



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

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MINUTES

**Illinois Criminal Justice Information Authority
Budget Committee Meeting**

May 7, 2014

10:00 a.m.

300 West Adams

Suite 200, Large Conference Room

Chicago, Illinois 60606

Call to Order and Roll Call

The Budget Committee of the Illinois Criminal Justice Information Authority met on Wednesday, May 7, 2014, at 300 West Adams, Suite 200, Large Conference Room, Chicago, Illinois. Authority Chair Peter M. Ellis called the meeting to order at 10:08 a.m. Authority General Counsel Lisa Stephens called the roll. Other Authority members and designees present were Jennifer Greene for State's Attorney Anita Alvarez, Daynia Sanchez-Bass for Abishi Cunningham, Jan Russell for Sheriff Tom Dart, Rick Krause for Director S. A. Godinez, Felix Gonzalez, Kim Donahue for Director Hiram Grau, Cynthia Hora for Attorney General Madigan, James Hickey for Superintendent Garry McCarthy, Sheriff Patrick B. Perez, Juliana Stratton for President Toni Preckwinkle, and Angela Rudolph. Also in attendance were Authority Executive Director Jack Cutrone, Authority Associate Director Wendy McCambridge, and other Authority staff members and guests.

All Authority Board members and designees present were appointed by Authority Chair Ellis to the Budget Committee for the duration of the meeting.

Executive Director's Comments

Director Cutrone said that a recommendation for a designation to the Chicago Area Project that involves many subcontractors is included in the meeting materials, but would not be considered at this meeting. Some subcontracts require further review before a formal designation recommendation can be made.

1. Minutes of the March 7, 2014 Budget Committee Meeting

Ms. Hora questioned the text of the first sentence of the seventh paragraph on Page 4 of the minutes. Director Cutrone said that it should read (correction in *italics*):

Director Cutrone said that the Authority would be involved in *data* collections to get out the information.

Motion: Ms. Hora called for a motion to approve the minutes of the March 7, 2014 Budget Committee meeting. Sheriff Perez seconded the motion and it was approved by unanimous voice vote.

2. Methamphetamine Pilot Project (MPP)

Authority Associate Director Wendy McCambridge, referring to the memo in the materials dated May 7, 2014 and regarding the Methamphetamine Pilot Project (MPP) said that staff anticipates an appropriation from the Illinois General Assembly in the amount of \$1,200,000 to support the Methamphetamine Pilot Project and staff recommends designating the whole \$1,200,000 to the Second Circuit Court Services for its Methamphetamine Pilot Program. This designation would continue funding for the program, which was first approved by the Authority's Budget Committee last year.

Director Cutrone said that this approval would be subject to the receipt of the appropriation.

Associate Director McCambridge said that the Franklin County Juvenile Methamphetamine Treatment Program (FCJMTP) provides treatment services to youth from 41 counties across central and southern Illinois. All of these counties are either rural or contain substantial rural areas. Eligible youth must be between the ages of 10 and 18, meet methamphetamine abuse or dependence criteria, and be subject to a court order to complete treatment. The primary goal of the program is to enroll and serve approximately 24 youth in the 12 month period. Services include: education, recreation, counseling, nutrition, medical and health care services, reading, communication and continuous supervision. The program provides six months of intense (daily) inpatient treatment in a secure setting within the Franklin County Juvenile Detention Center and this phase of the program is limited to eight clients at any one time with individualized treatment provided by four counselors. She described budget details provided in the Grant Recommendation Report.

Director Cutrone, in response to a question by Ms. Hora, said that since this designation is subject to appropriation, it is possible that the designation would be revised downward if the appropriation is less than expected.

Associate Director McCambridge said that the appropriation would not exceed \$1.2 million.

Director Cutrone, in response to a question by Mr. Gonzalez, said that the residential portion of the program lasts six months and serves eight youths at a time, then those youths transition to aftercare. The total youths served every year is 24.

Mr. Gonzalez asked what outcomes the program has produced.

Mike Abell, Director of Court Services for the Second Judicial Circuit, said that since the program's inception, it has served 122 youths. Approximately 78 percent of those youths successfully completed the residential component and 56 percent also completed the aftercare treatment.

Mr. Abell, in response to a question by Ms. Hora, said that the program only recently began tracking recidivism data on youths the program has served. No such data is yet available.

Mr. Gonzalez said that the meeting materials indicate that this program has served 131 youths, which would mean that at a 56 percent completion rate, between 60 and 70 youths would have completed the whole program.

Director Cutrone said that this program was originally funded by a contract with the Illinois Department of Corrections (IDOC) and partially by a Residential Substance Abuse Treatment Act (RSAT) grant. This program has run for several years. At 24 youths per year, 122 completions would be over the course of about four years. When the program was transferred to the Authority, staff began working with the Second Judicial Circuit to develop performance measures. This is why there is no recidivism data at this time. Methamphetamine is a particularly pernicious addiction to treat and this applies a program that is designed specifically to treat methamphetamine addiction. There has been research that supports the efficacy of this program.

Mr. Gonzalez said that if only 56 percent of the participants complete the program, then he would expect a relatively high recidivism rate, given the money being spent.

Sheriff Perez said that most of Illinois's methamphetamine problems are south of Interstate 80. There are also heroin and cocaine problems. Given the sparse population in

the rural areas, 24 participants is actually a decent number. The success of this program will not truly be known until the recidivism rate is known.

Director Cutrone said that, generally, far in excess of 50 percent of drug treatment program participants re-use within the first year. Therefore, 56 percent is actually probably a decent percentage. New performance measures will gather more information and provide detail about recidivism rates.

Sheriff Perez said that there is no doubt that the program has value.

Mr. Gonzalez said that the question is whether this program provides adequate bang for the buck. Recidivism figures would help the Budget Committee in the future to make better decisions regarding this program.

Mr. Abell said that the program has already begun to track recidivism. There should be some good data by this time next year.

Motion: Ms. Greene moved to approve the MPP SFY15 designation. The motion was seconded by Ms. Hora and approved by unanimous voice vote. Authority Chair Ellis abstained.

