatives	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
<u>Project Title: Mental Health Crisis De-escalation</u> Chicago Police Department	\$249,952		

JAG Purpose Area: PLANNING, EVALUATION, AND TECHNOLOGY IMPROVEMENT

Program Title: I-CASE Interface			
<u>Project Title: I-CASE Interface</u> TBD	\$1,260,000		
Program Title: Starcomm Radios			
<u>Project Title: Starcomm Radios</u> TBD	\$1,260,000		
Program Title: Integrated Justice Projects			
<u>Project Title: Integrated Justice Projcets</u> TBD	\$1,260,000		
Program Title: Criminal Justice Planning			
<u>Project Title: 2010 Criminal Justice Assembly</u> Illinois Criminal Justice Information Authority	\$125,000		
Program Title: Universal Crime Reporting			
<u>Project Title: UCR On-line Reporting</u> Illinois State Police	\$217,386		

JAG Purpose Area: CORRECTIONS AND COMMUNITY CORRECTIONS PROGRAMS

Program Title: Correctional Initiatives			
<u>Project Title: Aftercare (Cook County Region)</u> Illinois Department of Juvenile Justice	\$4,433,900		
<u>Project Title: Re-entry Services</u> Cook County Sheriff's Office	\$497,028		
<u>Project Title: Juvenile Detention</u> Will County / River Valley Detention Center	\$154,000		
<u>Project Title: Corrections Emergency Response Team</u> Winnebago County Sheriff's Office	\$416,485		
<u>Project Title: Clinical Interventions for Sex Offenders</u> Coles and Cumberland County Court Services	\$265,660		
<u>Project Title: (Adult) Redeploy Illinois</u> Illinois Department of Corrections	\$4,000,000	\$0	(\$4,000,000)
Illinois Criminal Justice Information Authority	\$0	\$4,000,000	\$4,000,000

JAG Purpose Area: DRUG TREATMENT AND ENFORCEMENT PROGRAMS

Program Title: Drug Treatment Programs	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
<u>Project Title: Substance Abuse Management and Recovery</u> Madison and McLean Counties	\$452,965		

UNALLOCATED FUNDS

Unallocated - Discretionary	INITIAL AMOUNT	AMENDED AMOUNT	DIFFERENCE
Undesignated Local	\$970,908		
Undesignated State	\$0		
<i>Undesignated Interest (as of 2/22/10)</i>	<i>\$204,126</i>	<i>\$223,011</i>	<i>\$18,885</i>

ADMINISTRATIVE FUNDS

Administration

Administration Funds	\$4,266,836		
TOTAL	\$50,402,207	\$50,421,092	<i>\$18,885</i>



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 700 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members

From: John Chojnacki, Associate Director, Federal & State Grants Unit

Date: February 23, 2010

Re: Federal and State Grants Unit Report – March 5, 2010 Authority Meeting

The staff assigned to the Federal and State Grants Unit (FSGU) performed the following activities during the period of November 1, 2009 to January 31, 2010. During this period, FSGU headcount rose to 19.

Grant Activities

During the reporting period, FSGU staff monitored 342 grants, representing approximately \$46,080,626 in grant funds. Monitoring included the following:

- Reviewing (1,303) monthly or quarterly reports: (650) data and (653) fiscal;
- Initiating disbursement of funds requested by grantees;
- Conducting (approximately 9) site visits;
- Processing budget revisions and/or amendments to existing agreements;
- Reviewing requests for proposals (RFPs) drafted by grantees and proposed subcontracts between grantees and other service providers or vendors; and
- Providing technical assistance to grantees (approximately 4,977 times). This included telephonic, e-mail, and on site contacts with grantees that requested assistance regarding issues relating to their grant(s). Staff also received communications from non-grantees regarding types of grants available through the federal government, and/or how to complete forms for federal grants.

During this reporting period, FSGU staff began processing 132 new agreements (grants), representing \$24,951,833 in grant funds. Processing of a new agreement includes:

- Negotiating the program narrative, budget, and budget narrative with the grantee;
- Processing the grant proposal for in-house legal, fiscal, and research and analysis reviews and comments;
- Making necessary changes and forwarding the agreement to the grantee for signature;
- Once returned, processing the agreement through the Office of General Counsel for the executive director's signature, and, when signed, returning a fully executed copy to the grantee as well as other contacts; and
- Initiating an obligation and disbursing any initial funds that are requested.

Administrative Activities

Meetings

During the reporting period, FSGU staff have planned for and/or staffed 2 meetings:

- One Budget Committee meetings was held on January 29, 2010.
- The Illinois Motor Vehicle Theft Prevention Council (IMVTPC) conducted a Director's meeting on January 28, 2010 in Chicago.

Meeting preparation often involves coordination with other Authority units such as Research and Analysis and the Office of Administrative Services, and often includes logistics coordination and production, assembly, and mailing of materials.

Federal Program Applications

Between November 1, 2009 and January 31, 2010, one application was submitted to the federal government for an award from the following federal program:

Program	Date Submitted
Violence Against Women Act (VAWA) FFY10	January 26, 2010

Other Activities

- 1) In support of the Authority's Strategic Plan, staff continues to prioritize projects and activities as well as develop strategies to best incorporate the Authority's Action Plan initiatives into unit operations.
- 2) During the reporting period, FSGU continued to operate without a full staff. However, three grant monitors were hired using American Recovery and Reinvestment Act (ARRA) funds and these individuals will help absorb the added administrative duties generated by the creation of ARRA-funded grants. Executive staff is pursuing the hiring process with expectations of returning the unit to full strength. On an individual basis, staff members have continued to handle increased grant loads, train the new employees, and perform other responsibilities, pending the filling of vacant positions.
- 3) Staff continually updates Attachment A's, fact sheets (program/fund information sheets), funding charts, and other items on the Authority's Internet and Intranet sites.
- 4) Staff is examining ways to improve the public's access via the Internet to information relating to programs that receive funds from the Authority and to information about the individual grantees. This is part of an on-going process aimed at making the Authority's activities more open and transparent to the general public.
- 5) FSGU staff is continuing to work and meet with the Authority's Research and Analysis Unit as well as other state and local agencies, such as the Administrative Office of the Illinois Courts, jail-based mental health services, community-based

transitional services for female offenders, and juvenile reporting centers to advance common goals and projects.

- 6) Staff has been working closely with Fiscal Management staff to close out the following federal awards:
 - A) National Forensic Sciences Improvement Act (NFSIA) FFY 2007.
 - B) Residential Substance Abuse Treatment Act (RSAT) FFY 2005.
 - C) Violence Against Women Act (VAWA) FFY 2003 and 2004.
 - D) Victims of Crime Act (VOCA) FFY 2006.
- 7) Staff continues to be involved in post-Balanced and Restorative Justice (BARJ) Summit activities, including the Illinois BARJ initiative.
- 8) As part of the Authority's on-going efforts to upgrade its information systems, staff has worked with the Information Services Unit and the Research and Analysis Unit to design a new E-Grant database system. Testing on a beta version began in May and revisions are in-process. The new E-Grant system (eGMIS) will replace the current Grant Management Information System (GMIS). Progress has been delayed because both systems have had to be modified to accommodate ARRA-specific information for ARRA grants and ARRA-related duties have demanded that staff divert efforts away from this project.
- 9) Staff has been heavily focused on ARRA planning, administration, RFPs, and technical aspects of ARRA compliance.



**ILLINOIS
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INFORMATION AUTHORITY**

300 W. Adams Street • 7th Floor • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members
From: Edith Feliciano
Date: February 18, 2010
Re: Summary of Human Resources Activities

The following highlights the work performed by Illinois Criminal Justice Information Human Resources Unit since the last Authority Meeting.

Recruitment, Screening and Hiring

Electronic Personnel Action Requests (EPARs) were processed to fill funded headcount vacancies. All information, with the initiation of the personnel requisition to the final candidate selection, is posted on the system. It allows for highly accurate and efficient hire tracking while eliminating the paper transfer.

The process of filling positions at the Authority has been completed. The Accountant candidate has started as of September 9, 2009. The Public Service Administrator, Assistant to R&A Director, 4D exempt was processed, candidate interviewed, selected and started on November 17, 2009. The promotion of an internal employee, Technical Advisor II to III was effective November 16, 2009. The Criminal Justice Specialist I/Research Unit, eight candidates were interviewed a candidate was selected and started on December 1, 2009.

Fourteen SPAR (ARRA/American Recovery & Reinvestment Act) positions were posted on the State website and IC JIA website. Bid records were processed for each hiring package. Two candidates for the Technical Advisor II position were selected and started on October 1, 2009. Two Research Analyst candidates (contract) were selected and started on October 16, 2009. The Administrative Assistant I/Legal Counsel seven candidates were interviewed; a candidate was selected and started on December 1, 2009. Criminal Justice Specialist I/Research Unit, eight candidates were interviewed a candidate was selected and started on December 7, 2009. Criminal Justice Specialist I/Grant Monitors interviews were conducted, three candidates were selected. Two candidates were veterans and one was a candidate (promotion from the IL Department of Juvenile

Justice. One veteran started on December 1, 2009 the other two candidates started on December 16, 2009.

Employee Benefits

- Provided staff with disability leave information. Processed all related Medical/Administrative paperwork
- Tracked ongoing leaves
- Processed several Deferred Compensation transactions
- Processed and distributed Savings Bonds for employees
- Assisting employees with questions regarding their SERS status and/or reciprocal Benefits.
- Process several group insurance discrepancies.
- Information on free flu shots.
- Recertification of dependents (student).

Salaries & Compensation

- Assisted in continued bi-monthly payroll processing for 60 employees
- Issued time balance reports monthly to payroll and contractual employees
- Continued to check timesheets of federally funded employees for correct time certification reports
- Assisted Shared Services by giving documentation and communicating changes for ICJIA

Equal Employment Opportunities

- Submitted the First Quarterly Report for FY2008
- Training will be ongoing for Affirmative Action Planning for our agency in order to meet and attain our hiring goals
- Attended Department Human Rights training on Diversity Awareness and Legal Interviews.

Staff Development & Training

- Supervisory/Management Staff completing Interview and Selection (RUTAN) Training
- Continued to provide staff with development tools now available in library for use

Other Miscellaneous Projects

- Working with all unit directors to update organization charts to submit to CMS
- Working with unit directors to identify any classification issues
- Working with CMS classifications to establish and clarify job descriptions
- Working on updating the Authority Handbook
- Processing 3-month, 6-month, and annual evaluations for all staff
- Completion of Job Description binder for easy accessibility.
- Completion of staff phone directory (phone tree).

Reports

The following reports were prepared and submitted by HR staff:

- First Quarterly EEO Report for FY2010
- Hispanic Employment Survey
- Bilingual needs and pay survey



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 700 • Chicago, Illinois 60606 • (312) 793-8550

To: Authority Members

From: Mark Myrent, Associate Director
Research and Analysis Unit

Date: February 18, 2010

Re: Research and Analysis Unit Report for the March 2010 Authority Meeting

This memorandum highlights some of the work performed by staff of the Research and Analysis Unit since the Authority's last quarterly meeting.

