



INTERNSHIPS IN CRIMINAL JUSTICE RESEARCH

APPLY TO INTERN AT THE ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY

ICJIA is a state agency dedicated to improving administration of criminal justice. ICJIA is headquartered at 300 W. Adam St, Suite 200, in Chicago. Dress code is business casual.

Internships are available year-around in 3 Centers
in the Research & Analysis Unit—

- * Center for Justice Research and Evaluation
- * Center for Victims Studies
- * Center for Criminal Justice Data and Analytics

INTERNSHIP TASKS MAY INCLUDE:

- * Assist in development of research methods.
- * Create data collection instruments, i.e, surveys.
- * Collect and analyze data; perform statistical analysis.
- * Write content for research articles and reports.
- * Work with large datasets, i.e., arrest data.
- * Convert data to web-friendly formats.
- * Attend meetings, webinars, and presentations.

Research topics may include:

- * juvenile & criminal justice systems
- * violent & drug crime
- * prisoner reentry & recidivism
- * behavioral health, trauma



ABOUT THE INTERNSHIP

Placement in a Center will depend on intern's background and interests, as well as need and capacity. Interns are assigned a supervisor and work on multiple projects and tasks. Interns contributing to written work will be recognized as co-authors.

Internships are a minimum of 15 hours per week and a 2-month commitment. Internships can be taken for academic course credit or for experience. Days and hours are flexible.

QUALIFICATIONS

Knowledge, skill, and experience equivalent to graduate level or senior-level undergraduate standing with courses in criminal justice, criminology, law, research methods, journalism, statistics, public policy, or related areas. Strong oral and written communication skills. Experience using Microsoft Office software. SPSS, statistical software, experience a plus.

TO APPLY

Email a cover letter, resume, a short writing sample (up to 5 pages), a copy of your most recent school transcript (official transcripts not required), and an academic/professional reference letter to the Internship Coordinator. Once application materials are received, an interview will be scheduled. A criminal background check is required.

Visit the ICJIA website at www.icjia.state.il.us
Contact Internship Coordinator, Jessica Reichert, at
Jessica.Reichert@Illinois.gov or 312-793-8550.