



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

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MEMORANDUM

To: Authority Members

From: John Chojnacki, Associate Director – Federal and State Grants Unit

Date: March 25, 2008

Subject: Summary of Budget Committee Actions Taken on March 18, 2008

On March 18, 2008, the Budget Committee met to discuss actions taken, adjustments, and plans for the following federal program funds:

- Justice Assistance Grants (JAG) - federal fiscal years 2005 and 2007.
- Violence Against Women Act (VAWA) – federal fiscal years 2001 through 2007.
- Victims of Crime Act (VOCA) – federal fiscal years 2004 through 2006.

Authority members and designees present were Sheriff Jerry Dawson (via teleconference), Bridget Healy Ryan for State's Attorney Devine, Barbara Engel, Clerk Becky Jansen, State's Attorney Bill Mudge (via teleconference), Budget Committee Chairman Eugene E. Murphy, Jr., Director Michael Pelletier, Col. Michael R. Snyders for Director Larry Trent, and Tony Small for Director Roger Walker (via teleconference). Also in attendance were Gilda Yanni for Clerk Dorothy Brown, Megan Alderden for Superintendent Jody Weis (via teleconference), Executive Director Lori G. Levin, Associate Director John Chojnacki, Authority General Counsel Jack Cutrone, and other Authority staff members.

For the purposes of attaining a quorum, Authority Chairman Sheldon Sorosky assigned all members and designees present to the Budget Committee for the duration of the meeting. Only members and designees physically present at the meeting were permitted to vote. Members and designees attending via teleconference did not take part in discussions nor did they vote.

SUMMARY OF ACTIONS TAKEN

All of the following Budget Committee actions contained in this memo were approved unanimously, including the adoption of the minutes of the January 3, 2008 Budget Committee meeting.

JAG

REPORT: Local Law Enforcement Officer Safety Equipment Request for Proposals (RFP)

Staff reported that of the original \$820,594 RFP set-aside consisting of funds which were meant for direct formula awards to units of local government in Illinois, but fell under the \$10,000 threshold for direct funding as required by the Bureau of Justice Assistance formula, \$12,607 remains unspent. The Budget Committee approved a staff recommendation that these remaining funds be made available for future designations to local units of government not receiving direct JAG funding under the federal formula.

New Designations

The Budget Committee **designated** JAG FFY05 and FFY07 funds to the programs described below:

Agency	Program	FFY05	FFY07
Lake County	Community-Based Transitional Services for Female Offenders	\$20,000	
Will County	Innovative Probation Initiatives	\$56,000	
State Appellate Defenders Office	Specialized Defense Initiatives		\$189,529
State's Attorney's Appellate Prosecutor	Specialized Prosecution Initiatives		\$284,300
Cook County State's Attorney's Office	DNA Unit		\$271,238
Illinois Department of Corrections	Community-Based Transitional Services for Female Offenders		\$380,162
Illinois Department of Juvenile Justice	Youth Offender Reentry Program		\$550,000
Illinois Department of Corrections	Community-Based Residential Treatment for Adults		\$374,462
TOTAL		\$76,000	\$2,049,691

VAWA

Designation Reductions

The following table details Budget Committee action on VAWA FFY01 and FFY02 designation reductions as these funds have recently returned to the Authority. These figures were provided for informational purposes only as these funds are no longer available for use.

DESIGNEE/PROGRAM	REASON FOR LAPSE/RESCISSION	FFY01	FFY02
KAN-WIN / Transitional Housing	Funds remained unspent at end of program period.	\$168	
Bloomington Police Dept. / Domestic Violence Multi-Disciplinary Team Response	Funds remained unspent at end of program period.		\$738
Kankakee County Sheriff's Department / Sexual Assault Multi-Disciplinary Team Response	Funds remained unspent at end of program period.		\$3,257
Peoria County Sheriff's Dept. / Domestic Violence Multi-Disciplinary Team Response	Funds remained unspent at end of program period.		\$1,650
TOTAL RETURNED		\$168	\$5,645

The following table details Budget Committee action on VAWA FFY03, FFY04, and FFY05 designation reductions as these funds have recently returned to the Authority. The FFY03 funds expire on September 30, 2008. These returned funds were made available for other programming.