3. Residential Substance Abuse Treatment Act (RSAT) FFY12, FFY13 Plan Adjustments and the FFY14 Plan Introduction

Designation Reduction

Associate Director McCambridge, referring to the memo in the materials dated May 7, 2014 and regarding the Residential Substance Abuse Treatment Act (RSAT) FFY12, FFY13 Plan Adjustments and the FFY14 Plan Introduction said that staff recommends reducing the FFY12 designation to the Illinois Department of Juvenile Justice's (IDJJ) Illinois Youth Center (IYC) Joliet by \$29,542 because that facility closed in February of 2013.

Recommended Designations

Associate Director McCambridge assigned a number to each recommended designation, as indicated below:

IDJJ / IYC St. Charles Screening (Item 1 in the chart below)

Associate Director McCambridge said that staff recommended a designation of \$29,542 in FFY12 funds to IDJJ for its IYC St. Charles Screening program. The target population is male youth processed at the IYC-St. Charles Reception and Classification Unit that meet the following criteria:

- Between 13 and 20 years of age.
- Previously assessed with a substance abuse disorder requiring specialized treatment.
- Commitment charge or history of substance abuse.

Associate Director McCambridge said that during the last 12 months, the program:

- Screened 816 inmates at intake.
- Completed 290 substance abuse assessments.
- Referred 217 youths for residential treatment.

Associate Director McCambridge said that the programs goals are to provide substance abuse screenings and assessments to youth at IYC St. Charles Reception and Classification Unit (R&C) and to identify youths in need of substance abuse treatment and provide referrals. She described budget details provided in the Grant Recommendation Report. She said that this designation had a companion designation described in the last Grant Recommendation Report under the RSAT agenda item using FFY14 funds intended to continue the program after the FFY12-funded grant ends. These two designations would support the program from October 1, 2014 to July 31, 2016.

Ms. Hora said that she had concerns about designating money into 2016. There is too much of a possibility that changes might occur to the program within the next year to justify designating funds that far in advance.

Ms. Rudolph said that given the amount of programming and resources that we have going to IDJJ, it is odd that IDJJ does not have a seat on the Authority's board. It would be great to have a representative of IDJJ address the Budget Committee with regard to the long-term vision for IDJJ.

Director Cutrone said that the way it works is that IDJJ has some limited resources and some of its administrative work is shared by IDOC. He said that Mr. Krause was there and effectively represented both IDJJ and IDOC. Director Cutrone agreed that it would be a good idea to amend the statute to allow for direct IDJJ representation.

Mr. Krause said that he encouraged (IDJJ) Director Candice Jones to attend Budget Committee meetings, but she has had other commitments. Regarding the two designations for IYC St. Charles Screening; that simply represented the best use of available funds.

Ms. Hora said that she was against committing funds so far into the future. For example, the Joliet program closed and returned almost \$30,000. That was not foreseen at the time that that designation was made. The program's focus could change. There are too many variables without a long-term vision. These grants are not being made pursuant to a request-for-proposals (RFP), so we don't know what other funding opportunities exist.

Mr. Krause said that these programs entertained bids every four years.

Ms. Hora said that there might be something else worth funding. The Budget Committee could revisit this at a later date.

Ms. Rudolph suggested tabling this item until the June 6, 2014 Authority Regular meeting. The Authority could request that a representative from IDJJ make a presentation or be available to take questions.

Mr. Krause said that all of the proposal materials have to be prepared after the designation is made. The St. Charles Treatment program must be bid by October 1, 2014. The funds must be designated prior to an RFP can be issued. Waiting until June to designate these funds would compress the time available to develop the RFP. RSAT funds are only available for treatment programs in state prisons; there aren't many other options for using these funds.

Ms. Hora said that she did not feel comfortable committing funds so far into the future. She said that she had no problem with making the FFY12 designation that would cover the earlier time-frame. She asked if the RFP would run into 2016.

Mr. Krause said that the program materials relating to the RFP would run into 2016.

Mr. Gonzalez asked what the compelling reason was to make decisions into 2016.

Mr. Krause said that the main reason was that this was the most efficient way of spending available funds in a way that does not require each program to be supported by multiple agreements, thereby creating unnecessary administrative burdens.

Authority Program Supervisor Greg Steven said that the federal application was based on these proposals, so when the application is approved at the federal level, that approval is contingent upon approval of these proposed programs. These designations have effectively already been approved by the federal government. RSAT funds are very limited in their potential uses. 90 percent of the awards go to state programs and a 10 percent set-aside for local programs has historically been designated to Franklin County.

Authority Chair Ellis said that he had a problem with the dialogue relating to the MPP designation, which was why he abstained from that vote. Regardless of what the General Assembly or another body indicates is the best use of given funds, the decisions about how to distribute funds is before the Authority's Budget Committee. If the Budget Committee decides that a specific use of funds is not appropriate, then someone will have to communicate that back to the funding source. As the Authority Chair and the chair of this committee, it is simply not good enough to say, "That's the way it is." This meeting will not be run based on what other bodies think the Authority should do.

Director Cutrone said that he had no problem with exploring this issue further with the full Authority Board, but the point that Mr. Stevens was making was that the federal statute mandates that X percentage of these funds be used for state-level programs and what we are looking at is a state agency's programming that is responsible for that.

Authority Chair Ellis said that the questions about timing are legitimate. The statute is understood.

Director Cutrone said that it would be a good idea to invite Director Jones to the Authority Regular meeting on June 6, 2014.

Authority Chair Ellis said that if there are going to be serious consequences regarding anything already in play, then that needs to be fully vetted. There are administrative costs related to any action. There has been a good and robust discussion about how far in advance we want to designate funds. He said that he was cognizant and concerned about the impact of things already in play.

Mr. Gonzalez said that outcomes were also a cause for concern. The numbers presented are not encouraging. The metrics do not support committing funds that far into the future. When politicians make decisions about spending, they might not spend much time reviewing data. Organizations like the Authority exist to assist them in making funding

decisions, but the numbers reported here raise a question as to whether these funds could be more effectively spent elsewhere.

Director Cutrone said that it was not possible to spend these funds elsewhere; the funds must go to IDJJ. The question is whether IDJJ's program is the best. We either fund IDJJ's program or we send the money back to the federal government. That would be a big mistake. Of the proposed designations, the earliest begins on October 1, 2014, but one must be bid out via an RFP.