I. NEW PROJECTS

A. Smarter Solutions for Crime Reduction: The Illinois Criminal Justice Information Authority Strategic Planning Initiative

In November 2009, ICJIA initiated plans to convene a large group of criminal justice professionals, lawmakers, and policymakers from across Illinois at a September 2010 Criminal Justice Planning Summit. At this two-day event, ICJIA will review current challenges in the adult justice system based on the experiences of policymakers, practitioners, and others in the field, and on the latest research. Participants will then identify priorities for a statewide strategy for criminal justice policy, funding initiatives, and justice research in the coming years. This effort is the first since 2001 to create and implement a strategic criminal justice plan for the state of Illinois.

ICJIA is partnering with several key state and national criminal justice and human services agencies to gather information and guide planning for the summit, including the Illinois Department of Corrections, Illinois Department of Juvenile Justice, Illinois Department of Human Services, Illinois State Police, Illinois Department of Child and Family Services, and the National Criminal Justice Association, Justice and Research Statistics Association, and Pew Research Center. Other partners include representatives of the state's mental health, law enforcement, judicial and court services, and criminal justice associations.

ICJIA has initiated several fact-finding strategies to pinpoint critical criminal justice issues and the most effective and efficient evidence-based policies, practices, and programs in Illinois and across the nation. These include reviewing existing statewide strategic plans from around the country to identify areas for potential replication and lessons-learned, interviews with state justice and human service association leaders to solicit information about critical issues facing their communities, and workgroups with representatives of the academic and

policy advocacy communities. ICJIA also is collecting existing needs assessment data, reports, survey findings, and other information reflective of current justice trends in Illinois that could be used to support the development of the summit agenda and the strategic plan.

The summit, and subsequent working sessions, will energize the justice community to contribute innovative ideas and partnership and planning principles that will reduce crime and improve public health and safety in urban, rural, and suburban jurisdictions across Illinois. It is hoped that this effort will increase the investment all facets of the justice system have in planning for a more organized and strategic effort to reduce crime and increase public health and safety. In the end, this important initiative will result in a coordinated statewide, data-driven strategic approach to crime reduction and justice system investment.

B. Will County River Valley Detention Center (RVDC) Impact Evaluation

The Will County River Valley Detention Center is a Nationally Accredited 102 bed Juvenile Detention Center located in Joliet, Illinois. Developed as a joint venture between Will and Kankakee Counties, RVDC is a temporary placement center for juveniles, between the ages of ten and sixteen, awaiting court decisions on their cases. Only minors who have allegedly committed a delinquent offense and are determined to be a danger to the community or themselves may be detained. In 2008, a total of 911 juveniles were admitted. Admitted juveniles participate in a juvenile education program and are provided services mental health needs services based on evaluations.

ICJIA Research and Analysis Staff will work with program staff to develop the evaluation plan, including benchmarks and outcome measures, to conduct an impact evaluation to measure the extent to which programming within the RVDC resulted in a decrease in reoffending and readmission into the facility, and to contextualize the findings based on the data analysis.

C. Adult Redeploy Illinois Utilization-Focused Evaluation

The Crime Reduction Act (Public Act 96-0761 effective on January 1, 2010) establishes the Adult Redeploy Illinois program, which provides financial incentives to local jurisdictions for designing community-based programs to treat offenders in the community instead of sending them to state prisons. Under the Act, financial incentives will be offered to counties/groups of counties/judicial circuits to increase programming in their areas, in exchange for reducing the number of people they send to the Illinois Department of Corrections (with penalties if they do not meet the reduction goal).

The goal of Adult Redeploy is to establish pilot sites to increase access to community-based services and decrease commitments to the Illinois Department of Corrections. In Phase I, counties or judicial circuits will craft local program plans that specify how to reduce commitments of non-violent offenders to prison and implement these plans in Phase II. The counties or judicial circuits must negotiate an agreement with the Adult Redeploy Illinois Oversight Board (AROIB) to limit the number of Adult Redeploy Illinois eligible commitments from that area to 75% of the average number of commitments of the three previous calendar years.

ICJIA Research and Analysis Staff are working closely with the AROIB and IDOC and IDHS staff to track the policy implementation process, to guide the development of performance and outcome measures, and to provide relevant technical assistance toward insuring the program model aligns with the language describing the initiative in the Crime Reduction Act.

Additionally, ICJIA staff are working with the AROIB to draft the required standard planning document and ensuring the incorporation of existing legislated alternatives to incarceration programs in Illinois.

D. Adult Redeploy Illinois Website Data

As technical support for the upcoming Adult Redeploy Illinois program planning grant invitations to be issued by the Adult Redeploy Illinois Oversight Board, staff has developed a new website to simplify and standardize access to county-level data required for the planning process. It is anticipated that counties and judicial circuits interested in implementing Adult Redeploy Illinois pilot programs will use the county census and criminal justice system data available through the Authority's website to guide their identification of target populations eligible for the program, and a starting point for the community corrections and service gap analysis to be conducted in the planning process. Data for each county will be available as print-friendly PDFs and downloadable spreadsheets.

E. Sentencing Policy Advisory Council (SPAC) Technical Assistance

SPAC, which was created by Public Act 96-0711, will draw on criminal justice information collected by state and local justice agencies and use that information to explore sentencing issues and how these practices impact the criminal justice system as a whole. The Council consists of a nonpartisan group of 18 key stakeholders from across the state and local criminal justice systems, including members from all three branches of government: legislators (from both political parties and houses), retired judges, prosecutors, defense attorneys, corrections and administrators of the court officials, law enforcement, victim's rights advocates and academics. There are also ex-officio members from the agencies providing data to SPAC (Illinois Criminal Justice Information Authority, Administrative Office of the Illinois Courts, and Illinois Department of Corrections).

The recommendation for creating a Sentencing Policy Advisory Council (SPAC) came out of the work of the CLEAR Commission, which conducted a Criminal Code and Code of Corrections line-by-line edit of the Codes for better clarity and fairness. In their examination of the issue, it became evident that there are not enough regular sentencing data readily available to permit a timely and comprehensive analysis of the impact of sentencing in Illinois.

ICJIA Research & Analysis Staff will be assisting the SPAC in reviewing sentencing policies and practices and examine how these policies and practices impact the cost and management of the Illinois criminal justice system. Additionally, ICJIA will provide technical assistance to SPAC on the collection and reporting of criminal justice data and in conducting a gap analysis related to data these issues.

F. National Alliance on Mental Illness (NAMI)/Chicago Police Department (CPD) Juvenile Crisis Intervention Training Fidelity Assessment

The Crisis Intervention Training (CIT) is an evidence-based practice for training law enforcement personnel in crisis de-escalation for individuals who are in mental health crisis. The philosophy of the program is that law enforcement's and citizen's public safety is enhanced when officers understand the signs and symptoms of mental illness and have the skills to safely and securely diffuse a crisis situation.

Although CIT is an established evidence-based practice when intervening with adults, the juvenile CIT model has not been implemented or assessed for fidelity. Therefore, ICJIA research and analysis staff will work in partnership with NAMI and CPD to craft a juvenile CIT pre- and post-test to assess the extent to which the training curriculum is administered as drafted; to assess participant's pre- and post-training knowledge, awareness, perceptions, and intentionality related to juveniles with serious mental disturbances; and to convey the findings to NAMI and CPD in a way that allows them to improve and enhance their training practices. This assessment offers ICJIA the opportunity to develop a new evidence-based training strategy for law enforcement that can be generalized and replicated to other police departments in Illinois and nationally.

G. Criminal History Record Information (CHRI) 2010 Audit

The unit's Criminal History Record Information (CHRI) Audit Center is a Justice Assistance Grant (JAG) funded in-house effort to continuously examine the accuracy, completeness and timeliness of the criminal history record information reported to the state repository maintained by the Illinois State Police, and to recommend strategies for improvement.

Preparations for the 2010 CHRI audit have begun. Training and preliminary analyses are being conducted on the yearly CHRI data sets to develop the final audit proposal. The focus of the audit will be on court disposition reporting, since accurate and complete conviction information is a key component of decisions within the criminal justice system and an increasing number of decisions outside of criminal justice (employment, housing, student loans, and so on).

Staff attended a training conducted by the Illinois State Police Bureau of Identification on February 4th, to learn about current CHRI processing procedures. Similar training regarding Automated (court) Disposition Reporting system will be requested from the Administrative Office of the Illinois Courts (AOIC). It is anticipated that the audit proposal will be finalized and submitted to the State Police during March, with actual data collection and analysis to begin shortly afterwards.

H. Redesign of Criminal Justice DataNet

The Authority received \$58,000 in funding from the U.S. Department of Justice, Bureau of Justice Statistics (BJS) to enhance web access and on-line presentation formats of the Authority's holdings of criminal justice and social risk factor data. An added feature of the project is enhancements to the

Federal Deaths in Custody Reporting process conducted by the Authority on behalf of Illinois law enforcement agencies.

During the last quarter, staff participated in a live video demonstration of the *InstantAtlas* mapping and graphing software product hosted by the developers in Scotland. It was determined that this product meets all of the project's technical needs at a considerable cost savings from the originally considered ArcGIS Server software. The Authority is in the process of procuring the software, which is also believed to enable substantial cost savings in the long run due to discontinuing elements and licenses of other software and a large reduction in the eventual programming required for deployment to the website.

At the same time, prototype templates of county level criminal justice data maps and graphs have been prepared using a free trial version. These will be posted on the Authority's website once the software is purchased. The templates that are part of the *InstantAtlas* product will allow on-line users (and Authority staff) to access the Authority's holdings of criminal justice data to create county maps and explore relationships among the various data sets. Staff is also developing an SQL database that will be allow on-line users to generate answers more specific questions, such as, "which county has the highest violent crime rate?" The data holdings are also being prepared into spreadsheets that can be downloaded directly from the website, to allow users to perform their own analyses.

In tandem with this project, staff is also re-evaluating the Authority's current website, particularly with respect to the publications and data offerings. A web page specifically dedicated to the Research & Analysis Unit in its role as a State Statistical Center (SAC) is also being developed with the assistance of the Authority's webmaster and public information officer. This may become part of a second proposal to BJS for an additional SJS grant. A proposal to further enhance the Authority's data offerings on its website will be submitted mid-March.

I. Hate Crime in Illinois and across the United States Report

Staff is working on a report that compares incidences of reported hate crime throughout Illinois and the United States over an 11-year period, 1997-2007. Using ISP-UCR supplemental case level data as well as FBI-UCR data, staff is analyzing data to determine trends in the number of reported hate crimes within Illinois and throughout the United States from 1997 to 2007. The report involves analysis and evaluation of regional and county-level reporting of hate crime throughout Illinois, as well as the specific hate related offenses (i.e., against persons / property) committed and explicit locations where such crimes are occurring. Also, victim and offender characteristics (e.g., bias motivation, race, gender, religious affiliation, ethnicity, sexual orientation, physical/mental handicap, victim type, etc.) are being compared in an effort to identify relationships between victims and offenders of hate related offenses. The report is slated for completion in March.

