



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

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**MINUTES**

**AD HOC AUTHORITY BOARD COMMITTEE MEETING  
ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY**

September 18, 2018 at 10am – Noon  
300 W. Adams Street, Suite 200  
Large Conference Room  
Chicago, Illinois 60606

Roll Call

Chair Paula Wolff welcomed board members and guests to the Ad Hoc Authority Board Committee Meeting. The meeting was called to order at 10:06 a.m. and Acting General Counsel Malgorzata Bereziewicz called the roll.

<b>Committee Member Attendance</b>	<b>Present</b>	<b>Telephone</b>	<b>Absent</b>
Director Paula Wolff (Chair)	X		
Honorable Elizabeth Robb		X	
Deputy Director Antwan Turpeau			X
Director Jennifer Vollen-Katz		X	
<b>Other Authority Members Present</b>	<b>Present</b>	<b>Telephone</b>	<b>Absent</b>
Carla Barnes		X	
James O’Grady	X		
Nicole Kramer	X		
Era Laudermilk	X		
David Olson		X	
Cynthia Hora		X	

Also in attendance were:

Dr. Megan Alderden, ICJIA Research Director  
Malgorzata Bereziewicz, ICJIA Acting General Counsel  
Wanda Block, ICJIA Grant Monitor  
Marilyn Jackson, ICJIA, Administrative Specialist  
Bryant Jackson-Green, ICJIA Strategic Policy Analyst  
John Maki, ICJIA Executive Director  
Robin Murphy, ICJIA Deputy Counsel  
Gregory Stevens, ICJIA Acting Associate Director of the Federal and State Grants Unit

Ms. Bereziewicz stated a quorum had been achieved.

#### Chairman's Remarks

Chair Wolff welcomed all attendees and introductions were made. She asked if there were any changes to the July 12, 2018, meeting minutes. Seeing there were none, she asked for a motion to approve the minutes. Ms. Kramer made a motion to approve the minutes and Ms. Laudermilk seconded the motion. The motion passed by unanimous vote.

#### Executive Director's Report

Director John Maki opened a discussion on the role of the ICJIA Board. He said the meetings might be more effective if they were structured like seminars with an overview of ICJIA programs and the process behind them and opportunities for the board to ask questions.

#### Discussion: Committee Recommendation for Meetings and Materials

Mr. Maki said the agency was challenged to staff the various committees and task forces created via legislative mandate and manage other mandated projects. He added that with several different funding sources, there is no easy way around the complexity of ICJIA's work.

Ms. Wolff noted her request in the minutes for a flow chart of the grant-making process. Mr. Maki said that will be part of work presented to the Board.

Commented [PW1]: I know he said this but I am not sure if it was here or later in the process

Judge Robb suggested ICJIA staff reports back to the Board on the research that is under way.

Ms. Hora said she would like to see the Board work on programmatic issues that currently are only addressed at the committee level.

Ms. Wolff suggested taking a look at new research recommendations from Board members, discussing local context and focus based on the county coordinating council work, and asking questions of those involved in the studies.

Commented [PW2]: I am not sure what I meant by this, but let's leave it.

Mr. Maki asked the committee for their thoughts on offering a Board orientation similar to the one that was created two years ago for the Board. Jennifer Vollen-Katz suggested having the committee conduct Board orientation with the goal of creating a fully functioning Board. Judge Robb agreed that orienting Board members on a regular basis was a good idea. Ms. Vollen-Katz suggested Board members should orient other Board members so they know what to expect.

Ms. Kramer suggested that Board members are notified ahead of time which notices of funding opportunity (NOFOs) are coming. Mr. Maki said staff could

start notifying the Board of NOFOs with the hope that members would circulate the NOFOs broadly to increase participation.

Ms. Lauder milk stated that ICJIA could empower Board members by putting them in charge of a project. Ms. Kramer said she can appreciate Board member availability, and asked if there's another way for providing updates to, and answering questions/issues from Board members.

#### Review and Discuss ICJIA's Enabling Statute

Director Maki turned the committee's attention to ICJIA's statute and administrative rules. He said Section 2 of the statute concerning evaluation of information practices and programs does not precisely reflect ICJIA's work. He also noted victim services were not included in the statute's definition of a criminal justice system in Section 3(a). The section primarily includes references to enforcement, prosecution, and the rehabilitation of offenders through imprisonment, probation, parole, aftercare release and treatment, he said.

Mr. Maki asked whether mandated Board membership should be reconsidered, especially in light of difficulties in achieving quorum at meetings. He asked whether a victim services representative should be added to the board. Ms. Wolff noted victim service representatives could be added as members of the public. Mr. Maki also suggested the possibility of focusing only on local and regional representation on the Board.

Dr. Olson noted the lack of Board representation in the area of probation. Mr. Maki agreed and added that juvenile justice also is not represented. Ms. Vollen-Katz asked whether a parole representative should be considered.

Mr. Maki gave an example of a new Board meeting structure, which would include a presentation on an issue or topic from the Research & Analysis Unit and information on programs in place or in development to address it. He said he would forward an example of the structure to Board members.

Ms. Wolff suggested having time after the meeting's main discussion and before New Business for a quick critique of the meeting by board members. Mr. Maki said it would be good to have staff provide feedback on how the meeting went.

With no further comments, Chair Wolff asked for a motion to adjourn. A motion to adjourn was made by Ms. Kramer and seconded by Mr. O'Grady. The meeting adjourned at 11:27 a.m.

Commented [EC3]: Was this in response to Eva? Was she saying they are too busy to manage a project?

Commented [JM4R3]: Era suggested a concrete, ongoing project the board could deal with. Yes...she was.

Commented [EC5R3]: She was saying they're too busy to manage a project? Sorry -I can't tell what she is suggesting. Please re-write.