

MINUTES

REGULAR MEETING ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY Friday, June 1, 2012 at 9:22 a.m. 300 West Adams Street, 2nd Floor Conference Room Chicago, Illinois

Call to Order and Roll Call

Chairman Peter M. Ellis welcomed Board Members and guests to the second 2012 quarterly Board Meeting of the Illinois Criminal Justice Information Authority. He called the meeting to order and asked General Counsel Lisa Stephens to call the roll.

In addition to Chairman Ellis, Authority Board Members in attendance were:

State's Attorney and Vice-Chairman Anita Alvarez
Sheriff Thomas J. Dart
Director Patrick Delfino
Chief William T. Fitzpatrick
Director S. A. Godinez
Mr. Felix M. Gonzalez
Ms. Cynthia Hora
Ms. Lisa S. Jacobs
Mr. John Maki
Director Michael J. Pelletier
Public Defender Randall B. Rosenbaum
Ms. Angela R. Rudolph

Approval of Minutes of the March 2, 2012 Regular Meeting

With a quorum in place, Chairman Peter M. Ellis then asked for a motion to adopt the minutes of the March 2, 2012 Authority Board Meeting.

{State's Attorney Alvarez so moved, with Director Salvador Godinez seconding the motion. In response to Chairman Ellis' call for any discussion, Ms. Hora made the following corrections: on page eight at the end of the motion to adjourn, a period and bracket should be added; page 10, in the second paragraph, second line, the acronym "SANE" should be changed to "she;" and also on page 10, in the second to the last paragraph, "a 70 percent wait list" should be changed to "70 people on the wait list." With those changes, the minutes were adopted by unanimous voice vote.}

Chairman's Remarks

Chairman Ellis next presented for adoption a Resolution of Commendation honoring John C. Chojnacki, former Associate Director of the Authority's Federal and State Grants Unit from January 1, 2006 until March 2, 2012, which the Board adopted by unanimous acclamation.

Chairman Ellis then stated that the Resolution of Commendation would be presented to Mr. Chojnacki, and called upon Executive Director Jack Cutrone for an update on Authority business.

Executive Director's Remarks

Mr. Cutrone began by explaining that John Chojnacki's departure from the Authority was caused by the return of a brain malignancy that was diagnosed sometime ago for which he underwent surgery followed by chemotherapy and radiation. He added that Mr. Chojnacki is back on chemotherapy on a regular basis that would not allow him to continue to be employed. He said that the Authority wished him the best, and thanked him for the excellent services he provided during his tenure.

Next, Mr. Cutrone reported that the major news was the passing of the Authority's budget by the General Assembly. However, he added that in line with statewide cuts to the operations of various agencies, the Authority's budget is less than requested by approximately 9.9 percent. He explained that the Authority asked the Legislature to restore some portion of the match used to support the Authority's federal funding internally, and although it was not what was requested, the approved amount of \$193,000 in match is adequate to cover eight employees, bringing in approximately \$700,000 in federal funding through the next year.

He said that \$2.5 million also was requested to pick up the balance of the Adult Redeploy Illinois (ARI) Program which was funded by American Recovery and Reinvestment Act dollars and reported that \$2 million in new General Revenue was approved. He remarked that getting new General Revenue Funds at this time was a major accomplishment and credited the Authority's legislative consultants and some of their staff for that result.

He then noted another positive budget development that occurred recently which was the Authority's receiving \$20 million in General Revenue funds that were not requested. He explained that the House Appropriations Committee thought it would be more appropriate for the Authority to administer those funds to support a Governor's Initiative known as the Neighborhood Recovery Initiative ((NRI) that had been at the Illinois Violence Prevention Authority (IVPA).

Mr. Cutrone added that under the Budget Bill that was passed the Authority receives \$15 million for NRI grants to community neighborhood organizations, aimed basically at prevention and early intervention. He said that the other \$5 million is earmarked

specifically for the Chicago Area Project, which began in the 30s at the University of Chicago also focusing on youth and the prevention of youth crime.

He additionally reported that Barbara Shaw, IVPA Director, offered assistance to assure a smooth transition and noted toward that end, some discussion about the possibility of an Intergovernmental Agreement whereby several IVPA existing grant staff, familiar with the program, can be assigned to the Authority.

Mr. Cutrone concluded by saying he viewed the transfer of the Initiative and funds to the Authority as a high compliment, which he said speaks well of the efforts of all the Authority staff as well as the Authority Board.

Chairman Ellis thanked Mr. Cutrone and announced that the Budget Committee Meeting portion of the Board Meeting would be taking place.

Budget Committee Meeting

Chairman Ellis then asked Cook County State's Attorney Anita Alvarez, Vice Chairman of the Budget Committee, to conduct the meeting.

Please See Attached Minutes of the Budget Committee Meeting

Fiscal Report by Ronald Litwin, Acting Chief Fiscal Officer

Chairman Ellis thanked State's Attorney Alvarez and Mr. Mike Carter, Acting Associate Director for Federal and State Grants Unit, for conducting the Budget Committee Meeting and called upon Mr. Ronald Litwin, Acting Chief Fiscal Officer, for a Fiscal Report.