J. Illinois College Campus Crime and Safety Issues Series

Staff is working on a series of reports on the issues of emergency preparedness on college campuses, and general crime as reported through various sources of data. The first report, *Issues on Illinois*

College Campus –History of College Campus Emergency Preparedness and Safety Planning, is in final review and will be published on the Authority’s website by the end of February. A second report, *Trends in Illinois Campus Crime at Four Year Colleges, 2005-2008*, is also being finalized and should be published by the end of March. In addition, staff is working on a 6-year trend analysis of campus crime among 2 and 4-year universities/colleges. Using the on-line Clery Act data submitted by each university/college, staff is analyzing the data to determine trends in the number of reported campus crimes occurring across Illinois universities/colleges. The report is slated for completion later this spring.

Other reports in the series include: arrests and referrals for school disciplinary action for weapons, drugs and alcohol offenses; and hate crime reported on college campuses.

K. Illinois Department of Juvenile Justice Recidivism study

Staff submitted a research proposal on recidivism for juveniles admitted to the Illinois Department of Juvenile Justice to the American Statistical Association/Bureau of Justice Statistics Small Grants program. This study will employ survival analysis techniques to examine the time between release from IDJJ custody and occurrences of recidivism. Recidivism will be measured both through readmission to correctional custody (derived from IDJJ and IDOC admissions data) and through re-arrest (derived from criminal history record information). Recidivism will be compared across various demographic and offense-type subgroups. The study has already been presented to the Authority’s Institutional Review Board for approval. Notification of an award should be received in April.

L. Get the Facts

Staff are working to update existing and create new “Get the Facts” publications. These popular publications explain processes and components of the Illinois criminal and juvenile justice systems, and have not been updated since 2000. Topic areas of the publications include: victims’ rights; the court system; criminal sentencing; juvenile sentencing; the juvenile court system; juvenile pre-trial; juvenile corrections; adult pre-trial; adults arrests; juvenile arrests; criminal records; and adult corrections.

The first publication of the series, juvenile arrests, was completed in December 2009. The second publication, juvenile pre-trial, was published in January 2010. The third publication in the series, juvenile court system, is in review and will be available February 2010.

M. Inventory of Employment Restrictions on Persons with Criminal Records

Illinois House Bill 2474, which was recently signed into law, directs the Authority, under the direction of a task force, to review the statutes, administrative rules, policies, and practices that restrict employment of persons with a criminal history, and to report to the Governor and the General Assembly those employment restrictions and their impact on employment opportunities for people

having those criminal records. All state agencies are required to submit a report that describes restrictions for employment within the agency; in facilities licensed, regulated, supervised, or funded by the agency; and in occupations that the agency licenses or provides certifications to practice. Agencies are required to report, among other data, specific disqualifying offenses delineated in these statutes, rules, and policies - and time limits for each offense. If the agency is afforded discretion in determining disqualifying offenses, the criteria used by the agency must be reported (for example, whether disqualifying offenses are related to the practice of a given profession, considered an act of “moral turpitude”, or one that calls into question “good moral character”). Agencies are also required to describe any exemptions, waivers, or review mechanisms available to individuals to seek relief from disqualification. In addition to this reporting for all agencies, executive agencies are required to participate in an accounting of actual applicants who underwent criminal background checks, the number found disqualified, the number who sought waiver, those denied waiver. This research project is contingent on receipt of a state funding appropriation, which was not passed. However, alternate private funding is now being sought for the study, and staff have begun to construct the data collection tools for the inventory.

N. Study of the Costs of the Illinois Death Penalty

Illinois Senate Resolution No. 297, which was also recently signed into law, directs the Authority to conduct a study of the costs of the death penalty in Illinois, including but not limited to the costs of seeking the death penalty, the costs of a capital trial, the costs of appeals, the costs of incarceration, and the costs of execution. In addition, the study is to provide parallel costs associated with sentencing persons convicted of first degree murder to life imprisonment, so as to provide a direct cost comparison on the same level of detail as the costs of the death penalty. This research is contingent on receipt of a state funding appropriation, which was not passed, Authority staff have begun, nonetheless, to prepare a preliminary outline of the scope of such a study, pending additional staffing resources. Staff are currently reviewing similar studies that have been carried out in other states – recording both the results of these studies as well as the cost estimation methodologies employed. It is anticipated that this preliminary exercise will yield summary findings of death penalty costs that may be somewhat comparable to those in Illinois while, at the same time providing a base of knowledge for determining the scope of work possible under varying funding scenarios. Funding for this work is being sought during the Fall 2009 Veto Session of the Illinois Legislature. If this funding is secured, a preliminary report on the average costs per capital case will be prepared for the Spring 2010 Session, with a final report due in Fall 2010.

O. Juvenile Justice Data Coordination Partnership

Staff has been invited to participate on several working groups related to effective juvenile justice data collection. These include all members of the five juvenile initiatives currently in place in several counties across Illinois: 1) DMC, 2) Redeploy, 3) IJDAI, 4) Models for Change, and 5) BARJ.

Data repository template. During discussions at meetings, it was determined that a data template, or a standardized local criminal justice data and risk factor analysis and graphical presentation tool, is needed in order to help local practitioners better understand the communities in which they work in

and the people with whom they work. As a result of numerous calls for technical assistance regarding proper data analysis as well as discussions within the various initiatives, it was determined that a uniform data template was something those participating in initiatives would benefit from.

During the last quarter the data template was modified by R&A staff with assistance from staff through the Juvenile Justice Initiative, the Pathways partners group and the Models for Change/DMC committee. Discussions at Pathways Group meetings have focused on the distribution and implementation of the template, as well as the need for technical assistance and training. Staff from the Illinois Department of Human Services has volunteered trainers to facilitate distribution and training on the data template once it is approved. Authority staff will assist in developing on-line training modules using Adobe Connect software to assist in this state-wide training effort. By the time this template is in wide use, over a third of the state will be using this tool for consistent data collection methods. The ultimate goal is to have it implemented statewide.

P. Juvenile Justice Information Request database

Staff completed a database to track juvenile justice system information requests from agencies, legislators, and the public. This database will help the Authority determine what information is requested, what it is used for, and how it can be made more available through our website. During the last quarter, 10 substantial requests for juvenile justice data and information were received and processed.

II. CURRENT PROJECTS

A. Program evaluation and research projects/ internally funded

The R&A Unit pursues a program evaluation and research agenda through an in-house Justice Assistance Grant (JAG)-funded grant program. Evaluation and research efforts conducted, supported, or monitored by R&A staff include:

1. Assessment of prior victimization and access to services among adult female inmates in the Illinois Department of Corrections

This project is designed as an assessment of the prevalence of prior victimization, primarily domestic violence and sexual assault/abuse, among adult female inmates within the Illinois Department of Corrections. The research study will collect information on the extent and nature of victimization and treatment episodes of female prison inmates in Illinois. The research involves detailed face-to-face interviews with current female prisoners. The questions will explore prior help seeking strategies, substance use, and physical and sexual abuse during the course of the person's life history. The data will provide information to criminal justice and social service agencies, funding entities, policy makers, and the general public. The research will be able to offer treatment recommendations to IDOC to further help women in corrections.

Staff obtained a random sample of female inmates (stratified by the facility). Respondents were paid a \$10 stipend. Each interview lasted approximately 30 minutes. Staff have interviewed almost 200 women located in three IDOC institutions – Dwight, Decatur, and Lincoln.

The IRB approved the initial application in June 2008. After lengthy negotiations with Authority legal counsel, IDOC legal counsel, and the IRB on the language in the consent form, the project restarted in January 2009. Staff finished the interviews and reviewing prison case files in June 2009. Staff have completed data analysis and have written the findings in a final report. A draft of the report has been reviewed by advisors and will be finalized in late February/early March 2010.

2. Safety Net Works – Implementation Evaluation

Authority staff has been evaluating the implementation of the Safety Net Works Initiative, a violence prevention and youth development program currently taking place across 14 community areas in Illinois. The primary purpose of this implementation evaluation will be to assess the extent to which project implementation is conducted in accordance with pre-operational expectations; to document the progress and limitations of the program's implementation; to provide recommendations and guide refinement of the project; and to inform and guide similar undertakings. Sources of data for the evaluation include surveys, interviews, meeting observations, and implementation and progress reports submitted by the sites.

The implementation evaluation is focusing on practical, management-oriented issues, as well as interpersonal and group dynamics. The methodology will include assessments of program set-up and development, the nature and extent of collaboration among participating agencies and organizations, program operations and service delivery and change since the beginning of the initiative. Each of the 14 sites is being evaluated on their program setup, collaboration, and service delivery to the target population.

A telephone interview protocol to be conducted with a total of 42 participants (program directors, coordinators and another partner entity at each of 14 sites) has been approved by the Authority's Institutional Review Board. Interviews are being scheduled. The information gathered will be used to provide context for all the other data collected on the project. A report to each site and a final project report will be completed this spring.

3. Elder Abuse Collaboration Technical Assistance

Supported by a grant from the federal government, staff is conducting a process evaluation of a project aimed at coordinating responses to elder abuse among service providers, law enforcement and the courts. Participants include Metropolitan Family Service (an elder abuse service provider), the Chicago Police Department, and the Office of Public Guardian, among others. The goal of the program is to provide a coordinated response ensuring that victims receive needed services while abusers are held accountable in the criminal justice system. ICJIA staff is in the process of writing an IRB application for the research proposed in the evaluation (including interviews).

4. Trends and Issues Updates

Trends & Issues Update reports are being drafted to highlight specific topics introduced in the main document include: drug crime trends in Illinois and nationally; trends in violent crime; and trends in offenses against school personnel. These are scheduled for publication in the spring.

5. Evaluation of IDOC's Sheridan Correctional Center Therapeutic Community Program

Research & Analysis staff is continuing to support the operation of the Sheridan Correctional Center through a process and impact evaluation. Sheridan is currently the largest correctional facility in the country that is entirely committed to substance abuse treatment. The prison, designed as a therapeutic community for substance abuse users, reopened at the beginning of 2004 and had an additional methamphetamine treatment unit built on in FY08. Drug offenders released from IDOC have relatively high recidivism rates if they are released without any form of treatment in prison or in their communities upon release. The Sheridan treatment plan is designed to treat offenders while incarcerated and while they are released to their communities under supervision to reduce recidivism rates across Illinois.

The evaluation of Sheridan is a collaborative effort between the Authority, Loyola University, and the Illinois Department of Corrections and is under the direction of Dr. David Olson of Loyola. The evaluation uses a combination of quantitative and qualitative data to gauge the process and impact of operations at Sheridan and the aftercare component required for inmates under mandatory supervised release. Authority staff contributed to analyses of program completion and recidivism of Sheridan participants compared to a matched sample of inmates released from other prisons in Illinois, including the compiling and organization of criminal history and arrest data on subjects in the research.

The 2007 report has been updated with 2008 data and is currently under review. Findings indicate that as a result of the treatment services and aftercare received, those inmates released from Sheridan had a 20 percent lower likelihood of being returned to prison after three years in the community than a statistically similar comparison group released from Illinois' prisons during the same time period. The largest reductions in recidivism – both in terms of rearrest and return to prison—were evident among those Sheridan releasees who successfully completed aftercare treatment. Dr. Olson is continuing the evaluation of the Sheridan program, as well as assessing the drug treatment therapeutic community operating at the Southwestern Illinois Correctional Center. This continued research began in October 2008 and will continue through August 2010 so that 2009 data may be included.