Mr. Krause said that the RFP presents issues because the Illinois Procurement Policy Board requests six months lead time for any program bid out via RFP. At this point, this designation is already a month late.

Sheriff Perez said that, to clarify, not only are these funds narrow in their scope in that they must go to IDJJ, but they are specific in that they must support drug treatment.

Director Cutrone said that the funds must support residential drug treatment. IDOC could technically use the funds.

Mr. Krause said that both IDJJ and IDOC would be eligible. Those departments have decided to split the RSAT money. Another consideration is that RSAT funding has dwindled drastically in recent years. In the past, RSAT funds would cover 75 percent of a program and now RSAT only covers 25 percent of a program.

Associate Director McCambridge said that the FFY12 designation would expend the funds that are being returned. The recommended designations straddle three different federal fiscal year awards. The Authority is not able to issue single grants using funds from multiple federal fiscal year awards. The bulk of the designations using FFY14 funds are for 12 month periods; some of the designations using older funds are for shorter time periods.

Mr. Stevens said that the Authority returned about one percent of its FFY09 RSAT award. Regarding outcomes, individuals who are released from detention before they complete the program are reported as unsuccessful completions. IDJJ and IDOC are asking the federal government to lower the six month requirement that they have set for successful completion. It is possible that an inmate might be doing perfectly well and be on track to complete the program, but gets released before completion. That is counted as an unsuccessful completion. This skews the reported numbers.

Director Cutrone said that the Authority has contacted its federal grant monitor to request a waiver of that requirement, but that has not been approved because that six month is defined in the statute itself and thus it is not something that the Department of Justice

could even waive. The only alternative would be to keep the inmates incarcerated for an unnecessarily longer period just so that they complete the treatment.

Ms. Russell said that the 816 are the individuals coming into corrections and being screened. The important figure is the one that represents individuals determined to need a substance abuse assessment and referral to the program. Screening doesn't really change that much. This is not about the quality of the treatment itself. Therefore, it should not be a problem to funds screening for two years into the future.

Ms. Stratton said that at this point we have heard about lapsing funds, the procurement process, the need for more guidance from IDJJ, etc. An initial proposal was to vote on one aspect of this agenda item and table the other until the next meeting. Are there things that can be voted on today that would not jeopardize the procurement process and then other things that can be deferred until later?

Mr. Krause said that any program with an October 1, 2014 start date would be at risk of losing funding, shutting down, and laying off staff if the designations are not approved today. Then the bids would have to be let out again and the process would have to start over. In the interim, the services would not be provided.

Mr. Krause, in response to a question by Ms. Greene, said that all paperwork that could possibly be done in advance of a designation made in June has already been started. The procurement business cases cannot be submitted without the funds. No RFP will be posted without secured funding.

Ms. Stratton asked for a motion allowing for a vote on one portion today, so that the necessary work can start on the grants beginning on October 1, 2014, and then table the extended designations until the June 6, 2014 meeting when Director Jones can address the Board.

Director Cutrone said that the recommendations could be treated separately. Part of this is to work with a provider to perform the assessments and it does not appear that funding that for an extended period would cause problems. Those recommendations could be voted on separately and then either the rest could be voted on as a whole or they could be considered one after another, with respect to beginning and end dates. Any recommendation not approved today can be revisited at the June 6, 2014 Authority Regular meeting.

Associate Director McCambridge assigned numbers to each RSAT designation recommendation for purposes of clarifying which items would be represented by different motions and votes, and their respective grant start dates, per the chart below:

Designee	Program	FFY12	FFY13	FFY14	No.	Start
IDJJ	IYC St. Charles Screening	\$29,542			1	10/1/2014
IDJJ	IYC Harrisburg		\$17,073		2	11/1/2014
IDJJ	IYC Harrisburg			\$58,351	3	2/1/2015
IDOC	Logan Dual Diagnosis - Women			\$87,215	4	10/1/2014
IDJJ	IYC St. Charles			\$65,260	5	10/1/2014
IDJJ	IYC St. Charles Screening			\$35,574	6	8/1/2015
IDJJ	IYC Warrenville			\$26,086	7	10/1/2014
TOTAL:		\$29,542	\$17,073	\$306,551		

Mr. Krause said that the designation for Item 6 would require an RFP. Item 3 would run until January 31, 2016.

Ms. Sanchez-Bass said that at the June 6, 2014 Authority Regular meeting, a discussion could be had about designating funds into 2016.

Director Cutrone said that regarding the contracts for the assessments, it is more advantageous to potential vendors to be able to bid for longer contracts.

Mr. Krause said that the vendors are up for a second renewal of a four-year contract.

IDJJ / IYC Harrisburg – Treatment (Items 2 and 3 in the chart above)

Associate Director McCambridge said that the IYC Harrisburg Treatment program would address youths:

- Between 13 and 20 years of age;
- Assessed with a substance abuse disorder requiring specialized treatment;
- History of drug abuse/use prior to incarceration; and
- Treatment will be as close as possible to the end of the period of confinement.

Associate Director McCambridge said that during the last 12 months, this program:

- Screened 171 youths.
- Averaged 22 participants each month.
- Admitted 64 new youths.
- Had 16 successful completions.
- Had 42 unsuccessful exits.

Associate Director McCambridge said that this program would be to seek a competitively bid vendor contract for substance abuse treatment services. The program's goal is to maintain residential substance abuse treatment program at IYC Harrisburg. These two designations would support one year of the program.

IDOC / Dual Diagnosis for Female Offenders (Item 4 in the chart above)

Associate Director McCambridge said that in the Dual Diagnosis program female offenders receive both comprehensive substance abuse treatment and mental health services at the same time in the same setting. IDOC mental health professionals work alongside, cooperatively, with the substance abuse treatment counselors. The target population is composed of female inmates that meet the following criteria:

- Housed at program site.
- History of drug abuse/use prior to incarceration.
- Determined to have a substance abuse disorder requiring special treatment.
- Diagnosis of mental disorder(s).
- Stabilized behavior including the use of medication, as necessary.
- Treatment will be as close as possible to the end of the period of confinement.