Mr. Litwin reiterated and highlighted the information presented in the meeting materials and directed attention to Exhibit 1, comparing the fiscal year-to-date expenditures and obligations through May 15, 2012, to the total fiscal year budget for the General Revenue Fund. He explained that total expenditures and obligations for the period were at a 75 percent level for the fiscal year, adding that the total amount of expenditure months in the fiscal year is 14, when the lapse spending months of July and August are included.

He further explained that the period July, 2011 to May 15, 2012 equals 10-and-a-half expenditure months of 75 percent of the 14 total, with the level of spending at what was expected for this time frame. He next directed attention to Exhibit 2, noting that it also is a comparison of the fiscal year to date expenditures and obligations through May 15, 2012 to the total fiscal year budget for Awards & Grants.

He reviewed total expenditures and obligations in the Federal Criminal Justice Trust Fund, covered the Criminal Justice Information Projects Fund, and outlined the expenditures and obligations in the Juvenile Accountability Incentive Block Grant Fund. He further stated that the total expenditures and obligations for the Awards and Grant

activity is at a 55 percent level for the period represented by the dollar amount of \$61,609,089.

Mr. Litwin turned to Exhibit 3, Federal Funding sources FY 2012, and explained that it details the activity for grants that were active during State Fiscal Year 2012. He explained that grand total funding for the grant, expenditures on a grant inception to date basis and remaining grant balance through May 15, 2012 are presented. He reported that the grand total funding is \$216,089,576 with inception to date expenditures of \$149,565,866, leaving a remaining balance of \$66,523,710.

In conclusion, he turned to Exhibit 4, Illinois Criminal Justice Information Authority Federal Grant Programs Fiscal Year 2012. He noted that the pie chart depicts relationships of the \$214,430,402 Federal Grant Programs and that the Justice Assistance Grants (JAG) Program, Victims of Crime Act (VOCA), and Violence Against Women Act (VAWA) grants combined represent approximately 93 percent of Fiscal Year 2012 active grants. Mr. Litwin then asked if there were any questions.

In response, Public Defender Randall Rosenbaum inquired about funds that bear interest and those that do not and how interest is determined. In the ensuing discussion, it was pointed out that some grant programs allow the Authority to draw monies down early, with those amounts earning interest on a monthly basis at rates for State of Illinois investments.

With no other questions, Chairman Ellis thanked Mr. Litwin. He then announced that a presentation by Mark Myrent, Associate Director of Research and Analysis, and Mike Carter, Associate Director for the Federal and State Grants Unit would follow as a continuation of the discussion that took place at the Special ICJIA Board Meeting a week earlier on May 24, 2012.

Presentation on Data Trends, Program Planning, and Projects by Mark Myrent, Associate Director of the Research and Analysis Unit and Mike Carter, Acting Associate Director of the Federal and State Grants Unit

Mr. Myrent began by calling attention to a handout summarizing the research activities that have taken place in the last quarter. He then acknowledged the excellent Research and Analysis staff, and particularly the work of the three research managers, Christine Devitt Westley, Jessica Reichert, and Tracy Hahn.

In describing the function of the Research and Analysis Unit, he noted that a variety of studies and services are provided to inform policy makers, the general public, researchers and academics of key issues in the criminal justice field. He explained that staff work closely with the Federal and State Grants Unit to analyze data that help assess the nature and magnitude of crime and various criminal justice issues in ways that help align the funding priorities with federal funding purpose areas.

Mr. Myrent added that the Research Unit also offers analysis that identifies specific jurisdictions where the need for particular program responses are indicated, improves grantee data collection, and helps measure program effectiveness. He described the comprehensive database the Unit operates containing indicators of crime, criminal justice system activity, and social indicators. Additionally, he described interactive database tools on the ICJIA website that anyone can use.

Mr. Myrent then gave an illustration of the process the Unit uses to determine general trends throughout Illinois, and to identify where programming may be needed. He referred to statistics showing the crime rates and variances in different regions of the state and how this information is used to inform funding decisions.

He also noted that because one of the JAG purpose areas is corrections and community-based correctional programs to address prison overcrowding, the Unit has been analyzing state and regional trends regarding state prison felony sentences. Toward that end, he pointed out how the Unit's analysis of actual prison admissions showed that in the last decade the prison crowding issue has not been driven by new court admissions, but by parole violators and specifically technical violators. He said that this information led to the Authority's funding the Adult Redeploy Illinois (ARI) alternative community sentencing program for non-violent offenders. He noted that there are currently ARI sites in 10 different counties and further demonstrated how the Unit's data tools are used to identify counties that might be viable candidates for this type of programming.

The last area he discussed was the Unit's practice of correlating program data with institutional data to assess program effectiveness. He cited as an example efforts evaluating the Metropolitan Enforcement Group (MEG) and Task Force program for combating drug crime.