DESIGNEE/PROGRAM	REASON FOR LAPSE/RESCISSION	FFY03	FFY04	FFY05
Sauk Valley YWCA / Transitional Housing	Because the Authority was notified of the loss of VAWA Rural funding on very short notice, The YWCA did not accept any new clients into housing until the new VAWA funding was secured.	\$13,938		
KC-CASA / Sexual Assault Multi-Disciplinary Team Response	The project coordinator could not legitimately budget more than the \$87,961 of the \$118,300 designation.		\$31,551	
Mid-Central Community Action, Inc. / Domestic Violence Community Action	The bilingual advocate position began as a full-time position, but demonstrated need was insufficient to sustain the position full time. The advocate trained for this position took personal time off, further reducing hours. Training expenses were less than projected. Approval for an increase for cell phone fees and budgeted attorney fees was late.			\$11,314
SWAN, Inc. / Transitional Housing	After conversations with the grantee, staff decided to reduce the number of units funded under the program from 7 to 3, and reduce the designation.			\$40,800
TOTAL RETURNED		\$13,938	\$31,551	\$52,114

New Designations

The Budget Committee **designated** FFY03 and FFY04 funds to the Chicago Police Department for its Chicago Response domestic violence law enforcement program:

- \$31,967 in FFY03 law enforcement and discretionary funds for brochure printing.
- \$127,485 in FFY04 law enforcement funds for a 12-month continuation of the program.

The Budget Committee **designated** FFY04, FFY05, and FFY07 VAWA funds to the transitional housing programs described in the table below:

DESIGNEE	FFY04	FFY05	FFY07
Safe Passage	\$7,392		
YWCA of Freeport	\$18,048		
Crisis Center of South Suburbia	\$16,416		
Apna Ghar, Inc.		\$21,664	
Kan-Win		\$34,272	
Phase / Wave		\$14,341	
Hamdard Center			\$33,235
Mutual Ground, Inc.			\$34,080
TOTAL	\$41,856	\$70,279	\$67,315

The Budget Committee **designated** FFY04 through FFY07 VAWA funds to the domestic violence (DV) and sexual assault (SA) Multi-Disciplinary Team response programs described in the table below:

DESIGNEE	FFY04	FFY05	FFY06	FFY07
Kankakee County Sheriff's Department (SA)	\$49,362			
Peoria County Sheriff's Department (DV)	\$55,820			
Peoria Police Department (DV)	\$54,359			
St. Clair County Sheriff's Department (DV)	\$261,463			
Bloomington Police Department (DV)		\$67,732		
McLean County Sheriff's Department (DV)		\$134,021		
Kankakee County Probation Department (SA)			\$48,380	
McLean County Court Services (DV)			\$52,370	
McLean County State's Attorney's Office (DV)			\$76,386	
St. Clair County Probation Department (DV)			\$37,432	
Peoria County Probation Department (DV)			\$60,692	
Center for Prevention of Abuse (DV)				\$70,906
Kankakee County Coalition Against Sexual Assault (SA)				\$60,000
Kankakee County State's Attorney's Office (SA)				\$57,262
Mid-Central Community Actions Countering Domestic Violence (DV)				\$59,351
Peoria County State's Attorney's Office (DV)				\$188,492
St. Clair County State's Attorney's Office (DV)				\$155,510
Violence Prevention Center of Southwest Illinois (DV)				\$68,791
TOTAL	\$421,000	\$201,753	\$275,260	\$660,312

VOCA

Designation Reductions

The following table details Budget Committee action on VOCA FFY04, FFY05, and FFY06 designation reductions as these funds have recently returned to the Authority. FFY04 figures were provided for informational purposes only as they are no longer available for use. FFY05 and FFY06 returned funds were made available for further programming.