6. Lake County Transitional Services for Female Offenders (PTSD)

Loyola University, under the direction of Dr. Loretta Stalans, was awarded a grant to evaluate the Lake County probation program that provides specialized services to women probationers who exhibit post-traumatic stress disorder. The report outlines the development and adjustments that were made to the program to better accommodate and serve the female probationers' needs in an effort to prevent recidivism and improve their lives. The final report is available on our website and a summary is forthcoming.

A one-year follow-up study to further assess the impact of the program began in January 2008. The report addresses whether the program reduced recidivism, and assisted the women in obtaining employment, housing, food and childcare. The study also focused on the third service provider that the program enlisted. Findings show that those in the program are more likely to receive services and referrals, including mental health services and employment services. While there were little differences in some outcome aspects between the women in the program and a control group, those in the program were less likely to have had a violation of probation filed or have their probation revoked. The final report will be made available on the website early spring 2010.

7. Capital Punishment Reform Study Committee

Loyola University Chicago was selected to continue research and conduct a survey regarding capital punishment in Illinois for the Capital Punishment Reform Study Committee. Work on this project began in October 2008 and a renewal to continue work was signed in October 2009. A final report will be available in June 2010.

8. Mental Health Courts in Illinois

Loyola University Chicago was selected to conduct the assessment and evaluation of mental health courts in Illinois. The project will inventory the operating courts in Illinois and assess what barriers were in place for those courts that did not materialize. A more thorough evaluation will be conducted on specific courts in an effort to gauge their operations, effectiveness and outcomes. Loyola's methodology and study design includes a mixed methods approach, including quantitative data from program operations and client outcomes, as well as qualitative data stemming from interviews and focus groups with the court stakeholders. A component of the study that includes client surveys will assess the perceptions of those that participate in the courts. Loyola will collect data and assess the implementation and operation of each court in Illinois, including those that are in the planning stages. Factors that contributed to the failure of some jurisdictions to implement a court will also be outlined. A more detailed in-depth analysis of three (3) courts will be conducted. This analysis will involve a thorough assessment as to the operation, impact and outcomes of the courts. Special attention will be paid to the multi-disciplinary roles of the MHC teams and the "boundary-spanning" that they are required to do. A final report will be due in September 2010.

9. Investigator Initiated Research

Projects funded under an Investigator-initiated RFP address research in our priority areas of interest. A number of projects have been completed and final reports are available on our website. The following projects are in progress or near completion.

- *Assessing the Risk of Sexual and Violent Recidivism and Identifying Differences in Risk Factor.* This study is under the direction of Loyola University and will seek to inform the criminal justice system's probation and parole officers, treatment professionals, and judges as to the accuracy of assessment tools for predicting the risk of sexual or violent reoffending. Comparisons between offenders from the prison system and those on probation will be conducted. The project has concluded and edits have been sent on the final report.

- *A Study of Co-occurring Conditions and Treatment Coordination of Jail Detainees.* Conducted by the University of Illinois at Chicago, this study will select and interview 300 adult male and 150 adult female detainees in the psychiatric residential treatment units at the Cook County Department of Corrections jail facility. The project will seek to better understand the needs of this high-risk and resource-intensive population and provide a basis for developing better coordinated systems of care within the jail, community and transition to prison for those sentenced detainees. The final report has been reviewed and will be placed on our website in Spring 2010.
- *Analysis of Shelter Utilization by Victims of Domestic Violence* – Conducted by Loyola University School of Social Work, Loyola researchers in collaboration with the City of Chicago Mayor’s Office will conduct a study of the dynamics of shelter utilization and how it relates to the process of, and readiness for, change among women who are victims of domestic violence. The project will aim to better identify the housing and service needs and utilization patterns, as well as the outcomes of women who are in the domestic violence shelter system in Chicago. The project will also identify stages in the help seeking process, including the characteristics of readiness for change that lead women to shelter and/or to end the abusive situation. The report was revised in 2010 and the final version is available on our website.
- *Safer Return Demonstration: A Research-Based Community Reentry Initiative – An Examination of the Family-Inclusive Case Management Service Component* - Conducted by the Urban Institute this project will provide an implementation and impact evaluation of the family-inclusive case management component of the Safer Return offender reentry initiative. Stemming from a larger evaluation of the reentry initiative, this study will focus on whether and to what extent the family-inclusive case management benefits offenders returning back to the community and their family and social support networks. Individual and family-level outcomes will be assessed. The project term is June 2009 thru May 2010.
- *Assessing Views of Critical Incident Prevention and Response* – Conducted by Southern Illinois University at Carbondale, this project will determine the attitudes and perceptions of students regarding campus safety initiatives and campus preparedness for critical incidents. The study will conduct surveys of students in six Illinois campuses regarding the perceived likelihood of an incident occurring, fear of incidents and past exposure to types of incidents or offenses. A meeting was held in August to discuss the methodology and survey design. The project term is June 2009 through May 2010.

An additional Investigator Initiated Research RFP in the amount of \$150,000 was issued in September 2009. Two projects were selected and began in December 2009.

- *Systematic Evaluation of the Peoria Drug Market Intervention* - Conducted by Southern Illinois University, this project seeks to assess the approach and effectiveness of a strategy to combat open air drug markets in the City of Peoria. The Peoria Police Department (PPD) is in the process of implementing a proactive policing strategy in response to open-air drug markets in a high crime neighborhood. The PPD more specifically is implementing a “pulling levers” intervention that relies on a combination of incapacitation for serious, chronic and

violent offenders as well as a deterrent-based message combined with increased social support mechanisms for less serious offender who have been deemed suitable for diversion and have the potential to be diverted from a lifestyle of offending. The pulling levers framework is implemented at the local level and is designed to strengthen relationships and communication between criminal and social justice agencies. The evaluation will assess the implementation and preliminary impact of the effort. A report is due September 30, 2010

- *Growth of Illinois Prison Population and Assessment of Risk and Recidivism Among Prison Releasees* - Conducted by Loyola University, this multi-tiered project will examine trends in prison admissions, end of year populations, and prison exits. Using existing data available from IDOC and CHRI system, the proposed research will examine, in detail: 1) trends in admissions, exits and the end-of-year populations within prison and 2) the post-release recidivism of those released from prison. For both of these research activities, there will be a specific emphasis on the similarities and differences between female versus male inmates and releasees. The proposed research seeks to further the understanding within Illinois regarding the risk and recidivism of those released from prison, and assess the utility if existing information collected by DOC for determining post-release risk. It extends the potential predictive validity of risk assessment by examining community-level risk factors such as indicators of social disadvantage, social cohesion, and police surveillance as well as individual level characteristics, such as age, criminal history, substance abuse, and other factors. The goal of the research is to examine post-prison recidivism of offenders using the most current and appropriate statistical techniques, while ensuring that the findings and results are useful to practitioners and policy makers.

B. Program evaluation and research projects/ externally funded

R&A staff has been successful in the pursuit of external discretionary grants to support research and evaluation efforts. Several current projects are or were supported by such grants:

1. Juvenile justice system and risk factor data: 2007 Annual Report

Supported by a grant from the Illinois Juvenile Justice Commission, the 2007 Annual Report, a compilation of county-level juvenile justice system and risk factor data, is complete. Like the 2006 report, this version also summarizes recent trends in these data over time and discusses emerging juvenile justice system issues in Illinois, including Balanced and Restorative Justice, the Illinois Juvenile Detention Alternatives Initiative, Disproportionate Minority Contact, and Redeploy Illinois.

The report was published in December 2009. Two hundred copies of the report will be printed for distribution.

2. Mental health screening and assessment practices in the Illinois juvenile justice system

Supported by a grant from the Illinois Juvenile Justice Commission, staff is currently working on a report of the results of a survey of the mental health screening and assessment practices in the Illinois juvenile justice system. The goal of the project is to determine what screening and assessment tools

are being used by whom, and at what point in the system. These data were gathered through a survey of all juvenile detention centers, juvenile probation and court service offices, juvenile correctional facilities, and the Juvenile Officers Association. The survey received a 59 percent response rate. This research will prove useful to juvenile justice practitioners, community-based mental health providers, and researchers who want to explore further the issue of screening and assessment in Illinois. In addition, it will guide them in the selection of the most current and appropriate tools for their facilities. Furthermore, the results of the study will inform future research in the area of mental health and juvenile justice.

A draft of this report is in review and a final report is expected to be available on the website March 2010.

3. Illinois juvenile justice system walkthrough

Supported by a grant from the Illinois Juvenile Justice Commission, staff developed a step-by-step walkthrough of the general practices, processes, and procedures of the Illinois juvenile justice system, from arrest through community supervision. The report was sent to an advisory committee around the state including juvenile court judges, attorneys (both private defense attorneys and state's attorneys), police officials, probation officers, and other juvenile justice system experts to review for accuracy. Edits from these reviewers have been made an updated version of the report has been sent to external reviewers. The final report is expected to be submitted for review in March 2010.

4. Evaluation of the Administrative Office of the Illinois Courts Evidence-Based Practices

In March of 2005, ICJIA research staff entered into a three-year cooperative agreement with the National Institute of Corrections (NIC) in the amount of \$194,232 to evaluate Illinois' Evidenced-Based Practices (EBP) Initiative. This project will assist local probation departments participating in the EBP Initiative by providing them with data and analysis that gauges performance before and during the implementation of evidence-based practices, and will establish a process and protocol for ongoing assessment of probation performance through an effective state and local partnership. All three waves of data collection (years 2002, 2005 and 2006) have been completed in all six participating counties: Lake, DuPage, Adams, Cook, Sangamon and the 2nd Judicial Circuit. Data analysis is currently being conducted and work on a draft final report has begun. The final report will be completed in Spring 2010.

C. Criminal History Record Information (CHRI) Ad Hoc Data Connection Partnership

The Authority has entered into a data sharing partnership with the Illinois State police, whereby CHRI data is made available to staff via a permanent on-line connection. All data entered on state "rap sheets", as housed on the State Police Computerized Criminal History system, are accessible to staff in electronic format. These data provide a unique resource for answering information requests from legislators, the media, and other interested parties, in-house research projects and studies being conducted by others around the country. A CHRI Ad Hoc Data Archive of all criminal history records from 1990-2007 has been created in formats that can be readily shared with researchers. This Archive currently holds close to a million records for each year of data.

The CHRI Ad Hoc data partnership with the State Police has progressed to the point where the Authority is now considered the sole source for electronic CHRI data for research purposes. (The State Police still generate paper versions for a fee.) Outside researchers can enter into a User Agreement to gain access to CHRI data which is distributed through the Authority. The process incorporates verification of bona fide research and appropriate protection of confidential data. The unified user agreement facilitates accountability for the research use of criminal history data records.

During the last quarter, several CHRI User Agreements were processed, including those received from Mathematica, Inc., Loyola University, and the University of Cincinnati. Since the inception of the CHRI Ad Hoc Connection Partnership, a total of at least 40 outside research projects have received CHRI data from the Authority.

Staff is also working with several university-based researchers to develop appropriate methodologies for their research using CHRI Ad Hoc data, and is reviewing drafts of completed research projects for appropriate interpretation of the CHRI data used. Technical assistance on CHRI data interpretation and data manipulation was also provided to several researchers who received data in previously, including those from Carnegie-Mellon University, MDRC, Loyola University, and the Disproportionate Justice Impact Study (DJIS) Commission.