Associate Director McCambridge said that during the last 12 months, this program:

- Screened 128 adults.
- Averaged 28 participants each month.
- Admitted 68 new youths.
- Had 25 successful completions.
- Had 43 unsuccessful exits.

Associate Director McCambridge said that grant funds will be used to contract vendor services for the dual diagnosis treatment services at Logan Correctional Center. The vendor will provide a Supervising Clinical Counselor, two clinical counselors, a part-time administrative assistant to provide screening and assessments, individualized case treatment planning including pre-release planning, gender-specific individual and group counseling, gender-specific individual and group therapy, crisis intervention, mental health services, and drug education services.

IDJJ – St. Charles Treatment (Item 5 in the chart above)

Associate Director McCambridge said that this program is the counterpart to the screening and assessment program. These funds would support a competitively bid

vendor contract for substance abuse treatment services. During the last 12 months, this program:

- Screened 126 youths.
- Averaged 37 participants each month.
- Admitted 67 new youths.
- Had 53 successful completions.
- Had 14 unsuccessful exits.

IDJJ / IYC St. Charles Screening (Item 6 in the chart above)

Associate Director McCambridge said that this was the same program as Item 1, but this designation was intended to continue the program after the Item 1 grant ends; it would run from August 1, 2015 through July 31, 2016.

Ms. Greene said that Item 1 and Item 6 are the exact same program and it is only screening at IYC St. Charles. She asked if it was likely that a more competitive bid could be secured by bidding for a two-year contract.

Mr. Krause said that this program is available for renewal. There is already a contract. October 1, 2014 will be the start of the second renewal. One more renewal will be available. There was an initial contract and then three renewals. All of these programs are currently under contract with a vendor, except St. Charles Treatment. That program must be bid out again because it is on its last renewal.

Ms. Russell said that if the committee voted to approve all RSAT designations except the one slated to begin on August 1, 2015, that would not disrupt the programs.

Mr. Krause said that program operations would not be impacted.

Ms. Russell said that she did not want to minimize the importance of screening, but that is not the bulk of the overall treatment operation.

Ms. Stratton said that she did not want to establish a precedent by which grants are designated two years in advance of their anticipated program start dates.

Ms. Greene said that the Budget Committee has approved designations as much as two years in advance in the past and to do so again would be nothing new; it hasn't happened often, but it has happened.

Associate Director McCambridge said that the Item 1 designation would be for nine months and the Item 6 designations would be for 12 months, for a total of 21 months.

IDJJ / IYC Warrenville Treatment (Item 7 in the chart above)

Associate Director McCambridge said that the target population for this program is female youth housed at IYC-Warrenville that meet the following criteria:

- Between 13 and 20 years of age.
- Assessed with a substance abuse disorder requiring specialized treatment.
- History of drug abuse/use prior to incarceration.
- Treatment will be as close as possible to the end of the period of confinement.

Associate Director McCambridge said that during the last 12 months, this program:

- Screened 166 youths.
- Averaged 17 participants each month.
- Admitted 39 new youths.
- Had 24 successful completions.
- Had 15 unsuccessful exits.

Motion: Ms. Stratton moved to approve the RSAT FFY12, FFY13, and FFY14 plan adjustments with the exception of Item 6, which would be addressed at the June 6, 2014 Authority Regular meeting to which Director Jones would be invited to attend to respond to any questions. The motion was seconded by Sheriff Perez.

Friendly Amendment: Ms. Hora proposed a friendly amendment to also except Item 3 from the vote, as that program is not scheduled to begin until February 1, 2015.

Mr. Krause said that to do so would affect the contract renewal, which is on a yearly basis, so he would need both grants to be funded since those two grants actually support the same program.

Ms. Hora said that she understood that, but as a board member, she wanted to vote in a particular way. She said that she did not want to be forced into voting against a number of designations because the votes are not held separately. She proposed voting separately on Item 3 and Item 6 and voting on the other items collectively.

Ms. Greene seconded the friendly amendment.

Authority Chair Ellis said that Items 2 and 3 must be considered together.

Ms. Hora said that she did not see how a program's needs should dictate how she votes. She said that she felt that her vote was being dictated.

Authority Chair Ellis said that he disagreed and what others have said was that our votes should be informed by how it impacts programming.

Ms. Hora said that by leaving Item 3 in place, it would be difficult for her to vote for the larger package.

Vote: A roll-call vote was taken on the original motion, without the friendly amendment. The motion passed with voting recorded as follows:

Yes	No	Abstain
Ms. Sanchez-Bass	Ms. Greene	Mr. Gonzalez
Ms. Russell	Ms. Hora	Mr. Krause
Ms. Donahue		
Mr. Hickey		
Sheriff Perez		
Ms. Stratton		
Ms. Rudolph		
Authority Chair Ellis		
8	2	2

Violence Against Women Act (VAWA) FFY09, FFY10, FFY11, FFY12, and FFY13 Plan Adjustments

Designation Reductions

Authority Program Supervisor Ron Reichgelt, referring to the memo from Associate Director McCambridge dated May 7, 2014 and regarding Violence Against Women Act (VAWA) FFY09, FFY10, FFY11, FFY12, and FFY13 plan adjustments, called attention to the chart describing recently returned FFY09, FFY10, and FFY11 funds on Pages 1 and 2 of the memo.

Ms. Hora, regarding the McLean County Court Services line item, said that the stated reason for the lapsed funds was, “Funds budgeted for GPS monitoring systems unspent when court modified bond conditions for indigent offenders.” She asked for further clarification.

Mr. Reichgelt said that the Authority had received permission from the Office on Violence Against Women (OVW) to fund Global Positioning Satellite (GPS) monitoring systems because the law now says that such systems must be used on indigent offenders so that they could be released from prison. The court modified those conditions so that

the indigent offenders no longer need to be monitored using GPS systems. Therefore, the money designated for that purpose was not spent. Many of the offenders did not qualify as indigent and could pay for their own monitoring.

Recommended Designations

Mr. Reichgelt said that all of these recommended designations are for 12 month continuations of existing programs. The designations recommended in this memo and future designations will be consistent with the priorities set forth in the VAWA FFY10 – FFY12 Implementation Plan. The extension of the use of the 2010-2012 Plan for 2013 was approved as part of the STOP VAWA 2014 reauthorization.