Mr. Myrent discussed how the program evaluation process also can be used at the very earliest stages following program implementation. He explained that program evaluation is not only used for feedback to management and to the Board for making funding decisions, but in partnership with the program to help those responsible make needed program adjustments. He described efforts the Authority has undertaken to obtain enhanced information from grantees regarding their programs' goals, objectives, and program activities by implementing a new Exhibit A, which is the grant proposal document. He said that this information can then be used to produce better quality grantee data reports.

Mr. Myrent noted that full-blown experimental design impact evaluations are very staff intensive and expensive overall, and cannot be undertaken for most programs. However, he pointed out that there is a wider range of program assessment products that also provide useful information in determining whether a program is a wise investment of taxpayer dollars. He said to serve that purpose, Illinois is one of the few states implementing a new cost/benefit model.

He further talked about a continuum of program assessment types produced by staff including program profiles that evaluate a program's implementation process. In conclusion, he remarked that the development of a better foundation of program information will facilitate delivering more useful information about the value of programs to Board Members. He then asked if there were any questions.

In response, Mr. John Maki inquired as to how the research is used to drive specific programs, citing the recent study on recidivism among female offenders. Mr. Cutrone pointed out that the study primarily is being used as input for the Ad Hoc Victim Services Committee for making recommendations and determinations as to where Victim Services money should be allocated. He went on to caution again that outcome and impact evaluations at this point cannot be implemented for every program and the best that can be done is to require that grantees use evidence-based practices at the very least.

In the ensuing discussion, the point was made that policy decisions also can drive program development along with input from justice system stakeholders. Mr. Maki then inquired if the Authority uses a model for implementing its research to drive better policy. In response, Mr. Cutrone stated that the Authority's overall strategic plan is meant to help serve that function by basically reflecting the needs and experiences of justice system stakeholders. Mr. Myrent then added that the staff also is looking to the Board, specifically the reviving of the Planning and Research Committee, to ascertain how best to tailor and market the Authority's research in ways that are useful for impact, whether program planning, policy change or modifications in criminal justice practices.

Chairman Ellis asked if there were any other questions. With none, he introduced Mike Carter for a brief presentation.

Mr. Carter then reviewed what was covered at the Special Board Meeting the week before, pointing to JAG purpose areas. He remarked that many overarch, a fact he said had not been mentioned which has bearing on the classification of funding distribution. As an example, he cited funding for drug treatment programs. He said that most often those funds are classified under corrections and community corrections giving the appearance of a higher funding distribution for those areas and a lower distribution for drug treatment, when in fact drug treatment funding is covered in both.

Mr. Carter then discussed the process for developing recommendations for funding allocations. He explained that funding allocations for years prior to 2009 when the Authority went into its planning session were reviewed and combined with data from Research and Analysis to help inform decisions moving forward in '09, with the assistance of the Budget Committee. Mr. Carter stressed that the recommendations were not binding but to guide the use of American Recovery and Reinvestment Act (ARRA) and JAG Program funds for the JAG Program's remaining years.

Next he presented funding priorities, with Mr. Cutrone adding that they were developed by staff recommendations and the Authority Board as to where concentration should be placed for each JAG purpose area and he noted that the same planning procedure would

be used this year. Mr. Carter then stated in response to requests from Board Members for documents or minutes from those planning meetings, that a webpage has been organized with information as to how the process occurred and that the link would be provided. Mr. Cutrone also said that at the Chairman's request, all the PowerPoint presentations made during those meetings would be included.

At that point, Chairman Ellis thanked Mr. Carter and asked if there were any questions. In response, Mr. Maki asked about the status of the strategic plan. Mr. Cutrone replied that working drafts in at least five out of the six areas were close for submission to the Board and that comments would be solicited thereafter. He added that the Board ultimately would be asked to approve the strategic plan, which would be used, along with other data, to inform the planning session as to making allocations.

Mr. Maki then noted that at the Special Board Meeting there was a call for a Planning and Research Committee Meeting to review the available portion of the strategic plan. Ms. Lisa Jacobs added that Chairman Ellis wanted to focus not just on the document, but on the process that was used to formulate it, and how the resultant plan is to meet the issues raised by the criminal justice community. Mr. Cutrone indicated that such a Committee Meeting would be scheduled. At that point, Chairman Ellis referred to Mr. Cutrone's mentioning that a draft of the plan would be sent to the Governor and that he hoped the Committee Meeting could be scheduled before that happens. Mr. Cutrone responded that before the strategic plan is released to anyone, it would be vetted by the Committee and the Board.

Mr. Cutrone said that a Planning and Research Committee Meeting would be scheduled and a notice would be e-mailed to Committee Members and the Board. At that point, Chairman Ellis asked if there were any old or new business. With no response, he thanked everyone for participating and announced that the next Regular Quarterly Authority Board Meeting would take place, Friday, September 7, at 9:00 a.m. He then asked for a motion to adjourn.

Adjournment

{Ms. Cynthia Hora moved that the meeting be adjourned. State's Attorney Alvarez seconded the motion, which was adopted by unanimous voice vote.}