Information requests answered using CHRI data. During the last quarter, all non-expunged arrests and associated arrest charges and court dispositions from 1999-2008 were loaded into a new SQL Server database to provide an immediate querying capability for these arrests, dispositions, and charges covering the entire ten year period. In combination with CHRI data already stored in SPSS files, these data were used to answer several media requests for criminal justice statistics.

A request for conviction data regarding drug possession was requested by the Illinois Department of Alcoholism and Substance Abuse (DASA) for an impact analysis of HB 4678., as well as inquiries regarding the use of Illinois' identity theft statute, cyber-stalking statute, and aggravated transmission of HIV statute.

D. Chicago Homicide Dataset Update Project

The Chicago Homicide Dataset (CHD) has been collected and maintained for many years in close cooperation with the Crime Analysis Unit, Detective Division, of the Chicago Police Department. The CHD is a comprehensive database containing information on every homicide that occurred in Chicago between 1965 and 2000. CHD data from 1965 to 1995, with all victim identifiers and addresses removed, is archived with the Interuniversity Consortium for Political and Social Research (ICPSR) at University of Michigan at Ann Arbor. Staff is currently cleaning the entire dataset from 1965 to 2000, and creating three linked CHD datasets – victim-level, incident-level and offender-level.

During this quarter, staff continued to collaborate with selected researchers on projects involving use of the Chicago Homicide Dataset. A paper on “Strangulation” was accepted for publication in *Violence Against Women* journal.

E. Chicago Women's Health Risk Study

The Chicago Women's Health Risk Project is a continuing collaboration of medical, public health, and criminal justice agencies, and domestic violence experts to identify factors that indicate a significant danger of life-threatening injury or death in situations of intimate partner violence. Collaborating agencies include the Chicago Department of Public Health, Erie Family Health Center, Cook County Hospital, Chicago Mayor's Office on Domestic Violence, Cook County Medical Examiner's Office, Chicago Police Department and the Authority.

The current goal of the CWHRS project is to "get the word out" about important and potentially life-saving results, to the public and to practitioners and legislators who can use those results to help save lives. The CWHRS Forum, housed on the Authority's web site, currently has 209 members, most of them practitioners or researchers in the field. The CWHRS Forum also welcomes visits from people seeking information. A number of reports, journal articles and other publications have been developed from the research, most of them collaborations. Staff is frequently solicited for presentations and briefings on the research and project tools, and data continue to be requested for use by other researchers.

III. ONGOING ACTIVITIES

A. Briefings/Presentations

Since the last Authority update for the December 2009 meeting, R&A staff made presentations at, and/or attended the following professional meetings:

- On November 10, staff attended a meeting of the Illinois Violent Deaths Reporting System (IVDRS) Advisory Committee in Chicago.
- On November 17, staff attended a meeting of the LEADS Advisory Policy Board, in Joliet.
- Staff attended a meeting of the Collaboration on Offender Reentry, Alternatives to Incarceration Committee on December 4 in Chicago.
- On December 4, staff presented "Prior victimization of incarcerated women in Illinois" to the Authority Quarterly Board meeting.
- Staff attended a meeting on December 4 with Models for Change sites and administrators regarding juvenile domestic violence data housed by the Authority to help determine the nature and extent of juveniles being charged with domestic-related offenses.
- Staff attended the 8th Annual Policy Conference of the Council of Advisors to Reduce Recidivism through Employment (CARRE) on December 7 in Chicago, hosted by the Safer Foundation at the UIC Forum.
- Staff attended the NCJA Workshop on Evidence Based Policy and Practice in Washington DC on December 9.
- Staff attended a site visit December 9 to the Cook County State's Attorney's office to discuss the services they provide and how those services should be counted on their monthly data reports.

- The assistant research director attended the NCJA conference on December 9 in Washington, DC with the executive director to identify additional themes and programs for the Fall 2010 criminal justice planning summit.
- Staff met at the Cook County Public Defender's Office on December 10 with Linda Utal and Miquel Lewis to discuss the CHRI data on juvenile warrants.
- On December 10, staff participated in a conference call to discuss edits to the *Illinois Juvenile Justice System: Procedures and processes* report with State's Attorney Tom Bilyk, Judge John Payne, and Judge George Timberlake.
- The research director and staff attended a meeting at Loyola University Chicago on December 11 to discuss the impending interviews with offenders who have violated terms of their release from Sheridan Prison Therapeutic Community.
- Staff continued to define the format and structure of the Fall 2010 criminal justice planning summit through an advisory meeting that was held on January 12.
- On December 12, staff attended and presented at the Illinois Juvenile Justice Commission meeting.
- Staff participated in a web-based demo of Instant Atlas software on December 14.
- Staff attended a meeting of the Illinois Advisory Council on Alcoholism and Other Drug Dependency on December 16 in Chicago.
- Staff attended the Collaborative on Reentry quarterly meeting on December 16 in Chicago to hear reports and recommendations regarding juvenile reentry. Staff developed juvenile justice data materials for presentation at the meeting.
- The research director met with officials from Treatment Alternatives for Safe Communities (TASC) on December 17 at the Authority's offices to discuss research on disproportionate minority contact.
- Staff met with researchers from Southern Illinois University December 17 at the Authority's Offices to discuss an evaluation of Peoria Drug Market Intervention that is funded by the Authority.
- Staff attended the Redeploy Illinois Oversight Board meeting on December 18 in Chicago to discuss the Redeploy annual report.
- On January 7, staff hosted a meeting with Dr. Magnus Seng from Loyola University regarding availability of campus crime data. He was provided with updated I-UCR data.
- Staff attended a meeting with the Executive Director of the Chicago Council of Lawyers on January 11 to discuss diversion programs in Cook County.
- On January 12, staff participated in a Models for Change, DMC data committee meeting at Loyola University.
- Staff met with officials from IDOC, Loyola, and the Illinois Parole Board on January 15 to discuss the data needs for a study contracted by the Authority to study factors that predict recidivism by prison releases.
- A teleconference call was held January 19 with officials from NCJA to discuss technical assistance they can provide for the 2010 criminal justice planning summit.
- The research director and assistant research director attended the first meeting of the Illinois Sentencing Policy Advisory Council meeting on January 19 at the Authority's offices.
- Staff attended a meeting of the elder abuse pilot program, the Coordinated Response Initiative – Practice Team, on January 21 in Chicago. This is a pilot program where elder abuse service

providers, the Chicago Police Department, and other agencies are trying to provide a coordinated response to victims of elder abuse.

- Staff participated in a conference call with JRSA and BJS on January 22, to determine if Illinois can assist in a nation-wide recidivism study using individual states' criminal history records.
- Staff attended the Redeploy Illinois Oversight Board meeting on January 26 in Chicago at the DHS building.
- On January 27, staff met with the Juvenile Justice Initiative to discuss a final report to be written regarding public defenders and the new law requiring the presence of attorneys at detention hearings. Discussions were held with public defenders in 12 counties to identify the barriers that prevent suggesting appropriate alternatives to detention. Staff attended a lecture event on January 27 at the Adler School in Chicago on measuring police behavior.
- Staff coordinated and attended the Authority's IRB meeting scheduled on January 28 at the Authority offices.
- On January 28, staff attended a meeting with the technical staff at IDOC, to discuss data reporting issues and future upgrades to their MIS infrastructure.
- On January 29, staff attended the first meeting of the Adult Redeploy Illinois Oversight Board in Chicago.
- Staff presented project material at the Authority's Institutional Review Board (IRB) meeting on January 28 to review human subject protection issues associated with two new projects: "The Sheridan Correctional Center National Drug Prison and Re-entry Therapeutic Community Recidivism Study" and "A Detailed Examination of Juvenile Offender Recidivism".
- Staff contacted officials of the River Valley Detention Center on February 2 to commence an evaluation of their mental health assessment and treatment services.
- Staff attended a training at the Illinois State Police, Bureau of Identification in Joliet on February 4 on the compilation of criminal history record information.
- Staff hosted a meeting of the Criminal Justice Planning Summit Policy Group on February 10 at the Authority's offices.
- On February 16, staff participated in a Models for Change, DMC full committee meeting. at Loyola University.
- On February 16, staff participated in a call with Cook County Juvenile Probation, to discuss the collection of outcome measures in their data collection system.
- On February 17, staff attended the second Adult Redeploy Oversight Board meeting in Chicago.
- Staff held a phone conference with officials from the Illinois State Police to discuss law enforcement information sharing needs as a Planning Summit topic, and the role of I-CLEAR and I-CASE.

Additionally, staff conducted the following interviews with criminal justice professionals to solicit input on important themes for consideration for the 2010 Criminal Justice Planning Summit:

- 1/5/10: Judge Kathy Elliot, Kankakee County Domestic Violence Court
- 1/6/10: Judge Clark Erickson, Kankakee County Circuit Court
- 1/8/10: Carol Brook, President, Illinois Association of Criminal Defense Lawyers
- 1/8/10: Angela Ramage-Wolf, Director, Illinois Association of Criminal Defense Lawyers
- 1/11/10: Judge Janet Holmgren, Winnebago County Mental Health Court
- 1/11/10: Michelle Rock, Chair, Illinois Mental Health Court Association

- 1/13/10: Michael Freda, Director, Robert Young Center, Rock Island
- 1/14/10: Alicia Kusiak, Director of Adult Criminal Justice Services in Cook County, TASC
- 1/14/10: Judge John Hauptman, 14th Judicial Court
- 1/14/10: Becky Jansen, Circuit Clerk, Effingham County Circuit Court
- 1/20/10: Chief Eric Smith, Sherman, IL Police Department
- 1/21/10: Michael Pelletier, State Appellate Defender
- 1/22/10: Sheriff Gib Cady, President, Illinois Sheriff's Association
- 1/22/10: Frank Morelli, President, Illinois Court Services and Probation Association
- 1/26/10: David Beery, Chief of Probation, DeWitt County Probation
- 1/27/10: Sara Howe, CEO, Illinois Alcohol and Drug Dependence Association
- 1/28/10: Rachel Johnston, Director, Chicago Police Department, Research and Development Division
- 2/3/10: Anderson Freeman, Director of Forensic Services, Department of Human Services, Division of Mental Health
- 2/3/10: Kathy Nee, Manager, Jail DataLink Project, Department of Human Services, Division of Mental Health
- 2/5/10: Col. Greg Muller, ICLEAR, Illinois State Police
- 2/5/10: Boyd Butler, ICLEAR, Illinois State Police
- 2/8/10: M/Sgt. Joe Beliveau , Director Metropolitan Enforcement Group Southwestern Illinois (MEGSI), Illinois State Police
- 2/8/10: M/Sgt. John Biffany, Commander State Line Area Narcotics Task Force, Illinois State Police

B. Criminal Justice Information Clearinghouse

The Authority serves as a statewide clearinghouse for statistics and other information about crime and the criminal justice system. The Clearinghouse Center within R&A maintains and regularly updates many county-level datasets related to crime and the criminal justice system, as well as social risk factor data. These datasets are used for in-house research projects and publications, such as *Trends and Issues* and *County Profiles of the Criminal and Juvenile Justice Systems*. The Clearinghouse is also responsible for answering requests for criminal justice data and information, as well as maintaining the publications on the Authority's website: www.icjia.il.state.us .