Domestic Violence / Sexual Assault Prosecution Coordination Program - The Cook County State's Attorney's Office (CCSAO): Mr. Reichgelt said that the CCSAO's Sexual Assault/Domestic Violence Prosecution Coordination Program serves felony sexual assault victims and felony and misdemeanor domestic violence victims. Through this program, victims of violence against women benefit from services provided by a variety of personnel: the domestic violence investigators who provide an essential source of early contact, education and service to victims; the Resource Center staff who link victims of domestic violence and sexual assault to resources such as job training, education and employment services; prosecutors assigned to Sex Crimes who act as trial supervisors and participate in the review; the victim specialist who assists adult victims of felony sexual assault. Staff recommends a designation of \$665,879 in FFY13 prosecution funds to the CCSAO for the continuation this program.

Ms. Greene, in response to a question from Ms. Hora, said that civil legal advocacy is referred via the Resource Center, which is stationed in the Domestic Violence Courthouse and it is open to the general public; anyone can use it, not just people seeking charges. There are often referrals to civil legal attorneys for orders of protection; there is a wide array of remedies in the civil venue.

Domestic Violence Law Enforcement - Chicago Response: Mr. Reichgelt said that the Chicago Police Department (CPD) maintains the Chicago Response program for victims of domestic violence. This program provides a roll-call trainer to attend first responders' roll-calls and inform them of any new legal developments pertaining to domestic violence and to provide general domestic violence training. The funds support a Chief Operations Research Analyst (CORA) data specialist who processes initial intake reports and disseminates information to victim service agencies throughout the CPD service area. Discussions have been undertaken between the Authority and CPD to expand this program to include sexual assault.

Multi-Disciplinary Team (MDT) Response Programs: Mr. Reichgelt said that there are four MDT programs in Illinois. McLean, Peoria, and St. Clair Counties have domestic violence MDTs and Kankakee County has a sexual assault MDT. Each is mandated to include law enforcement, victim services, prosecution, and court (probation) elements. The MDTs are in their ninth year of funding. This is their final year of funding as-is. An RFP will be released at the end of 2014 for new MDT proposals. He called attention to the table of MDT grant recipients and their relative recommended designations.

Ms. Hora said that in the VAWA Plan, there are a number of law enforcement agencies serving populations of at least 20,000 that did not submit domestic offenses to Illinois Uniform Crime Reporting (IUCR). The Kankakee County Sheriff's Office, an MDT grant recipient, is included in that group. Is there a way to put conditions on grant funds that require the grantee to submit these reports?

Mr. Reichgelt said that OVW does not require it, but that is something that the Authority can do and he highly recommended doing it. It should be made into a requirement in the next round of RFPs, both in the applications and in the contracts. This could also be done for Victims of Crime Act (VOCA) programs. This is something that can be done going forward. The reason it hasn't been done is because the current mandate is that each MDT include a law enforcement agency, and if one agency would be denied a grant, that whole MDT would fall apart.

Services to Female Inmates Program - Illinois Department of Corrections (IDOC): Mr. Reichgelt said that this program provides services to incarcerated female victims. This program trains IDOC staff in basic elements of victimization and how to work with and provide services for victims. There are groups within the women's prisons that can assist in providing services. Staff recommends designating \$72,000 in FFY13 discretionary funds to the IDOC for its Services to Female Inmates program.

Mr. Krause said that the IDOC purchased an off-the-shelf evidence-based program to address Post-Traumatic Stress Disorder (PTSD) called Seeking Safety which is the primary focus of these groups.

Services to Victims of Domestic Violence - City of Chicago, Domestic Violence Helpline: Mr. Reichgelt said that this is now a statewide program. It is run by the Department of Family and Social Services. Staff recommends as designation of \$364,000 in FFY13 law enforcement funds to allow the Helpline program to continue for another 12 months. The program trains volunteers to staff the Helpline for a whole year.

Sexual Assault Medical Advocacy Programs - Illinois Attorney General's Office (AGO): Mr. Reichgelt said that this program trains Sexual Assault Nurse Examiners (SANEs) throughout Illinois. Recently, funding was provided to make a portion of this training

web-based so that SANEs do not have to take a whole five days away from their hospitals for training; 16 hours of training are on-line and 24 hours are in the classroom. Staff recommends designating \$116,499 in FFY13 discretionary funds to the AGO to continue this program.

Ms. Hora said that in addition to this training, there is more clinical training conducted in smaller groups.

Statewide Victim Assistance Training - Illinois Attorney General's Office / Illinois Victim Assistance Academy (IVAA): Mr. Reichgelt said that the IVAA provides training to advocates, mostly for sexual assault and domestic violence, but other may attend. The Authority has mandated that victim service personnel funded with VOCA grants attend. Staff recommends designating \$25,230 in FFY12 discretionary funds to this program. These funds pay for lodging for training attendees.

Ms. Hora said that advocates from Child Advocacy Centers, drunk driving victims groups, and state's attorney's offices attend these trainings. There is a basic training course that is 16 hours on-line and three days in the classroom and there is a two-day advanced training.

Mr. Reichgelt said that this is an incredibly important program because the Authority requires advocates outside of domestic violence or sexual assault to attend and these trainings are not conducted by other entities.

Centralized Training for Chicago Area Domestic Violence Agencies - Chicago Metropolitan Battered Women's Network (CMBWN): Mr. Reichgelt said that the CMBWN provides training for domestic violence advocates in the Cook County area. Staff recommends a designation of \$21,194 in FFY13 discretionary funds to the network to allow it to continue this program for an additional 12 months.

Mr. Reichgelt called attention to the chart at the bottom of the memo summarizing remaining available funds.

Motion: Ms. Hora moved to approve the VAWA FFY09, FFY10, FFY11, FFY12, and FFY13 plan adjustments. The motion was seconded by Ms. Greene and approved by unanimous voice vote, with an abstention by Authority Chair Ellis and abstentions relating to specific line items as follows:

- Ms. Greene abstained relative to the CCSAO line item(s).
- Ms. Hora abstained relative to the AGO line item(s).
- Mr. Hickey abstained relative to the CPD line item(s).
- Mr. Krause abstained relative to the IDOC line item(s).