DESIGNEE / PROGRAM	REASON FOR LAPSE / RECISSION	FFY04	FFY05	FFY06
Between Friends / Services to Victims of Domestic Violence	Budgeted funds remained unspent on personnel, commodities, and contractual.	\$2,658		
Kankakee County State's Attorney's Office / Law Enforcement & Prosecution Based Victim Assistance Services	Fewer fringe benefits were spent, an out-of-state conference was not attended and contractual costs were less than budgeted.	\$3,607		
Mothers Against Drunk Drivers / Statewide Services to Victims of Drunk Drivers	Fringe benefit costs for funded staff were less than budget estimates.	\$582		
Child Network / Child Advocacy Center Services	Funds remained unspent at performance period end.		\$87	
Child Network / Child Advocacy Center Services	Budgeted funds remained unspent on travel and contractual services.		\$1,354	

Jane Addams Hull House Association / Services to Victims of Domestic Violence	Contractual and travel expenses were not all used. A planned conference was not attended.		\$2,161	
Kankakee County State's Attorney's Office / Prosecutor-Based Victim Coordinator Services	Budgeted funds remained unspent on fringe benefits and commodities.		\$2,755	
Lake County Child Advocacy Center / Child Advocacy Center Services	Equipment and contractual expenses were less than expected.		\$104	
Legal Assistance Foundation of Chicago / Services of Victims of Violent Crime	Funds remained unspent at performance period end.		\$154	
Menard County / Law Enforcement & Prosecutor Based Victim Assistance Services	Grantee did not request adequate funds to cover quarterly expenses. Final funds were dispersed after period of performance end.		\$1,148	
Rainbow House / Services to Victims of Domestic Violence	Funds remained unspent at performance period end.		\$1,166	
Sangamon County Child Advocacy Center / Child Advocacy Center Services	Personnel and contractual were under-spent.		\$9,118	
Sangamon County Child Advocacy Center / Child Advocacy Center Services	This was a new executive director's first budget preparation. Salary expenses were less than expected, a contracted counselor was not needed for as many hours as budgeted, and a conference was not attended.		\$18,174	
Shawnee Alliance For Seniors / Services to Senior Victims of Violent Crimes	Funds remained unspent at performance period end.		\$275	
Shining Star / Child Advocacy Center Services	Expenses in five budgeted categories were not at high as originally predicted.		\$11,444	
Cook County State's Attorney's Office / Law Enforcement and Prosecutor-Based Victim Assistance Services (Generalists)	The budget contained cost-of-living increases for the specialists. This increase was not granted during the period of performance.			\$29,379
Cook County State's Attorney's Office / Law Enforcement and Prosecutor-Based Victim Assistance Services (Juvenile)	Lapse represents five percent of total personnel costs.			\$6,772
Cook County State's Attorney's Office / Law Enforcement and Prosecutor-Based Victim Assistance Services (Specialists)	The budget contained cost-of-living increases for the specialists. This increase was not granted during the period of performance.			\$10,790
Cook County State's Attorney's Office / Law Enforcement and Prosecutor-Based Victim Assistance Services (Underserved Victims)	The budget contained cost-of-living increases for the specialists. This increase was not granted during the period of performance.			\$6,764
Legal Assistance Foundation of Chicago / Services to Victims of Violent Crime	Funds remained unspent at performance period end.			\$150
TOTAL		\$6,487	\$47,940	\$53,855

The Budget Committee did not make any new VOCA designations at this time.

Since this memorandum is the official notification of Budget Committee action taken on March 18, 2008, the following is a reminder to the members of the Authority's organizational rules regarding committee oversight. Section 1750.340(I) of the Authority's Organizational Rules states:

- i) Oversight of Committees—In order to provide for oversight by the Authority of actions taken by any committee, whether ad hoc or standing, Authority members shall be notified—by phone, mail or equivalent—of all motions passed by a particular committee, within five (5) business days of any committee meeting, or prior to the next meeting of that committee, or before the next meeting of the Authority, whichever is sooner. Within ten (10) business days of receipt of such information, a special meeting of the Authority may be convened upon the request of five (5) Authority members, for the purpose of fully discussing any action taken by a committee and to supersede the authorization granted to the committee to act on the Authority's behalf in any particular matter.

Subject to the oversight process described above, the Budget Committee action becomes the action of the Authority.

Please contact me if you have any questions.