Many requests continue to come from government agencies (49 percent) and private citizens (28 percent). Other requests come from private agencies, researchers, students, news media representatives, legislators and prison inmates. Thirty percent of the requests originate in the Chicago metropolitan area, and another 36 percent originate in other states. All other requests for information were received from Illinois outside the Chicago metropolitan region, outside the United States, or unknown origin.

R&A published two research reports from staff and external researchers under contract to conduct research projects for the Authority during the first quarter of SFY 10 (July-September, 2009). The titles are listed in Appendix A. The volume of web users has remained at high levels. During this time period, there were 2,155,445 "hits" on our website and more than 82,229 visitors that remained

on the site for a period of time. There were 317,270 downloads of information or publications, a ten percent increase over the last quarter (*Table 2*). The website continues to be a valuable resource for our constituents.

The following Table shows the publications that were downloaded most often from the Authority's website from October 2009 through January 2010.

**Top Downloaded Publications
October 2009 through January 2010**

Publication	Total Downloaded
Implementing restorative justice: A guide for schools (October, 2009)	10,146
Commercial Sexual Exploitation of Children (January, 2008)	6,456
Illinois Criminal Justice Information Authority Annual Report FY 2008 (April, 2009)	6,329
Juvenile Justice System and Risk Factor Data 2007 Annual Report (December 2009)	6,130
Trends & Issues 2008 – Juvenile Justice Chapter (May, 2008)	3,635
Juvenile Justice System and Risk Factor Data 2006 Annual Report (September 2009)	3,496
Cook County Profile of the Juvenile Justice and Risk Factors (March, 2003)	3,364
Trends & Issues 2008 – Juvenile Justice Chapter (May, 2008)	3,020
Implementing restorative justice: A guide of juvenile probation (May, 2006)	1,753
Motor Vehicle Theft Prevention Annual Report 2008 (April, 2009)	2,194
Examining at-risk and delinquent girls in Illinois (May, 2009)	2,139
Domestic sex trafficking of Chicago women and girls (May, 2008)	1,931
Methamphetamine and violence in Illinois (June 2009)	1,855

Acquiring/updating/documenting dataset holdings

During the last quarter, staff continued to inventory and update core datasets data on all criminal justice and risk factor topics, in order to produce the CJ DataNet JUST THE FACTS web pages. Staff also began work on a comprehensive inventory and examination of sources of drug statistics and information, at the state, national, and international levels. This will result in several publications, including a *Trends & Issues Update*, and a report on drug data availability from various perspectives, spanning from surveys of drug usage in the general population to federal prosecution in Illinois of

high level drug traffickers. Gaps in knowledge will be highlighted, to inform future funding for data collection systems. Staff is also working with research staff within the Illinois Department of Corrections to receive updated juvenile and adult admissions, release and parole data.

During October, the Illinois State Police released the 2008 Illinois Uniform Crime Reporting (I-UCR) program data. Staff will begin updating data tables with the new offenses, arrests and population figures. In addition, staff have begun work on a Hate Crime Fact Sheet and Research Bulletin focused on I-UCR Supplemental Data. Refreshed data on all I-UCR Supplemental datasets (Hate Crimes, Crimes Against Children, Domestic Violence, and Crimes Against School Personnel) were received for the period 2005-2008. Other datasets acquired include drug seizures and submissions, elder abuse and jail average daily populations.

C. FSGU Support Efforts

Several R&A staff work in a partnership with the Authority's Federal and State Grants Unit (FSGU) to provide statistical technical assistance. Currently, R&A staff are working with FSGU to draft a protocol outlining staff roles. The protocol outlines the following purposes of the partnership:

- Help FSGU report statistical information to ICJIA boards and the public.
- Help guide decisions to best spend limited federal funding.
- Help ensure ICJIA collects and reports reliable statistics on grantees.
- Help hold grantees accountable for ICJIA administered federal funds.
- Help ensure ICJIA meets federal and auditor requirements.

Upon request, R&A staff review grant data reports, grant proposals, and data report forms; create grantee program profiles; report at FSGU grant meetings; participate in conferences; offer statistical information through presentations; attend relevant trainings; and create and update grant-related databases. R&A staff continued to work with FSGU staff responsible for the VAWA, VOCA, JABG, MVTPC, and MEG/TF funds. In addition, R&A staff assumes responsibility for the computerization of some program performance for many grants.

During the last quarter, the following partnership activities were conducted:

- On February 9, staff conducted a site visit to the Cook County State's Attorney's office, to conduct training on how to accurately complete monthly data reports.
- On February 11, staff conducted a site visit to the child advocacy center in Maywood to discuss discrepancies between their own system and those in the Authority's in-house Grants Information System.
- Staff developed the web-based online application form for the Authority's American Recovery and Reinvestment Act Edward Byrne Memorial Justice Assistance Grant Program (ARRA-JAG) Planning, Evaluation and Technology RFP application.
- Staff finalized data for the 2009 Annual S.T.O.P. VAWA Report.
- Staff reviewed the ARRA-VAWA applications and worked with FSGU staff and grantees regarding goals and objectives, making sure they are measurable.
- Staff trained new FSGU staff on data submissions and how to correct red flag items.

D. Technical Assistance

- Staff provided data analysis assistance to the IIJIS Project Manager regarding the IIJIS Survey response rates and open-ended responses regarding integration plans and needs.
- Staff provided an analysis of Cook County supplemental I-UCR domestic violence data for those under age 17 to Rick Valasquez,
- Staff from the Authority and others from the Juvenile Redeploy Illinois Oversight Board spent time this quarter compiling the Juvenile Redeploy Illinois Annual Report. Authority staff was responsible for analyzing Illinois Department of Juvenile Justice data, as well as providing feedback for other sections of the report.
- Staff analyzed and provided data on detention quarterly admissions to Models for Change for presentations.
- Staff provided and analyzed data on detention and corrections admissions to the National Center for Juvenile Justice.
- Staff continues to analyze and provide data to various State juvenile justice initiatives.
- Staff reviewed a background paper for the Chicago Taskforce on Violence against Girls and Young Women.
- Staff participated in extensive technical assistance to the Adult Redeploy Illinois Oversight Board and staff of IDOC, DHS, and Metropolis 2020 regarding implementation issues with this new program to be initiated as part of the Crime Reduction Act of 2009.
- Staff worked with staff from the office of IL Sen. John Cullerton to finalize language for the trailer bill SB 2109, which directs the Authority to oversee an inventory of employment restrictions for ex-offenders based on criminal history records.
- Staff began providing contractual research support for the Sentencing Policy Advisory Council.

E. Deaths in Custody Reporting

The Deaths in Custody Reporting Act (DICRA) (P.L. 106-297, effective Oct. 13, 2000) requires states to compile and report quarterly to the U.S. Department of Justice's Bureau of Justice Statistics (BJS) the number of deaths, and the circumstances surrounding the deaths, of people in local jails, state prisons, juvenile correctional facilities, and law enforcement custody. Until recently, the information requested by BJS was limited to deaths in local jails, state prisons, and state juvenile facilities. Collection of DICRA information has been expanded to include deaths that occur while a person is in police custody or in the process of arrest. Information on deaths that occur while a person is in police custody will supplement the annual data on prison inmate deaths that BJS already receives from the Illinois Department of Corrections as part of the National Prisoners Statistics Program and the National Corrections Reporting Program. R&A staff began in July 2004 collecting specific information requested by BJS for all deaths in Illinois that occur while the person is in police custody or in the process of arrest by local, county, and state law enforcement agencies regardless of cause of death. For reporting purposes, the data include the following:

- Deaths occurring when an individual is in the physical custody, or under the physical restraint, of law enforcement officers, even if the person was not formally under arrest.

- Deaths that occur by natural causes, while in the physical custody, or under the physical restraint, of law enforcement officers, even if the person was not formally under arrest.
- Those killed by any use of force by law enforcement officers prior to booking
- People who died at a crime/arrest scene or medical facility prior to booking.
- Deaths occurring in transit to or from law enforcement facilities.
- Deaths of those confined in lockups or booking centers (facilities from which arrestees are usually transferred within 72 hours and not held beyond arraignment).

Summary data on death in law enforcement custody for the year of 2008 was submitted to BJS in July of 2009. Approval for the 2009 reporting form and eligibility was received in January and Authority staff has sent out all 2009 forms to law enforcement agencies to completion in early February. 2010 cases are also in the process of being identified and assessed for eligibility, which will continue throughout the year. BJS utilizes the data to produce reports of arrest fatalities in the United States, with updates planned as states submit data. The last report, Arrest-Related Deaths in the United States, 2003-2006, was released in July 2009.

As part of the SJS grant received from the U.S. Department of Justice Bureau of Justice Statistics, a new DICRA web page will be designed to facilitate reporting from law enforcement agencies, and a survey and/or information memo will be developed to determine a more efficient way to identify appropriate cases and collect medical examiner data on these incidents, including cause of death. Staff are examining the efficacy of using medical examiners as initial case identification partners over law enforcement.

F. Web-based applications

1. Adobe Acrobat Connect

Adobe Acrobat Connect is software used to create information and general presentations, online training materials, web conferencing, learning modules, and user desktop sharing applications.

Staff recorded and produced an ICJIA Monthly ARRA Report Webinar presentation. The Monthly ARRA Report Webinar is open to any grantee, subgrantee, or sub-subgrantee that is receiving American Recovery and Reinvestment Act (ARRA) funds via the Illinois Criminal Justice Information Authority (ICJIA). ARRA has strict reporting requirements and ICJIA has created a simplified monthly report for use in collecting data. This webinar will walk grantees through completion of the monthly report. The webinar can be viewed on the ICJIA Public Website at <http://www.icjia.state.il.us/public/index.cfm?metaSection=Grants&metaPage=MonthlyARRAWebinar>

Staff is currently developing other INFONET User Training using this software.

Staff is currently developing other Research and Analysis Unit and other agency on-line applications.

2. SurveyGizmo

SurveyGizmo is an online survey software solution that provides a variety of features to help in conducting a multitude of tasks including advanced market research, quick polling and quizzing, embedding forms into websites.

Staff is currently developing 1 web-based online application forms for Grants Program that is administrated by the Federal State Grants Unit:

1. ICJIA RFP American Recovery and Reinvestment Act Edward Byrne Memorial Justice Assistance Grant Program Planning, evaluation and technology application.

3. Website Enhancements

Staff is currently working on updating various sections and pages of the ICJIA Public Website.

Staff is currently developing the Illinois Statistical Analysis Center website for the Research and Analysis Unit. The website is currently under development/construction at <http://www.icjia.state.il.us/datanetdev5/>.

Staff is currently developing a new redesign of the Illinois Integrated Justice Information System (IIJIS) Website to enhance web access to further the mission of the IIJIS Implementation Board. IIJIS is an intergovernmental effort dedicated to improving the administration of justice in Illinois by facilitating the electronic sharing of justice information throughout the state. It is a collaborative effort charged with enhancing public safety by making complete, accurate, and timely offender-based information available to all justice decision makers.