Victims of Crime Act (VOCA) FFY11, FFY12, and FFY13 VOCA Plan Adjustments and the FFY14 Plan Introduction

Designation Reductions

Authority Program Supervisor Ron Reichgelt, referring to the memo from Associate Director McCambridge dated May 7, 2014 and regarding FFY11, FFY12, and FFY13 VOCA Plan Adjustments and the FFY14 Plan Introduction, called attention to the chart describing recently returned FFY11 and FFY12 funds on Pages 1, 2, and 3 of the memo. He noted that a correction had been made and was reflected in the hard copies at the Budget Committee members' places; the amount of \$21,830 in FFY12 funds was not, in fact, returned by The Women's Center, but was actually returned by the YWCA of Metropolitan Chicago for its Services to Victims of Sexual Assault program because grant funded positions remained unfilled for majority of program. He also noted that Circle Family Healthcare (CFHC) returned \$48,043 in FFY13 funds for its Services to Chicago Victims of Violent Crime program. CFHC ran into financial trouble last year, at which time it was decided to end their program. Funds had been designated to CFHC with the hope that CFHC could solve its financial problems. Staff recommends making these funds available for future use.

Ms. Hora asked for clarification regarding the funds returned from the Macon County State's Attorney's Office for its Law Enforcement/Prosecution-based Victim Assistance Program. The memo stated that, "Fewer survivors requiring therapy services."

Mr. Reichgelt said that the program serves homicide survivors. Fortunately, Macon County did not experience many homicides. Macon County can never be certain how many individuals will require services.

FFY14 Introduction

Mr. Reichgelt said that at this time, the Authority has not yet received the VOCA FFY14 application, so staff does not know what the award amount will be. Staff is trying to be proactive because many programs begin on July 1, 2014, which is sometimes the earliest that the Authority receives its application. Once the application is received, it must be submitted and then staff must wait for the award. Staff estimates that this year's award will be the same as last year's. Staff wishes to make the yearly designations at this time so that the grantees can begin their application processes. It must be understood that these designations are based on an estimate of the FFY14 award relative to the FFY13 award and staff requests that, in the event of any reduction in the FFY14 award, staff be granted permission to reduce these designations by the same percentage. The FFY14 VOCA

award to Illinois is expected to be \$14,871,973. After deducting the five percent set aside for administrative costs (\$743,598) there would be \$14,128,375 available for grants.

Recommended Designations

Designations Using FFY11 Lapsed Funds

Mr. Reichgelt said that two designations were recommended using lapsing FFY11 funds. As in the past, staff recommends splitting these funds that need to be spent quickly between the Illinois Coalition Against Sexual Assault (ICASA) and the Illinois Coalition Against Domestic Violence (ICADV).

Services to Victims of Domestic Violence - ICADV: Mr. Reichgelt said that the ICADV is beginning a legal assistance program in which domestic violence victims throughout Illinois can go to a victim service agency and receive civil legal assistance by Skyping with an attorney for one hour. This program, called the Virtual Legal Clinic, is already up and running. Staff asks for further support so that the ICADV can purchase computers and webcams.

Sarah Conlon, Associate Director of the ICADV (participating via teleconference), said that these funds would purchase cameras and laptops. Resources for such purchases are scarce among participating agencies. The victims will be able to use these items in a safe and secure place within the agencies.

Services to Victims of Sexual Assault - ICASA: Mr. Reichgelt said that ICASA would use its designation to purchase clothing that will be distributed to survivors whose clothing is retained as part of the evidence collection kit, and the printing of brochures to be distributed to partner agencies.

FFY12, FFY13, and FFY14 Continuation Designations

Mr. Reichgelt said that all of the following designation recommendations would continue existing programs for 12 months and require 20 percent of the program costs be covered by matching funds.

Child Advocacy Center (CAC) Services – Mr. Reichgelt said that CAC programs provide direct services to child victims of sexual assault and serious physical abuse and help reduce victims' trauma by providing these services in one location. The table on Page 5 of the memo summarizes the staff-recommended CAC continuation designations. He noted that a correction had been made and was reflected in the hard copies at the Budget Committee members' places; the amount of \$38,367 in FFY13 funds was not, in fact, being recommended for designation to the Court Appointed Special Advocates of Adams

County, but was instead being recommended for designation to the Child Advocacy Center of East Central Illinois.

Civil Legal Services to Victims of Domestic Violence – Mr. Reichgelt said that these programs provide representation for victims of domestic violence or senior victims of violent crime.

Law Enforcement / Prosecutor-Based Victims Assistance Services – Mr. Reichgelt said that these programs provide advocacy either within law enforcement agencies or state's attorney's offices. Some individual agencies receive two separate grants because the original grants were begun at different times. In such cases, the grants pay for unique things and they are not duplicative.

Services to Chicago Victims of Violent Crime – Mr. Reichgelt said that these programs provide direct services to Chicago area victims of violent crime.

Services to Downstate Victims of Violent Crime – Mr. Reichgelt said that Quanada and the Southern Illinois Healthcare Foundation (SIHF) provide advocacy to victims of violent crime. SIHF is based at a hospital in East St. Louis, Illinois and it is one of the few VOCA programs that works primarily with male victims of violent crime (mostly gang-related).

Services to Hearing Impaired Victims of Violent Crime – Mr. Reichgelt said that this designation to the Chicago Hearing Society would support services to hearing-impaired victims of violent crime in the Chicago area.

Services to Non-English Speaking or Bilingual Domestic Violence Victims – Mr. Reichgelt said that these programs provide multi-lingual or translation services to domestic violence victims.

Services to Senior Victims of Violent Crime – Mr. Reichgelt said that these programs provide direct services to senior crime victims and non-offending family members to alleviate trauma and suffering resulting from crime. These are not necessarily elder abuse programs; they are services to elderly victims of violent crime.

Services to Underserved Domestic Violence Populations – Mr. Reichgelt said that the Center on Halsted serves the Chicago area lesbian, gay, bi-sexual, and transgender (LGBT) domestic violence victims. It is the only agency that works specifically with the LGBT community.

Services to Victims of Child Abuse – Mr. Reichgelt said that these programs provide services to victims of child abuse outside of the CACs. These grantees are not CACs.