G. Authority's Institutional Review Board (IRB)

A meeting of the IRB was held at the Authority on January 28, 2010. Two projects were presented for IRB approval: "Sheridan Correctional Center National Drug Prison and Reentry Therapeutic Community Recidivism Study", to be conducted jointly by Authority staff and staff from West Care, and; "A Detailed Examination of Juvenile Offender Recidivism", to be conducted by Authority staff. A third project, "Evaluation of Safety NetWorks Program" received expedited review and approval of minor changes to the telephone interview instrument.

All R&A staff were recertified as completing on-line training on the protection of human research participants, most through a course offered by the National Institutes of Health Office of Extramural Research. Materials were prepared for all IRB Board members regarding IRB regulations and training, as well.

IV. GRANT PROPOSALS

R&A staff routinely pursues discretionary grants to support data collection, research, and evaluation activities:

- A proposal for research on juvenile recidivism was submitted to the American Statistical Association/Bureau of Justice Statistics small grants program on January 15, 2010. The study received IRB approval on January 28, 2010. An award decision is expected in April, 2010.
- A proposal to BJS regarding an SJS grant to further enhance the Authority's website is being prepared for submission in March.

V. CONTINUING STAFF DEVELOPMENT AND TRAINING

- Staff attended training at the Illinois State Police Bureau of Identification regarding current processing procedures for criminal history record information on February 4, 2010.
- Staff attended Bureau of Justice Statistics/Justice Statistics Research Association pre-conference training session on program evaluation. in St. Louis on October 21, 2009.
- Staff attended a lecture on Mathematica software, a statistical software package that offers web-based analysis that may be useful for the Authority's website, on November 10, 2009.

cc: Jack Cutrone
Hank Anthony

Appendix A – Most recent publications

RESEARCH REPORTS

Juvenile Justice System and Risk Factor Data 2007 Annual Report (December 2009)

**Juvenile Justice System and Risk Factor Data 2007 Appendix H: Data Table Section
(December 2009)**

GET THE FACTS

Juvenile Arrests (December 2009)

Juvenile pre-trial (January 2010)

Implementing Restorative Justice: A Guide for Schools (October 2009)

Appendix B – Information Request Handling Statistics

October 1, 2009 to December 31, 2009

ITEM	REQUESTS/Pct
Information requests handled:	41
Monthly average number of requests:	14
Geographic Origin of requesters:	
Chicago metropolitan area	5%
Other region of Illinois	15%
U.S. other than Illinois	29%
Outside the U.S.	5%
Unknown	146
Type of requester:	
Government agency	29%
Private agency	24%
Researcher	0%
Student	5%
Citizen	41%
Media	0%
Legislators	0%
Inmates	0%
Method of request:	
Telephone/fax	10%
Mail	0%
Email/Internet	0%
In-person	0%
ICJIA Website	90%
Publications disseminated:	
Mailed in response to requests	0
Downloaded from Website	382,838
Total	382,879

Appendix C – Authority Website Trends

www.icjia.state.il.us

October 1, 2009 to December 31, 2009

Month/Year	Hits		User Sessions			Visitors			File Downloads	CJ DISPATCH SUBSCRIBERS
	Entire Site	Average Per Day	Sessions	Average Per Day	Average Length (min)	Unique	One-Time	Repeat		
Oct-09	850,567	27,437	87,369	2,818	32	29,493	26,007	3,486	140,718	2,833
Nov-09	633,760	21,125	76,528	2,550	32	27,090	24,017	3,073	120,405	2,851
Dec-09	580,992	18,741	74,546	2,436	37	23,641	20,641	2,812	121,715	2,863
TOTAL	2,065,319	67,303	239,443	7,804	101	80,224	80,224	9,371	382,838	
MONTHLY AVERAGE	688,440		69,478			27,289	24,055	3,233	108,834	



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 700 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members
From: Anthony Jenkins
Date: February 18, 2010
Re: Information Systems Unit Report

Since the last report to Authority members, progress has been made in the following areas of the Information Services Unit (ISU).

The InfoNet System

One hundred and eight domestic violence and sexual assault programs and sixteen child advocacy centers currently access InfoNet from nearly two hundred sites throughout the state. Since the Authority last met, the InfoNet team continued to improve the efficiency and performance of the system for current users. Some specific accomplishments during the past quarter follow.

ICJIA staff continued to provide technical assistance to users during the quarter. An estimated 210 technical assistance calls were responded to by staff during this period.

Staff also continue to respond to requests for InfoNet data. During the quarter, InfoNet data were compiled in response to requests from the Illinois Department of Human Services (DHS), the Illinois Coalition Against Domestic Violence (ICADV), the Illinois Coalition Against Sexual Assault (ICASA), the Chicago Mayor's Office on Domestic Violence, Crisis Center for South Suburbia, the Office for Victims of Crime, and the Violence Against Women Office.

Staff have been spending much time this quarter working on increasing funders' access to aggregate InfoNet data. Currently, funders such as DHS and ICADV do not have access to certain data filters such as race, age, or service type. They must request this data from ICJIA versus generating a data report on their end. The challenge in providing increased access to data is protecting client confidentiality. InfoNet staff have been working with

DHS and ICADV to determine how to generate reports that provide needed information quickly without risking client confidentiality. Staff continue to work on resolving these issues and hope to have increased access to such data for funders by the end of this fiscal year.

In addition to the above, other primary development tasks to improve InfoNet's utility and performance during the quarter include the following:

- 1) Developers completed a beta version of a new report that will allow users to extract staff and funding information for specific grants. For example, a user will be able to run a "VOCA Report", and the report will provide each staff person supported by this grant, what services are funded, and the percent of services supported with the VOCA grant. This will improve the accuracy of grant-specific data and make this information easier for users to maintain and keep up to date. The report is currently being tested and hopes to post the report live by 3/31/10.
- 2) A new data filter was completed made available on 1/28/10 that allows users to filter data by client ethnicity (Hispanic, Non-Hispanic, or Unknown). Users have always been able to obtain data for these groups, but the new filter allows them to cross ethnicity and race, thereby allowing them to determine the number of Black Hispanics, White Hispanics, etc. This information is now required by some funders.
- 3) New data was made available to users on 1/28/10 that provides information about the number of adults and children who received transitional housing services as well as the number of days clients stayed in the program. A new filter was also made available so users can extract data for solely those clients who are in the transitional housing program.

Systems Support:

Systems support continues its technical support to the agency internal and external users along with the support of the agency local and wide area networks. Maintaining, upgrading and updating the existing systems remain the top priority. Technical resources are being used to troubleshoot servers, computers and other network peripherals as needed. The agency systems, CLARIS, InfoNet, GMIS, and Web Services are being monitored and backed up. CLARIS reports are being generated on a weekly basis and the results provided to the Claris staff.

System support staff is working on speeding up ICJIA's Staff members work stations, this is being accomplished by a few ways, adding more memory, moving files that are access on servers that are located @ the JRTC, to servers that are located locally at 300 W Adams, or reimaging staff workstation. By reimaging this process deletes everything on the workstation's hard disk, and lays down in its place an almost-completely-configured, clean copy of Windows XP. Reimaging can therefore fix almost any

software-related problem, such as virus infection, spyware, blue screens, or broken applications.

The Authority's Help Desk Remedy program is a problem request tracking system. It allows the Authority to track information about itself as well as internal and external requests placed upon our technical support staff. This information is tracked using various Remedy applications. Total number of Remedy Tickets for this quarter is two hundred and eighty eight.

System support staff is researching the pros and cons of upgrading our Web Servers to Microsoft Windows 2008. Windows Server 2008 is built from the same code base as Windows Vista; therefore, it shares much of the same architecture and functionality. Since the code base is common, it automatically comes with most of the technical, security, management and administrative features new to Windows Vista such as the rewritten networking stack (native IPv6, native wireless, speed and security improvements); improved diagnostics, monitoring, event logging and reporting tools; new security features such as Bit Locker and ASLR; improved Windows Firewall.

System support and management staff members are continuing to work on updating our Disaster Recovery Plan; we are working on the identification of personnel that will be assigned to the Information Systems disaster contingency plan team. These individuals will have responsibilities in assisting in the recovery of the essential applications; they will have clear guidelines outlining their responsibilities. The plan provides guidelines for ensuring that needed personnel and resources are available for both disaster preparation, response time, and that the proper steps will be carried out to permit the timely restoration of services.

System support staff continues to work with the 8 Tera Byte (TB) Network Attached Storage units from Buffalo Technology. The Tera Station Pro II Rack Mount NAS system will provide a central place to store all our system backup data, which will be in a central location to store off to a LTO 4 tape unit.

ISU technical staff is researching new Web Video Conferencing Software for the Authority, to take the place of Adobe Connect which cost approximately \$10k per year for support; we believe we can find a less expensive package that performs the same function. With this software, participants can share applications and open and examine common documents while online. Hosts of the conference can show a PowerPoint presentation that will be visible to all attendees. And some versions even allow an operator to remotely control the computer of another participant.

There are three Video Conferencing software packages that we are evaluating, they are:

- **WebEx:** would cost \$4680.00 per year with 10 or less licenses.
- **Elluminate:** we would receive a minimum of 10 rooms and each room allows up to 100 participants at \$4200 a year.
- **Nefsis:** we would receive 3 admin users 25 participants at \$3457 a year.

Hardware Problems:

The following servers and tape drive units had hardware problems for this quarter:

Cubs2 Server Dell Power Edge 2650 has restarted it self well over 15 times this month, with the messages below:

The computer has rebooted from a bugcheck. The bugcheck was: 0x0000000a (0x00000001, 0x0000001c, 0x00000001, 0x80432799). Microsoft Windows 2000 [v15.2195]. A dump was saved in: C:\WINNT\MEMORY.DMP.

The computer has rebooted from a bugcheck. The bugcheck was: 0x0000000a (0x00000003, 0x0000001c, 0x00000001, 0x80432799). Microsoft Windows 2000 [v15.2195]. A dump was saved in: C:\WINNT\MEMORY.DMP.

System support is researching the errors above to see why the server is generating these errors.

WebProd3 Dell Power Edge 2650 tape drive failure. The daily, weekly and monthly jobs are being back up to disc. System support is working with OAS on procuring another tape drive unit.

InfoNet Web server Power Edge 6850 3.65GHZ Intel PIV Quad is having memory issues. One of the 2 GB chips is defective, and needs to be replaced. We have ordered a replacement chip; it should be arriving tomorrow. The server function is not impaired due to the chip problem.

Applications:

Web Development:

Our Webmaster released a new version of ICJIA's intranet site. This is an internal, ICJIA-only site and contains much of the same information as our old intranet site. The site was developed with open source content management software called 'Joomla', this software is becoming more and more popular for intranet websites.

Some features of the new intranet site:

- An improved, easier-to-read front page. You can print any front page article by clicking on the printer icon.

- An agency document repository. Click on the 'Agency Documents' link on the top menu. You'll be taken to a page with links to the various units. Click on a unit to drill-down to the various documents, forms, and policies. Additional documents will be added frequently.
- An improved right- and left-side menu layout for quick access to online forms, ISU help desk resources, and upcoming events and holidays.
- Online photo and video galleries from agency parties and gatherings. Click on 'Photo Galleries' on the top menu.
- An improved search box. Documents and forms should be easier to locate.

Our webmaster continue to update the Authority's ISU Tech Notes Resource Center on our intranet site, this section highlight useful computer related resources and tips, and tries to demystify technology and help people understand the new gizmos, and procedures.