Services to Victims of Convicted Offenders – Mr. Reichgelt said that this IDOC program works with victims who call with questions concerning incarcerated offenders. The program assists victims by providing information about the status of the offender. The program also provides referral information to victims.

Services to Victims of Domestic Violence – Mr. Reichgelt said that these programs provide domestic violence advocacy throughout Illinois. Staff recommends designating \$3,753,062 in FFY14 funds to ICADV and designating FFY14 funds to other agencies as described in the table on Pages 9 and 10 of the memo.

Ms. Hora said that she had a concern about the designation to Rainbow House because they have some serious financial issues. Rainbow House had stopped paying tax withholding, prompting an Internal Revenue Service (IRS) investigation. They have lost their line of credit. They have a plan to correct these problems, but it is not clear that the plan would work. She proposed that before an actual contract is issued, having Rainbow House explain to the Budget Committee how they are addressing their problems. This grantee has the potential to develop the same problems that Circle Family Healthcare had. From a historical perspective, Rainbow House had some financial problems a number of years ago and that's when its shelter program shut down. She said that she was not comfortable approving the execution of a contract with Rainbow House at this point.

Mr. Reichgelt said that he thought that Rainbow House would be more than willing to address the Budget Committee. He recommended having Rainbow House complete its continuation proposal and have them present it to the Budget Committee in addition to providing an update regarding their financial problems. He said that staff had met with Rainbow House recently and that their problems appeared to be almost a perfect storm: Their line of credit was withdrawn by their bank; their funds were frozen to pay off their credit debt, meaning that they could not make payroll, which meant that they were dropped by their payroll service company so they were processing payroll by themselves without withholding payroll taxes appropriately, which got them in trouble with the IRS; the IRS denied them a 501(3)c letter of good standing, which delayed processing of the Authority's grant to them. Staff held a meeting with Rainbow House's executive director and two of their board members and they are aware of the problems and are working with the IRS and the bank to revive a line of credit. He said that he agreed that the Authority needs to watch what develops here. The program that the Authority funds is running well, as are Rainbow House's other programs; it is the administration that is cause for concern. They could make a presentation at the August 2014 Budget Committee meeting to address these issues. He said that the reason why he did not want to withhold this designation is that he did not want doing so to affect Rainbow House's line of credit. The designation doesn't actually give them the money, the contract does. That contract is contingent upon them rectifying their tax problems with the IRS.

Ms. Greene said that this designation could help Rainbow House secure a line of credit. The services that Rainbow House provides are critical. They have an opportunity to rebuild.

Mr. Reichgelt said that there was a possibility that at some later point Rainbow House might merge with another agency. They would be able to explain that when they address the Budget Committee. If, after addressing the Budget Committee, the Budget Committee decides not to go forward with the designation; it would be a simple matter of not signing the contract. He said that Rainbow House is located in Little Village in an area that is in desperate need of these services. He said that he is confident that the program is running appropriately.

Services to Victims of Sexual Assault – Mr. Reichgelt said that the main grant is to ICASA, which will then issue subgrants to partner agencies. He called attention to the table at the bottom of Page 10 of the memo detailing sexual assault service programs that receive direct funding. He said that the two YWCA agencies work with the coalitions and while they are part of the partnerships, they also engage in additional types of programming, hence their separate designations.

Statewide Services to Victims of Drunk Drivers – Mr. Reichgelt said that these programs provided advocates to victims of drunk driving accidents and survivors of individuals killed by drunk drivers.

Mr. Reichgelt called attention to the table on Page 11 of the memo summarizing available VOCA funds.

Motion: Ms. Hora moved to approve the VOCA FFY11, FFY12, and FFY13 Plan Adjustments and the FFY14 Plan Introduction and require Rainbow House to make a presentation to the Budget Committee regarding their financial issues prior to the execution of its contract. The motion was seconded by Mr. Gonzalez and approved by unanimous voice vote, with an abstention by Authority Chair Ellis and abstentions relating to specific line items as follows:

- Ms. Greene abstained relative to the CCSAO line item(s).
- Ms. Hora abstained relative to the AGO line item(s).
- Mr. Krause abstained relative to the IDOC line item(s).
- Ms. Stratton abstained relative to the Chicago CAC line item.

Violence Prevention Programs

Special Projects (SP)

Designation Reductions

Associate Director McCambridge, referring to the memo dated May 7, 2014 and regarding Special Projects (SP), Violence Prevention Grants / Legacy (184VPG), Violence Prevention Grants / Legacy (PV), and Violence Prevention Programs (VPP) programs, said that the table on Pages 1 and 2 of the memo describe SP funds recently returned to the Authority. She said that staff recommended using those returned funds to support a new designation.

Recommended Designation

Associate Director McCambridge said that at the beginning of this meeting, Director Cutrone said that the designation recommendation for the Chicago Area Project presented in this memo would not be considered at today's meeting. She said that staff recommended designating \$287,652.32 in SP funds to Metropolitan Family Services to support its Community School Violence Prevention Project. The program operates in four public schools serving the high-risk Chicago south side communities of Roseland, Pullman and West Pullman; and Robbins and Blue Island in the southwest suburbs. Metropolitan Family Services will offer youth development, parent engagement, life skills education, and counseling support to support the development of violence prevention strategies at the partnership schools. The program focuses on youth development, parent engagement, and developing life skills. The project will be led by the director of the Community School Programs. The director will manage a project team to include a supervisor, resource coordinators, activity workers, and counselor. This staff will primarily be housed at school sites and will work collaboratively with the school staff to ensure the successful implementation and evaluation of services. She described budget details provided in the Grant Recommendation Report.

Associate Director McCambridge, in response to a question by Ms. Rudolph, said that project objectives that have been accomplished include:

- Each school program completed a program plan and conducted monthly site team meetings with principals, teachers, school social workers, resource coordinators, parents, students, supervisors, and community partners.
- Each of the four programs exceeded the target of 50 students registered and serviced through the program with a total of 238 students served.
- Each program has conducted at least 8 parent engagement activities and has exceeded the target of 32 activities with a total of 85 parent engagement activities.

A total of 82 students received the Anger Coping Life Skills group, and a total of 13 groups were conducted.

- A total of 45 individual/family clients were serviced throughout the duration of grant.

Ms. Rudolph said that there is a lot of information about the numbers of things done and people served, but there is not much regarding outcomes and impact.

Jennifer McCraw, project director at Metropolitan Family Services for Community School Programs for the City of Chicago and the south suburbs said that, regarding the four schools served, these numbers are part of the outcomes that the program stated in its Exhibit A that it would provide. Final outcome information is not available because pre- and post-tests are administered to youths in the social skills group. Post-test data is not available for the entire two-year project. The intent was to serve 50 students, give or take a few over the two years, because there is a greater impact over time as opposed to serving students individually and allowing them to come and go. Teachers report that 69 percent of participants maintain or improve their attendance, 58 percent maintain or improve academic performance. Outcomes for one school showed a 36 percent increase in reading grades and a 25 percent improvement in math grades; for another school there was a 68 percent improvement in reading and an 18 percent improvement in math. Since this was intended to be a two-year project, not all outcomes are available yet.

Violence Prevention Programs (PV)

Collaborative

GOALS Summer Program

Associate Director McCambridge said that the materials indicate that staff recommends designating \$100,000 in SFY14 184 VPG funds to The Catholic Bishop of Chicago / St. Sabina to support the Collaborative / GOALS Summer Program. She said that, in fact, the designation would use \$100,000 in SFY14 PV funds. The St. Sabina Employment Resource Center will provide internships to youth, which will help meet some of their financial needs, but will also develop their skill set in the work force. The Summer Program's model is uniquely designed to address these needs by providing access to education and employment opportunities. St. Sabina will be executing a violence prevention summer program entitled GOALS, which stands for "Go on and Live Successfully." The GOALS program will offer academic and career development support to the participants. Additionally, GOALS will focus on teaching students Social Emotional Learning (SEL) skills. Through this grant, St. Sabina will hire qualified mentors that will get trained to provide basic SEL services, group & one-on-one mentoring sessions to youth ages 16 - 21. The primary target for this program is high risk

youth who occasionally display disruptive or antisocial behavioral problems. The program will provide SEL life skills classes every Friday and the youths who display a need for additional resources and support beyond the regular classes will be referred to partners for additional counseling sessions. In addition to regular classes, we will have a weekly “mentors meetings” for the youth enrolled in the program. The career development and internship stipend component of GOALS incorporates evidence based best practices by modeling the program after One Summer Chicago PLUS (OSC+) – the program developed by the City of Chicago Department of Family and Support Services and the University of Chicago (U of C) Crime Lab. The U of C Crime Lab 2012 study shows that violent crime arrests among participants in One Summer Chicago PLUS (OSC+) dropped by 51 percent, as a result of the SEL services, mentoring and jobs. She described budget details provided in the Grant Recommendation Report.

HeadStart Training

Associate Director McCambridge said that staff recommends designating \$40,000 in SFY14 PV funds to Casa Central to support HeadStart training. Casa Central proposes to provide intensive, evidence-based training and consultation to the more than 85 staff members who work directly with children and youth. The program will Provide training to all child and youth serving staff on the ARC (Attachment, Self-Regulation and Competency) framework for supporting complexly traumatized children and youth, via an ARC-approved, certified trainer. All staff receive one full day of training in the ARC framework. She described budget details provided in the Grant Recommendation Report.

Violence Prevention Programs (VPP)

Circle Family Healthcare - Designation Reallocation

Associate Director McCambridge said that Circle Family Healthcare (CFH) had originally received a designation for \$693,600 in SFY14 VPP funds to serve as a lead agency for the Community Violence Prevention Program (CVPP). Due to financial issues, the Authority has terminated its contract with CFH. \$638,431 was returned to the Authority and staff recommends transferring those funds to Proviso Leyden Council on Community Action so that it can continue the CVPP work that began under CFHC. The CFH designation was originally presented at the September 25, 2013 Budget Committee Meeting. The program description and activities was approved at the same meeting and will not change. This request is only to identify a replacement agency (Proviso Leyden Council on Community Action) to carry out the program as previously presented.

Director Cutrone said that Proviso Leyden is an existing provider in the area in which CFH operated.

Ms. Hora said that while the agenda lists VPP programs as a discussion item, but no material is posted on the website, it might be in violation of the Open Meetings Act to vote on it.

Director Cutrone said that his understanding was that the agenda controls the ability to hold votes, not the specific content.

Authority Deputy General Counsel Junaid Afeef said that he believed that the Open Meetings Act states that the agenda must identify the items to be discussed and voted upon and those items are the ones eligible to be voted upon.

Ms. Hora said that as an advocate for open government, this makes her uneasy; voting on such a large designation without any information.

Director Cutrone said that the specific recommendation was not included. However, the memo, which was posted, describes the recommended reallocation.

Bullying Prevention (BP) – Supplemental Memo

Associate Director McCambridge, referring to the supplemental memo that was distributed to the Budget Committee members at their places, dated May 7, 2014, and regarding Bullying Prevention (BP), said that at the February 4, 2014 Budget Committee meeting, the Budget Committee designated \$24,980 in BP SFY14 funds to Children's Home and Aid Society of Illinois (CHASI). CHASI has since notified the Authority that it would no longer be working with the schools originally identified in the designation recommendation for their program. CHASI has identified different schools in which it plans to administer its program. No change to the program itself or the designation amount is requested. This notification is being provided for informational purposes only; no action is necessary.

Ms. Hora requested that the VPP designation reallocation line item receive a separate vote.

Motion: Ms. Hora moved to approve the SP, VPG184, and PV recommendations. The motion was seconded by Sheriff Perez and approved by unanimous voice vote, with an abstention by Ms. Rudolph.

Motion: Ms. Greene moved to approve the VPP designation reallocation. The motion was seconded by Mr. Gonzalez.

Director Cutrone, in response to a comment by Ms. Hora, said that there would be no change to the subgrantees. Only the lead agency will change.

The motion passed by voice vote, with Ms. Hora voting *no* and an abstention by Ms. Rudolph.

Old Business

None.

New Business

None.

Adjourn

Motion: Ms. Stratton moved to adjourn the meeting. Ms. Rudolph seconded the motion and it passed by unanimous voice vote. The meeting was adjourned at 12:21 p.m.