The webmaster is investigating how to use Google Analytics to analyze site traffic on our public site. We're planning not to renew the Webtrends web analyzer maintenance contract, which was pricey. Google Analytics is good (complex) free alternative. Web development planning has started for the redesign of the public ICJIA Internet site after the first of the year. Our first draft of a possible new site is here: <http://www.icjia.org/icjiadev3> . This will change over the next few months, but were hoping to use this as a framework for the redesign. All current content will be modified to fit in the new template. This design reflects several current trends in web design. It's clean, has strong visual elements, and utilizes a 960 pixel wide grid to fit on all monitors. It also adheres to all state and federal accessibility guidelines.

Continuing to work on the Authority's CJ DataNet redesign. Staff implemented the initial (static) pages on the website. Web staff is working with R&A staff members to create a design document for the next phase. In addition to dynamic data displays on the website, we'll work to implement interactive Google-based mapping for user generated queries.

ISU programming staff has created a Contact Manager application for our HR department. This address book application allows the HR director to easily manage all the Authority staff members contact information. She can group contacts. It has very simple but powerful searching capability.

ISU programming staff developed a software-based time and attendance system that allows staff members to collect and organize their time data simply and accurately. Staff updated Timesheet access database with the function that will allow you to print only the time sheet format without doing the calculation.

MARS (Motor Vehicle Automated Reporting System):

ISU programming staff is continuing to work on the MARS system, we are working on a design document, which will be a way for us to communicate to one another what our design decisions are.

GMIS (Grants Management Information System):

ISU programming staff is continuing to work on the GMIS system, Staff members are having meeting with FSGU and Fiscal staff on implementing a newer version of the GMIS application, which will contain all the ARRA elements. Staff is working on the Monthly Grants Status Report by adding all the new ARRA reports like JAG ARRA, VOCA ARRA and VAWA ARRA reports, also working on adding new Obligation and new Vouchers for all the new ARRA grants. We have assigned different federal appropriate number for different JAG, VOCA, and VAWA ARRA grants.

eGMIS (Electronic Grants Management Information System):

ISU programming staff is continuing to work on the eGMIS system, Staff members are having meeting with FSGU and Fiscal staff on implementing a Beta version of the eGMIS application. We have also pass out a Bug reporting form to write down the test results and wishes list items, for future updates.

The eGMIS team is in discussion about adding an entire new page to capture ARRA-specific data. In particular, we should create a page containing all of the Picklists and Lookups that appear in Stimulus 360 so that when we submit reports, that the Stimulus 360 data can be included in the query as opposed to having to manually enter that data.

CLARIS (Clandestine Lab Reporting Information System):

Programming staff continues to support the applications/databases code and repair problems as they arise.

Clandestine Lab Reporting Information System (CLARIS) is a web-based data collection system for reporting and analysis of methamphetamine lab seizure data used mainly by law enforcement agencies in Illinois. With CLARIS, remote users access the program and centralized database at the Authority using a Web-browser.

CLARIS is used by the Illinois Meth Response Teams and other drug enforcement groups who perform methamphetamine lab seizures. Data collected is submitted to Illinois State Police for analysis. Agencies also use CLARIS to file the required EPIC report, and to perform local monthly and annual statistical tabulations

The data will be useful in determining, among other criteria, the types, numbers, and locations of laboratories seized; manufacturing trends; precursor and chemical sources; the number of children and law enforcement officers affected; and investigative leads.

The data may also be useful to agencies in justifying and allocating current or future resources.

The total amount of lab seizures for the fiscal years 08 and 09 that were entered into CLARIS:

Fiscal Year 2008: 369

Fiscal Year 2009: 436

The staff is reviewing our CLARIS application and updating the user manual for our users. This guide is a technical communication document intended to give assistance to people using our Claris system.



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Memorandum

To: Authority Members

From: Herbert Johnson
IIJIS Project Manager

Date: February 18, 2010

Re: Illinois Integrated Justice Information System Project Update
November 2009 through February 2010

Since the last report to Authority members, progress has been made in the following areas of the Illinois Integrated Justice Information Systems (IIJIS) Project:

IIJIS Governance

- The Executive Steering Committee met on January 13, 2010, each of the committee chairs presented the 12-month action plan for their respective committees. Mr. Michael Carroll, Director of Information Systems and designee for Cook County State's Attorney Anita Alvarez, was nominated to serve as Co-Chair of the Implementation Board due to Colonel Michael Snyder's reassignment with the Illinois State Police. Mr. Rafael Diaz, Chief Information Officer of the Department of Central Management Services (CMS) was appointed Chair of the Planning and Policy Committee. Mr. Diaz is the designee of CMS Director James Sledge. The full Implementation Board met on January 27, 2010 and approved the appointment of Mr. Carroll and Mr. Diaz to the aforementioned positions. Each of the committee chairs presented written reports including their deliverables and tentative dates for each of the committee meetings. All members of IIJIS were encouraged to designate at least two staff persons from their respective agencies to participate on an IIJIS committee.

Sgt. Joseph Del Pilar, eLearning Project Manager & System Administrator from the Chicago Police Department (CPD) presented a web-conferencing tool to the Implementation Board that could be utilized by the committees to host its meetings. CPD owns the licenses and has offered access to the service for IIJIS to conduct meetings whereby eliminating long travel for committee and subcommittee meetings.



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IIJIS Survey

- The results of the IIJIS Survey were presented at the Implementation Board meeting. The surveys gathered information on the types of data that are routinely exchanged by criminal justice agencies. The agencies surveyed represented the key criminal justice providers within a specified region or jurisdiction.

This report is designed to provide a broad landscape of the current criminal justice integration efforts underway in Illinois by its criminal justice practitioners at the county level. The way business is conducted across the vast spectrum of the justice enterprise is ever changing, and that will have profound implications for the design, management and operation of critical information resources.

The agencies surveyed were grouped and organized into three regions: northern, central and southern. The northern region consisted of Boone, Carroll, Cook, DeKalb, DuPage, Grundy, Jo Daviess, Kane, Kendall, Lake, LaSalle, McHenry, Ogle, Stephenson, Whiteside, Will and Winnebago counties. The central region consisted of Adams, Brown, Coles, Douglas, Ford, Fulton, Greene, Hancock, Henry, Iroquois, Kankakee, Knox, Logan, Macon, Mason, McDonough, McLean, Menard, Mercer, Morgan, Moultrie, Piatt, Pike, Rock Island, Sangamon, Schuyler, Scott, Shelby, Stark, Tazewell, Vermilion and Woodford counties. The southern region consisted of Alexander, Bond, Calhoun, Clark, Clinton, Crawford, Cumberland, Edwards, Fayette, Franklin, Hardin, Jackson, Jasper, Jefferson, Jersey, Madison, Massac, Monroe, Perry, Pope, Pulaski, Randolph, Saline, St. Clair, Washington, Wayne, White and Williamson counties.

To collect data from municipal police agencies, surveys were sent to a randomly chosen sample of police departments throughout the state. Surveys also were sent to county sheriffs, state's attorneys, circuit court clerks, public defenders and probation departments in each county in Illinois.

In total, 282, or 46 percent, of the agencies responded to the survey including 61 (60 percent) of the law enforcement agencies, 45 (44 percent) circuit court clerk's offices, 49 (48 percent) of the sheriffs' offices, 35 (34 percent) state's attorneys' offices, 26 (25 percent) public defender's offices and 66 (65 percent) of the probation departments.



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Survey Response Rates

Respondents	Northern Region Counties (18)	%	Central Region Counties (46)	%	Southern Region Counties (38)	%	Total Illinois Counties (102)	%
Circuit Clerks	10	57%	19	41%	16	42%	45	44%
Law Enforcement	18	100%	22	48%	21	55%	61	60%
Sheriffs Offices	11	61%	23	50%	15	32%	49	48%
State's Attorneys	7	39%	17	37%	11	29%	35	34%
Probation Offices	15	83%	24	52%	27	71%	66	65%
Public Defenders	7	39%	9	20%	10	26%	26	25%

The lack of funding is a major hindrance to local counties and agencies developing an integrated justice information system. There continues to be a pressing need and desire by the majority of all stakeholders surveyed to eliminate redundancy and provide a seamless paperless flow of critical data.

The northern region has made great strides in integrating certain aspects of its criminal justice enterprise. Cook, McHenry, Will, and Lake Counties are making substantial progress or have significant plans to developed integrated justice information systems. McLean County was one of the first counties to be fully integrated.

However, Sangamon County in the central region and St. Clair County along with Franklin and Hamilton Counties in the southern region are moving forward in the development of certain aspects of integrated justice information sharing. With the full rollout of the ICLEAR system more of the state's law enforcement agencies will be participating and sharing information.

The IIJIS Project Manager will be drilling this summary data down to provide greater detail in order to better ascertain the specific plans and needs of each respondent. Additionally this information will be made available to all respondents.



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Memorandum

To: Authority Board Members
From: Cristin Monti Evans, Public Information Officer
Date: February 24, 2010
Re: Office of Public Information Report for the March 5, 2010, Authority Meeting

The Office of Public Information (OPI) designs, edits, and publishes the Authority's written materials, including press releases, the agency's annual report, *The Compiler*, and other publications such as *Research Reports*, *Research Bulletins*, and *Program Evaluation Summaries*. OPI staff also responds to information requests from the public, the media, and others.

Publications. OPI staff edits, designs, and publishes online a variety of ICJIA publications. This quarter, OPI:

- Completed edit of Research Report "Prevalence of lifetime victimization among female prisoners in Illinois."
- Completed edit of ICJIA Mental Health Juvenile Justice Initiative Report.
- Completed two *Get the Facts*, informational two-page Q&A sheets that answer frequently asked questions from the public on a variety of criminal justice topics. R&A and OPI staff plan to publish online one Q&A sheet (PDF) on a new topic each month through December 2010. Now available online are:
 - *Get the Facts* - Juvenile justice system: Pretrial
 - *Get the Facts* - Juvenile justice system: Juvenile arrests
- Initiated edit and design of *Get the Facts* on juvenile courts.
- Initiated edit of white paper on history and development of campus safety planning.
- Initiated compilation, edit, draft, and design of the FY09 ICJIA Annual Report, due to the Governor and General Assembly April 1.

Other activities. OPI also:

- Provided a variety of assistance in message and material development for planning of ICJIA Criminal Justice Summit.
- Designed cover and coordinated printing for Juvenile Justice System and Risk Factor Data 2007 Annual Report.
- Assisted R&A webgroup in new Illinois Statistical Analysis Center site development.
- Coordinated media requests from reporters seeking information and/or data on Illinois ARRA funding, domestic violence, and juvenile misdemeanors.
- Drafted bios for new Authority members for placement on Authority web site.
- Edited the CJ Dispatch, e-mailed monthly to ICJIA website users.
- Edited ICJIA budget narrative.



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Memorandum

To: Authority Members
From: Hank Anthony, Associate Director for Administrative services
Date: February 24, 2010
Re: Summary of Office of Administrative Services Activities

The Office of Administrative Services continues to support the day to day activities of the Authority to include: mail operations, supply room operation, security, reception, procurement of goods and services, vehicle maintenance, telecommunications coordination, property inventory control, Authority database maintenance, internal staff moves and travel and conference coordination activities.